

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting 15th October 2019 7:30pm St Anne's Hall

Present: Cllrs Myers (AM), Clare (KC), Ballantine (JB) and Walsh (TW).

Clerk: Amanda Massingham, Deputy Clerk

Minutes: Amanda Massingham

Members of Public: 1

1.	APOLOGIES FOR ABSENCE
	A19.078 Apologies were made by Cllr Worth and they were accepted. In the absence of Cllr Worth, it was AGREED that Cllr Walsh would Chair the meeting. Cllrs Clayton, Green and Gregory were considered absent from the meeting.
2.	DECLARATIONS OF INTEREST
	A19.079 None
3.	MINUTES
	A19.080 The minutes of the meeting of 17 th September 2019 were AGREED as a true record and signed by the Chairman.
4.	PUBLIC PARTICIPATION
	A19.081 A resident made reference to a highway's tree EMR and asked if the PID had been completed to get the project off the ground. The Deputy Clerk confirmed that WPC did not have an EMR for highway trees but did have a budget line, where it was previously agreed to increase by £1K each year, however, to date over the last three years no monies had been spent. The Deputy Clerk recommended that clarity is sought from BCC about replacing highway trees which should then be considered by WPC when setting next years budget.
5.	UPDATE REPORT FROM THE CLERK
	A19.082 The Deputy Clerk reported that the Witchell Pond fence had been replaced. The project to add the additional name to the War Memorial continues and it is hoped that it will be completed before Remembrance Sunday. The groundsmen had repaired Oliver's Bridge, the detail of which has been shared on the WPC social media page and was receiving positive engagements.
6.	CORRESPONDENCE
	A19.083 The one item of correspondence from Wendover News about the Liffre Repair Café was NOTED. The Deputy Clerk reported that Aston Clinton was launching a repair café in January 2020. Cllr Clare volunteered to contact Aston Clinton to learn more about the project for WPC to consider in the future.
7.	FINANCE
	To consider the list of payments and sign cheques. A19.084 It was RESOLVED to accept the list of payments and they were duly signed by the Chairman. The online payments would be made the following day.
8.	OPEN SPACES AND HAMPDEN POND
a	Play Park Repairs
	To receive an update on the recent play park repairs. A19.085 The Deputy Clerk reported that the repairs at Ashbrook including the zipwire and tyre swing were complete, the contractor has now moved onto Hampden Play Park. The Deputy Clerk further explained that the annual RoSPA safety checks are completed in May each year which means that if repairs are required, equipment is often placed out of use in the key summer periods. It was RECOMMENDED that the safety checks should be moved to November, so repairs can be completed outside the key season. Enquires had been made by the office, RoSPA Play safely confirmed they could accommodate the change, however as the inspections would not be taking place in May they would not be carried out at the reduced rate. The rate difference between May and November for all four areas would be £69. It was confirmed that we did have enough budget against line 4415 for the additional checks to be completed this November to start the new

	schedule. It was RESOLVED to amend the inspection surveys to November each year.
9.	OTHER MATTERS
a	High Street Hanging Baskets
	To consider a proposal for next year's hanging baskets. A19.086 The proposal and cost paper was NOTED. Cllr Walsh highlighted that the Council does not have a greenhouse, hence the baskets have not become established over the last two years. Cllr Clare made reference to the George and Dragons baskets, the Deputy Clerk reported that they use PHS, but the prices would not be comparable to the quote we had received from Lindengate as we had purchased our own baskets. It was AGREED that improving the hanging baskets would assist the scoring for next year's BKV competition and by using Lindengate it would show our support to a local charity. It was RESOLVED to trail the proposal for a year, with the baskets being stored in the polytunnel facility for four weeks before hanging.
b	Kids Clean Britain
	To receive an update on the litter hotspots that were identified from the recent litter picking event. A19.087 The Deputy Clerk reported that a thank you card had been received by Lola. In addition litter hotspot data that was collated on the day of the litter pick had been received. The data placed in a summary table was NOTED. It highlighted that areas around the School Campus had been identified as having heavy litter. In total 17 areas were highlighted, two of which are the responsibility of WPC which would be communicated to the grounds team. The data will be shared when members of the community use the free litter pickers that are available. Following a RECOMMENDATION from Cllr Walsh it was RESOLVED to advertise the data on the WPC website and social media pages.
c	Library Hedge
	To consider adopting the hedge at the Library to improve the maintenance schedule. A19.088 Cllr Ballantine reported that hedge is not maintained through the summer months and need to be reduced in size. The Committee agreed with these comments. It was AGREED that the office would arrange a meeting with AVDC to see if the hedge could be formally adopted by WPC. Cllr Clare requested that the hedges at PMG should also be raised at the same meeting, as they are causing visibility issues for road user's particularly at junctions.
10.	MATTERS TO REPORT
	A19.089 Cllr Walsh would like to thank the groundsmen on the recent work they have done clearing the drains, particularly at the Halton Lane roundabout and the repairs to Oliver's Bridge.
11.	ITEMS FOR NEXT AGENDA
	A19.090 Items should be forward to the Deputy Clerk.
12.	DATE OF NEXT MEETING
	A19.091 The next scheduled meeting of the Amenities Committee was 17 th December 2019.
13.	CLOSURE OF MEETING
	A19.092 As all business was transacted the meeting was closed at 20:00pm

Signed by: 

Date: 17th December 2019