

WENDOVER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING
held in St Anne's Hall, 4th February 2020 at 7.30pm

Present: Worth (SW), Gregory (NG), Green (RG), Myers (AM), Bulpett (SB), Clare (KC), Duggan (RD) Clayton (MC) and Walsh (TW)

Chairman: Cllr Walsh

Clerk: Keith Shelley

Minutes: Keith Shelley

Public Attendance: 2

	Item of Business
1.	APOLOGIES FOR ABSENCE P19/226 Cllr Campbell and Ballantine offered their apologies and they were accepted.
2.	DECLARATIONS OF INTEREST P19/227 None.
3.	CHAIRMAN'S ANNOUNCEMENTS To receive announcements and requests from the Chairman. P19/228 Cllr Walsh congratulated Cllr Bulpett and the Working Group on the successful referendum for adopting the Neighbourhood Plan.
4.	MINUTES FROM THE LAST MEETING Consideration of approval of minutes of the meetings of 7 th January 2020. P19/229 The minutes of the meeting of 7 th January were AGREED as a true record and signed by the Chairman.
5.	PUBLIC PARTICIPATION P19/230 A resident raised concerns about the dangerous driving and speeding being experienced along South Street. The Clerk requested he emailed details of the events to him so they may be forwarded to the District Councillors for consideration.
6.	REPORT FROM THAMES VALLEY POLICE P19/231 There was no representation from TVP.
7.	REPORT FROM DISTRICT AND COUNTY COUNCILLORS P19/232 Cllr Bowles, Newcombe and Strachan offered their apologies. Cllr Bowles submitted a paper prior to the meeting, and it was NOTED.
8.	CLERK'S REPORT P19/233 The Clerks report was circulated prior to the meeting and it was NOTED. The Clerk confirmed the abandoned catering trailer at PMG had now been removed. Cllr Walsh suggested the Skate Park land could be used to locate a solar farm providing power to suitable areas within Wendover. It was AGREED councillors will submit further suggestions to the Clerk. Cllrs Gregory, Green, Clayton, Myers and Worth have confirmed their intension for the forthcoming election. It was AGREED the remaining councillors will submit their intentions to the Clerk before Friday 7 th February.
9.	REPORTS FROM OUTSIDE BODIES P19/ 234 Cllr Myers attended a meeting with BMKALC and reported the following: The BCC Shadow Cabinet has agreed a budget for £1.8b for the year 20/21. The Council elections are due to be held on 7 th May 2020 with the results for Parish Councils being confirmed on the 9 th May 2020. The intension is to have the revised Local Planning arrangements in place by 2025 and they will be taking account of the Neighbourhood Plans.

	<p>Cllr Worth attended the Memorial Hall Committee meeting and confirmed whilst the committee is very busy there are no concerns.</p> <p>Cllr Walsh met with the Chairman to Halton Parish Council and reported on the following: There are concerns relating to maintaining the Halton heritage and confirming what will be included. Due to traffic concerns, Halton are campaigning for highway improvements to Perch Bridge. Cllr Walsh confirmed he is continuing to engage with the Library on the proposed revisions and that they are approaching HS2 for funding. Cllr Walsh confirmed he will be supporting the WRAP's event by opening the cycling on Saturday morning. He encouraged other councillors to attend and maybe take part.</p>
10.	CORRESPONDENCE
	<p>P19/235 The Clerk reported on 5 items of correspondence and they were NOTED. It was RESOLVED to support the 'Join the Great British Spring Clean'. The Clerk will register to support the campaign and the staff will organise a suitable event to involve the Wendover community. Following due consideration, it was RESOLVED not to support the 'Rural Market Towns' initiative as the benefits were unclear and the Council already subscribes to appropriate associations.</p>
11.	FINANCE
a.	<p>To note the I&E report, EMR and Balance Sheet for December 2019. P19/236 The reports were NOTED.</p>
b.	<p>To consider the list of payments and sign cheques. P19/237 It was RESOLVED to accept the list of payments; the list and cheques were duly signed. BACS payments would be made the following day.</p>
12.	PLANNING COMMITTEE
	To note draft minutes of the meeting of 7th and 21st January 2020.
	<p>P19/238 The draft minutes were NOTED. Cllr Duggan commented on the complaint relating to the intense light located within the HS2 Buffer Zone. It was AGREED Cllr Bulpett will confirm what actions have been taken by HS2 and AVDC to address the complaint.</p>
13.	AMENITIES COMMITTEE
a	<p>To note draft minutes of the meeting on the 21st January 2020. P19/239 The draft minutes were NOTED.</p>
14.	OTHER MATTERS
a	HS2
i	<p>To receive an update and any recommendations for the working group. P19/240 Cllr Walsh circulated a report prior to the meeting, and it was NOTED. He also confirmed productive meetings had been held with the District Councillors and that a Flood Officer had now been appointed to consider the hydrology concerns being highlighted. Dependant on the final decision for HS2 to proceed, there is likely to be a change of focus for the Working Group towards ensuring that HS2 activities are in line with what they have published. The lobbying is likely to continue until March 2020.</p>
ii	<p>To consider HS2 Draft Policy P19/241 Cllr Walsh submitted a paper prior to the meeting commenting on the policy. The suggestions were considered, and it was AGREED the Clerk should review the draft policy incorporating the amendments.</p>
iii	<p>To consider a HS2 Survey Notice appertaining to WPC property. P19/242 The Survey Notice was NOTED. Cllr Walsh commented saying he felt it may have positive outcomes for Wendover as the survey relates to the local hydrology and associated flow rates for the pond.</p>
b	Events 2020
	<p>To consider the planned events for 2020. P19/243 The proposed events were considered, and it was RESOLVED to: Invite Paul Coffey (Chiltern Academy Headmaster) to attend as guest speaker at the APM. Delegate the Quiz 2020 to the office to organise along similar lines to last year. Enter the Best Kept Village 2020 accepting the entry fee is £25.00 Delegate the organisation of the Easter Competition to the office with a prize fund of £50.00 Delegate the organisation of the Halloween Competition to the office with a prize fund of £50.00</p>

