

# WENDOVER PARISH COUNCIL

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## Minutes of the Parish Council Meeting 4<sup>th</sup> October 2022 at 7:30pm Meeting held at St Annes Hall, Aylesbury Road, Wendover, HP22 6JG

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**Present:** Councillors Bulpett, Ballantine, Gallagher, Goodall, Lloyd-Evans, Worth, Walker, Williams.

**Clerk:** Andy Smith

**Chair:** Sheila Bulpett

**Members of Public:** five

### 1. APOLOGIES FOR ABSENCE

**PC22/246** Apologies were received and **ACCEPTED** from Councillors Durden-Moore and Gallagher.

### 2. DECLARATIONS OF INTEREST

**PC22/247** Councillor Worth declared an interest in **14i** as a Trustee of Wendover Community Library

### 3. MINUTES

**Consideration of approval of minutes of the meeting of 6<sup>th</sup> September 2022.**

**PC22/248** The minutes were **RESOLVED** as a true record and signed by the Chair.

### 4. CHAIR'S ANNOUNCEMENTS

**PC22/249** The Chair informed the council that the Deputy Clerk has now left, and Councillor Malleson has offered her resignation. The resignation was **ACCEPTED** by the Council.

### 5. PUBLIC PARTICIPATION

**PC22/250** **A member of the public, Mr Duggan, gave an update on the Wendover Shed in which they outlined the following to the council:**

- **The** search for a location is proving difficult
- HS2 have said they can't support the project immediately but will investigate future support options.
- The shed doesn't need to be near electricity as the shed can run on solar power linked to a battery. It does require a source of water and there are bids to have a compost toilet.
- Wendover Community Hub has offered help with funding bids.
- Suggestions for locations were outlined

**PC22/251** **A member of the public, Mr Duggan, gave an update on the Wendover Celebrates Fireworks event on the 5<sup>th</sup> November:**

- Wendover celebrates will take place on 5<sup>th</sup>. It was NOTED that the repair to the ground caused by the fire will be made by reseeding the area, Wendover Celebrates will provide the seeds.

**PC22/252** **A member of the public, Mr Duggan, gave an update on the other meetings**

- A social action group recently met with the Wendover Community Board – Buckinghamshire Councillors were invited but did not attend. The group are looking at whether the warden scheme could be revived to help isolated and vulnerable individuals during the cost-of-living crisis.

- Wendover Dementia Support - Parish Councillors are invited and welcome to visit, by appointment, on Monday mornings to see the work of the Monday Café. Mr Duggan gave advanced notice that Wendover Dementia Support would be applying for a grant.

The Chair, on behalf of the Wendover residents, thanked Mr Duggan for his efforts in the many projects that support the community.

## 6. CO-OPTION OF COUNCILLOR

**PC22/253**      **Consideration of the candidates for the vacant role left by Councillor Barnard**  
Only one candidate had applied. This candidate was in attendance and their presentation was heard. The Chair requested the Council members consider the application in confidence at the end of the meeting.

## 7. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

**PC22/254**      There were no Councillors present

## 8. CLERKS REPORT

**PC22/255**      The report from the Clerk was NOTED. In addition to the actions by the council for the official mourning period it was further NOTED that the Chair represented the Parish at the St Mary's Church Service and the Buckinghamshire Council Memorial event.

## 9. REPORTS FROM OUTSIDE BODIES

**PC22/256**      Councillors Ballantine and Worth met with the Memorial Hall committee, and it was NOTED that it has a healthy community usage with only one session a week vacant.

**PC22/257**      Councillor Lloyd-Evans met with CLAW and Chilterns Society to look at the progress on the community garden – there are trees that have established and trees that are doing not so well. This has helped CLAW understand where the ground will best accommodate the growth. It was NOTED that CLAW is positive about progressing the project.

**PC22/258**      Councillor Walker Attended the local Scout Group AGM – It was NOTED that it is a positive picture with good attendance, healthy funds. It was further NOTED that a Wendover scout has been selected to represent the Wendover group at the annual Jamboree.

## 10. CORRESPONDENCE

**PC22/259**      The report from the CLERK on communication with the office was NOTED

## 11. FINANCE & FINANCE COMMITTEE

### a) To consider the list of payments and sign cheques

**PC22/260**      It was **RESOLVED** to accept the list of payments; the invoices were duly signed. It was NOTED that BACS payments would be made as soon as the Clerk is set up on the account to make BACS payments, this is envisaged to be within the week. If there is further delay the payments would be made by cheque.

