

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting 19th January 2021 at 7:30pm Online Meeting via Zoom

Present: Councillors Clayton, Green, Gregory, Washington, and Worth.

Clerk: Amanda Massingham

Members of Public: 0

1. APOLOGIES FOR ABSENCE

A20.59 Apologies were made by Councillors Walsh, Claire, Myers and Ballantine.

2. DECLARATIONS OF INTEREST

A20.60 None

3. MINUTES

A20.61 The minutes of the meeting of 15th December 2020 were AGREED as a true record and were signed by the chairman.

4. PUBLIC PARTICIPATION

A20.62 None

5. UPDATE REPORT FROM THE CLERK

A20.63 The Clerks report was NOTED. The Deputy Clerk reported that the Simmonds family would be happy to have a memorial plaque on the bench at Manor Waste. They would like the Committee to propose the wording for the plaque. Heritage Fruit Trees had completed their final maintenance visit at the Community Orchard on 5th January 2021, as agreed by full Council the maintenance will now be handled in house by the grounds team. An update was provided on the Wildflower trial along the Tring Road bank/verge, the Deputy Clerk explained the area had been measured and advise on seed sowing had been obtained, however when seeking permission from Buckinghamshire Council, they had confirmed that the Council would need to apply for a Cultivation Licence, which costs £110 per application. The Committee AGREED that the trial should be moved to the land on the Heron Path, at Witchell, behind the scout hut in the first instance. Future areas such as Walnut Tree Meadow would be considered if the trial is a success.

6. CORRESPONDENCE

A20.64 None

7. FINANCE

To consider the list of payments and sign cheques.

A20.65 It was **RESOLVED** to accept the list of payments and they were duly signed by the Chairman. The online payments would be made the following day.

8. OPEN SPACES AND HAMPDEN POND

a) Hampden Pond Tree Survey

To consider a quotation for tree works recommended from the recent tree survey at the pond.

A20.66 The quotation from the Councils preferred Tree Surgeon was NOTED. The quotation covered the works required from the tree survey that was reviewed by the Committee at the December meeting. It was **RESOLVED** to proceed with the required works at a cost of £2K, the funds would be taken from budget line 4417 Tree works, which has £2.3K budget remaining.

9. OTHER MATTERS

a) Manor Waste Bins

To consider three quotations to increase the size of the litter bins on Manor Waste.

A20.67 The quotation proposal was NOTED. The agenda item was requested by Councillors Green and Worth due to the increased volume of take away hot drinks cups and food containers mainly owing to the restrictions brought on by the pandemic. The Deputy Clerk reported that the current four bins held 85litres of waste each and the three quotations obtained would increase the size to 120 – 130litres. It was also noted that the grounds team work seven days and their tasks include emptying the bins every day. It was **RESOLVED** to replace the four Manor Waste bins with Councillors selecting quotation 2 at a cost of £1664.24 for all four bins including delivery. The Deputy Clerk reported that the grounds team had also seen the quotations and they too had preferred option two. The bins that are being replaced would be allocated at other locations, with two of them being sited at Witchell Car Park. Funding was discussed and the Deputy Clerk confirmed there was a dedicated Replacement Bin EMR in the 2021/22 budget. Funds were also available in the 2020/21 budget from budget line 4215 Street Furniture. It was **RESOLVED** to move forward with the replacements in the current financial year from budget line 4215. Councillor Clayton requested that local takeaway businesses should be encouraged to have their own bins to dispose hot drinks cups, it was **AGREED** that the office would draft a letter to be reviewed by Councillor Worth before sending.

b) Streetlight Column – Vicarage Close

To review a quotation to replace the column and consider instructing an insurance claim.

A20.68 The Deputy Clerk reported that a streetlight column in Vicarage Road had been hit by a car just before Christmas. A contractor attend the next day, upon instruction from the office, and removed the column and made the supply safe. The cost of which was £1013.50 and had been paid via the payments to consider process. The quotation to replace the column was NOTED, at £2300.00. It was **RESOLVED** to proceed with the replacing the column and to instruct an insurance claim via Came and Company.

c) Open Spaces Working Group

To receive an update from the Open Spaces Working Group and consider any recommendations.

A20.69 Councillor Worth reported that a survey to gain feedback about potentially installing new skate park was live and had been advertised via Wendover News. It was **AGREED** that a £30 voucher could be funded by the Council for a prize draw associated to taking part in the survey. It was **RESOLVED** to fund from the 4109 Promotions budget line. Councillor Worth confirmed the next working group meeting was taking place on 20th January 2021 and the survey results would be made available to the Committee at its next meeting in March.

10. MATTERS TO REPORT

A20.70 None.

11. ITEMS FOR NEXT AGENDA

A20.71 Items should be forward to the Deputy Clerk. Councillor Clayton requested that information should be sought on the condition of the old scout hut, along the Heron Path and the intentions of its owners as it is falling down and becoming unsightly.

12. DATE OF NEXT MEETING

A20.72 The next scheduled meeting of the Amenities Committee is 16th March 2021.

13. CLOSURE OF MEETING

A20.73 As all business was transacted the meeting was closed at 20:05pm

Signed by
Chairman to the Amenities Committee

Date: 16th March 2021

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