



WENDOVER PARISH COUNCIL

Address: The Clock Tower, High Street, Wendover,
Aylesbury, Buckinghamshire HP22 6DU
Tel: 01296 623056 Email: clerk@wendover-pc.gov.uk

FINANCE COMMITTEE MEETING AGENDA
Tuesday 19th May 2026 at 8:10pm
Wendover Community Library, Wendover, HP22 6JG

Committee Membership: Councillors Gallagher, O'Donnell, Tipper (Chair), Walsh and Worth

To all Committee Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

AGENDA

1. ELECTION OF CHAIR AND VICE CHAIR

To elect a chair and vice chair of the Finance Committee

2. APOLOGIES FOR ABSENCE

To consider any apologies for absence received.

3. DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.

4. PUBLIC PARTICIPATION

A maximum of 3 minutes per speaker will be allowed

5. MINUTES

To confirm the minutes of the Finance Committee Meeting of the 17th Feb 2026

6. CLERK REPORT AND CORRESPONDENCE

To note and consider an update from the Clerk and any items of Correspondence relevant to this Committee.

7. STATE OF THE FINANCES AND REPORTS

a) To review the year end reports for 2025/26

- i. Detailed Balance Sheet
- ii. Statutory Balance Sheet
- iii. Supporting Reserves Reconciliation
- iv. Supporting Bank and Cash Reconciliation
- v. Summary Income and Expenditure
- vi. Detailed Income and Expenditure with previous year comparison
- vii. First draft of account statements for annual return

b) To review the I&E report, EMRs and balance sheet for Apr 2026

c) To review the over £100 report and VAT reclaim for Jan-Mar 2026

d) To review the bank reconciliations for Feb-Apr 2026.

e) To receive an update on project costs up to Apr 2026

f) To review the Flagstone account statements

- g) To review internal controls for Jan-Mar 2026
- h) To receive an update on the LGPS pension fund deficit and cessation value and agree potential scenarios to be worked further for a proposal to full council.

8. OTHER MATTERS

a) 2026/27 Budget review

- i) To consider the changes since the budget was last set and review the current budget

b) Internal Audit and Financial Controls

- ii) To receive a verbal update on the year end internal audit
- iii) To consider and review the effectiveness of the previous year **financial controls** and to review and approve the financial controls policy. – **page 52**

9. ITEMS FOR NEXT AGENDA

10. DATE OF NEXT MEETING

To note the date of the next Finance Meeting on Tue 4th August 2026

11. CLOSURE OF MEETING

Signed by *Andy Smith*
Clerk to the Council

Date: 14th May 2026