### b) To note the August 2022 I&E, EMR and Balance Sheet.

**PC22/261**      The August 2022 I&E, EMR and balance sheet was NOTED.

### c) To consider updated banking arrangements

**PC22/262**      The paper outlining changes to the banking arrangements was NOTED. It was further NOTED the requirement for an additional bank signatory and was **RESOLVED** to add Councillor Williams as a bank signatory.

## 12. PLANNING COMMITTEE

To note draft minutes of the meeting on 20<sup>th</sup> September 2022.

PC22/263 The draft minutes were NOTED.

## 13. AMENITIES COMMITTEE

a) To note the draft minutes of the meeting on 20<sup>th</sup> September 2022

PC22/264 The draft minutes were noted

b) To resolve the amendments to the tenancy agreement

PC22/265 The minor amendments were NOTED, and it was **RESOLVED** to accept the new agreement as amended. It was further **RESOLVED** that the agreement include a map of the area concerned. It was NOTED that the agreement would be signed by the Clerk and sent to CLAW for their signature.

## 14. OTHER MATTERS

a) **HS2 Working Group**

PC22/266 The group met on 14<sup>th</sup> September and prepared the objection letter to the latest S17 application. The letter was sent, and the Councillors included for information, there has been no response. It was NOTED there was a lot of expertise brought to that meeting to ensure it was an appropriate response.

It was NOTED that there was no time to elect a Chair of the group. This will be the first item of the next meeting. Next meeting will be 18<sup>th</sup> October at 5:30pm, subject to availability of the hall. The clerk will find out availability and book.

It was further NOTED that there are a lot of issues for HS2 and there is a concern about responding in good time. It was **RESOLVED** that the group can highlight noncompliance issues without having to be agreed at a Parish Council. It was further **RESOLVED** that these issues would be highlighted as they arose and sent to councillors for note. It was NOTED that Recommendations for communications from the working group to the wider community will be sent to the Chair of Council and **RESOLVED** that the Chair would have the authority to sign and send and copy to councillors, on issues that have already been considered by council and there is a council position on that issue.

b) **Open Spaces Working Group**

PC22/267 It was NOTED that it has not met but there is an imminent meeting. The content of the tender for the skate park has been agreed. It is NOTED that we are looking for a partner to project manage securing the funding, deciding a design and supervising the build. It was further NOTED that this process and timeline will be worked out at a meeting tomorrow with a view to updating Council in December. Amenities committee will be updated with the final detail at the next meeting, with the Finance committee reviewing the tender outcome in November.

c) **Parish Plan Working Group**

PC22/268 It was NOTED that Wendover Business Group has been resurrected – there has been lots of feedback of the use of Manor Waste, with a desire for bigger events on the space. It was NOTED that the Welcome to Wendover website was a positive step, however, there are some omissions to be rectified. It was NOTED there have been 2 submissions to the tender for the I love Wendover branding exercise and the tender is yet to be awarded.

**d) Transport Working Group**

**PC22/269** Updated terms of reference have not been completed so will come to the next meeting. The group is looking at its priorities, to include with the terms of reference. This will also include cost requirements for the budget. It was NOTED that the budget setting will happen at the Finance meeting in November.

**e) Update on parking review**

**PC22/270** The paper was NOTED. There were issues with the maps being wrong in two areas. The consultation ran with the errors because they were additional measures on which the Council will simply chose not to implement. We are now awaiting the production of the report.

It was further NOTED that the Council will need to seek additional funding to add to the EMR for the delivery of the scheme, as the delivery is a lot more expensive than anticipated. It was NOTED that there may have been some inconsistency with the communications to the community and the Chair would seek clarification on the communications that were sent.

It was NOTED that Councillors Worth and Goodall would be added to the invitations to the consultation meetings

**f) Request to serve evening food on manor waste**

**PC22/271** NOTED that these requests have normally been refused based on security, litter, and local competition. The request has come from a stall that attends the weekly market, but it was NOTED that they have not been consistent with their attendance. It was further NOTED that

- The food offer is a good offer
- The people who run the stall are a hard-working local business
- The offer is significantly different to a sit-down meal
- Concern from the local restaurants has been voiced to a councillor.
- You should not just accept one request and there needs to be a consistent approach to this.
- There is currently a strategic review of the usage of the Manor Waste

It was **RESOLVED** to take this into consideration for the manor waste strategy and further **RESOLVED** that the Council will only review all applications after the Manor Waste strategy is agreed.

