

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting 20th April 2021 at 7:30pm Online Meeting via Zoom

Present: Councillors Ballantine, Bulpett, Clayton, Green, Gregory, Myers, Washington, and Worth.

Clerk: Amanda Massingham

Members of Public: 2

1. APOLOGIES FOR ABSENCE

A20.91 None.

2. DECLARATIONS OF INTEREST

A20.92 None.

3. MINUTES

A20.93 The minutes of the meeting of 16th March 2021 were AGREED as a true record and were signed by the chairman.

4. PUBLIC PARTICIPATION

A20.94 None

5. UPDATE REPORT FROM THE CLERK

A20.95 The Deputy Clerks report was NOTED. The memorial bench application agreed at the March meeting has been ordered, the plaque for the Reg Simmonds bench on Manor Waste has been installed. The St Georges flags have gone up along the High Street and the bunting arranged by Buckinghamshire Council will be installed Thursday/Friday this week. The contractor instructed to create and maintain the hanging baskets and entry point toughs have confirmed that the flowers will be installed late May early June.

6. CORRESPONDENCE

A20.96 None.

7. FINANCE

To consider the list of payments and sign cheques.

A20.97 It was **RESOLVED** to accept the list of payments and they were duly signed by the Chairman. The online payments would be made the following day.

8. OPEN SPACES AND HAMPDEN POND

a) Commemorative Stone

To consider a quote for installing a new Commemorative Stone at Witchell Meadow.

A20.98 The two quotations for an upright irregular slate stone were NOTED. The Council agreed that 600mm x 400mm was an appropriate size. Councillor Clayton confirmed she would suggest some words for the

inscription. A final quote would be obtained once the inscription is agreed, which would then be **RECOMMENDED** to Full Council as no budget was in place.

b) Playground Repairs

To receive an update on the playground repairs and note the response to the formal complaint raised by the office.

A20.99 The correspondence between the Deputy Clerk and contractor was NOTED. The Deputy Clerk reported that the playground repairs had overrun by many weeks, for no apparent reason and the communications from the contractor had been extremely poor. The office had received several complaints from residents via phone and Facebook. It was **AGREED** that payment should be withheld until the complaint had been responded too and that a discount should be perused due to the poor customer service received. It was **RESOLVED** not to enter another agreement with the contractor when the current agreement expires in July 2021.

c) New Picnic Benches

To review a quotation to install new picnic benches following a probate donation.

A20.100 The two quotations for two new tables at Ashbrook and one new table at Hampden were NOTED. The Deputy Clerk gave recommendations based on feedback from the grounds team. It was **RESOLVED** to proceed with quotation Q4001, three recycled plastic forest-saver picnic tables, one of which is wheelchair or pushchair accessible. The total quote including delivery was £1810.00. Councillor Clayton suggested that each table should have a plaque confirming that it has been gifted by the late Phyliss Searle.

9. OTHER MATTERS

a) Open Spaces Working Group

To receive an update from the Open Spaces Working Group and consider any recommendations.

A20.101 Two members of the working group attended the meeting. The Skate Park survey results were NOTED. The response to the survey was good and it was clear to see that residents are passionate about improving the facilities for teenagers in Wendover. Meetings have taken places with companies that can provide a consultation, planning and implementation packages. Most constructions have a 25-year guarantee with no maintenance required. Funding opportunity are being explored, including loan options such as the Public Works Loan scheme. The Deputy Clerk outlined the budget dates, and confirmed costs would need to be known by August for the 2022/23 budget that would be agreed by Committees and the Full Council by December 2021. In accordance with the Councils Standing orders all tenders over £25K must be upload onto the Governments Contracts Finder website. Councillor Bulpett confirmed the advice received in terms of planning is that as the Council owns the land, a new Skate Park would fall under permitted development subject to height and areas restrictions.

b) Hire Requests

i)To consider proposed dates from Philip Green to hire Ashbrook Open Space.

A20.102 It was **RESOLVED** to permit hire for the June dates subject to government guidance at the time of hire.

ii) To consider a request from Climate Action Wendover to have a stall on Manor Waste in May.

A20.103 It was **RESOLVED** to permit the stall on Manor Waste on a date to be agreed in May, excluding market dates.

c) Community Notice Board Advertising

To review the Community Notice Board Advertising Policy.

A20.104 The policy was reviewed; it was **RESOLVED** to add guidelines preventing political advertising simular to the guidance contained in the Ashbrook Railings Policy.

d) Grass Verge Cutting

i) To note an update from Buckinghamshire Council regarding items being placed on grass verges preventing grass cutting.

A20.105 The Deputy Clerk gave an overview of the difficulties the grounds team are having when cutting the grass verges in Grenville Ave and Carrington Crescent. The correspondence from Buckinghamshire Council in relation to the devolved services contract was NOTED. They recommended writing to residents explaining that the grass can't be cut if the items are in place and that we would not be penalised by Buckinghamshire Council if the verges were not cut due to the boulders and logs.

ii) To consider a draft letter to residents.

A20.106 The draft letter was NOTED. Councillor Bulpett highlighted that the areas that do not have boulders or logs should be mowed as normal. It was **RESOLVED** issue the letter to the properties concerned.

e) Amenities Terms of Reference

To review the Committee's Terms of Reference and recommend any changes to the full Council.

A20.107 The Terms of Reference was NOTED. No recommend suggestions were made.

f) Wendover Cycleway

To note the updates from Buckinghamshire Council following the recent consultation.

A20.108 The feedback slides from the recent consultation were NOTED. Councillor Bulpett reported that she had attended a feedback meeting on 15th April. The consultation team at Buckinghamshire Council acknowledged that they were unaware that the 2018 plans had been previously shared with the Council, hence did not know that the new proposals should have been shared with the Parish Council before the consultation with the residents. The Cycleway between Victory Road, Wharf Road and the Clock Tower was proving difficult to plan. Other routes, such as the link between Great Missenden and Wendover Dean had been agreed and would be funded separately. Overall, the consultation showed that most responses were in favour of the plans and that the works would be scheduled to start in Autumn 2021.

10. MATTERS TO REPORT

A20.109 Councillor Clayton suggested that the new Council should consider installing a flagpole on Manor Waste. Councillor Green suggested that the Manor Waste seating planters required new plants.

11. ITEMS FOR NEXT AGENDA

A20.110 Items should be forward to the Deputy Clerk.

12. DATE OF NEXT MEETING

A20.111 The next scheduled meeting of the Amenities Committee is 15th June 2021.

13. CLOSURE OF MEETING

A20.112 As all business was transacted the meeting was closed at 20:35pm

Signed by
Chairman to the Amenities Committee

Date: 15th June 2021

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