**g) Sale of the “gator” vehicle**

**PC22/272** After taking delivery of the Hilux it was always envisioned that the gator is no longer used. The running and maintenance costs were NOTED. It was **RESOLVED** unanimously that the vehicle should be sold through an appropriate channel.

**h) Wendover Canal towpath upgrade**

**PC22/273** No further progress to report other than to NOTE that because of current economic pressure the cost of undertaking the work has increased meaning less work will be done than originally planned.

**i) Wendover Community Library**

**PC22/274** A presentation was given by Mr Jones – Buckinghamshire Head of Libraries, accompanied by a display for view by the councillors and public. The presentation outlined that:

- Wendover Community Library is managed by Buckinghamshire Council with services delivered with the support of volunteers.

- The use of libraries are in decline and we need to repurpose and remodel.
- In Wendover, Buckinghamshire Council and the Library Trustees want to grow the range of services.
- Significant funding is in place but we are still exploring opportunities for additional funding
- The concept is bigger, more visible, more flexible to become the focus for the community.
- Larger children's library including sensory features
- Sight lines to the garden which will also feature.
- Arts installations – supported by community engagement to help with the art installation.
- Self-service technology is being considered
- Visitor information hub and gateway to the Chilterns
- More Flexible spaces available for rent by local community groups.
- During construction there will be an interim site (mobile library) during the estimated 12-week build.

#### j) Proposal for events on Manor Waste from No 2

**PC22/275** The discussion for item **14f (PC22/271)** was NOTED. It was further NOTED that, in principle, there was no objection to the events. However, the final decision should not be made until the Manor Waste strategy is agreed. It was **RESOLVED** to defer the decision until the Manor Waste strategy. It was NOTED that the Council would confirm when No 2 needs to a confirmation by.

#### k) Wendover Shed

**PC22/276** It was NOTED that Wendover Shed had previously investigated the use of Ashbrook Park as a location for their container. It was further NOTED from the public participation that the shed is now looking for other locations. The issue of using Ashbrook Park has not been discussed by council and was considered. The following issues were NOTED:

- There are issues with the cesspit so that can not be used.
- The original proposal was to use the Site Safe for power, water and toilets which was not considered safe or secure.
- Ashbrook Park is not in the AONB but is Local Green Space (identified in the Wendover Neighbourhood Plan) and a container, even with cladding and windows, would look out of keeping with the park.

It was **RESOLVED** to reject any request to host the Wendover Shed at Ashbrook Park should the Council be asked (The vote was requested to be recorded as 7 against the use of Ashbrook and 2 for allowing the use of Ashbrook if requested)

It was NOTED that the Council were supportive of the proposal and will look to find other areas for the shed including clarifying the location and viability of the Parish Piece around Hogtrough.

#### l) Haddington Park Play Area

**PC22/277** The park is well under construction but there has been no further communication around completion dates. The site has suffered vandalism during construction. IT was **RESOLVED** to hold an opening ceremony and to make the arrangements to hold the event when notified of completion.

## 15. DATES OF FUTURE MEETINGS

**P22/278** To note the next Parish Council meeting Tuesday 1<sup>st</sup> November 2022, 7.30 p.m.

## 16. CONFIDENTIAL ITEMS

**The Public Bodies (Admission to Meetings) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.**

**PC22/279** It was **RESOLVED** to move into confidential session

### a) Co-option to Council

**PC22/280** It was **RESOLVED** unanimously to co-opt the candidate presented to council.

### b) Lease for Haddington Play Park

**PC22/281** The latest version of the lease which incorporates the changes requested by Council has not been received from the Council's legal representative. It was **NOTED** that the Council have seen Section 106 documents for adjacent plots of land, however, there has not been a search for the area on which the park sits. It was further **NOTED** that the Council still has not seen the title documents and correct map of the play park. It was **NOTED** that we have not received communication from the current leaseholder or our legal representative and that the work to install the park is nearly complete.

It was **RESOLVED** to request a Section 106 search for the area of the park. It was further **RESOLVED** to express our dissatisfaction with the level of service being provided by our legal representative and that they will be chased verbally and through a letter outlining these concerns.

### c) To note and consider actions from a staffing issue

**PC22/282** It was **NOTED** that an exit interview was completed on the 26<sup>th</sup> of September and the issues were presented to council.

It was **RESOLVED** that the Chair produce an initial draft response to be agreed by the full council.

## 17. CLOSURE OF MEETING

**PC22/283** As all business was transacted the meeting was closed at 9:51pm

Signed by *Councillor Darden-Moore*  
Vice Chair to the Parish Council

Date Tuesday 1<sup>st</sup> November 2022