	Accept the proposed dates of Friday 7 th August and Thursday 27 th August for Play Around the Parks. Hold the Christmas Event on Wednesday the 2 nd December 2020 Hold Carols around the Tree on Friday the 11 th December 2020 Hire the band for the LPM on Saturday 19 th December 2020.
c	Christmas Light Repairs
i	To consider repairs to the unreliable Christmas Lighting. P19/244 The proposed repairs were considered, and it was AGREED the Clerk will conduct a survey on the practicality and appetite of the businesses for having individual tree sockets fitted on their premises and consider the planning implications. Once this is established, it was RESOLVED to replace the 3 festoons maintaining the existing warm white lighting and have lights manufactured for the top tier of the Clock Tower.
ii	Quote for Repairs P19/245 It was RESOLVED to accept the quote for the repairs once the scope of work had been established and fund it from the Street Lighting EMR.
d	Clock Tower Display Screen Draft Policy
	To consider the draft policy for advertising on the Clock Tower Screen. P19/246 The draft policy was considered, and it was AGREED the Clerk will provide clarification on the 'Statement'. Once amended the Clerk will circulate for further comments.
e	Policy Review
	To consider the Scheme of Delegation and Social Media policies. P19/247 The policies were reviewed, and it was RESOLVED to accept them with no amendments.
f	Environment
i	To consider the future of the Environmental Working Group. P19/248 The role of the Environmental Working Group was considered. It was AGREED that environmental issues will always be considered by the Amenities Committee when reviewing projects, following guidelines detailed within the Environmental Policy. It was therefore RESOLVED to disband the Working Group.
ii	To review the Environmental Policy P19/249 The policy was reviewed, and it was RESOLVED to accept the policy with no amendments.
g	Play Park Inspections
	To consider employing Sovereign to conduct regular Play Park Inspections. P19/250 The Clerk confirmed that previous concerns relating to exemptions within the contract did not apply. It was RESOLVED to agree a contract for 1 year and then conduct a review before continuing.
h	Health and Safety Workplace Inspections.
	To consider councillors supporting the H&S Workplace Inspections. P19/251 The Clerk explained the rationale for the inspections and that they will be conducted on the first Thursday of the month. The initial inspections will be conducted by the staff on Thursday 6 th February, it is then proposed that councillors conduct every other inspection. It was RESOLVED to support the initiative with Cllrs Worth and Myers agreeing to conduct the inspections on the 5 th March.
i	Witchell Car Park Repairs
	P19/252 The Clerk explained the concerns around the entrance to the car park which is in a poor state due to erosion. If the repairs aren't completed before the extension is opened it will deteriorate further due to the additional traffic with the potential of damaging vehicles and creating a trip hazard for pedestrians. It was RESOLVED to delegate the project to the Clerk and Cllr Worth with a cap of £10k funding from the Witchell Car Park EMR. Two additional quotes will be requested before the work commences.
15.	DATES OF FUTURE MEETINGS
	P19/253 The next meeting will be held on 3rd March 2020 at 19.30 in St Anne's Hall.
16.	CONFIDENTIAL ITEMS
	P19/254 None
17.	CLOSURE OF MEETING
	P19/255 As all business was transacted the meeting was closed at 9.05 pm.

Signed: _____



Date: 3rd March 2020

AVALC – Aylesbury Vale Association of Local Councils
AVDC - Aylesbury Vale District Council
BBOWT - The Berks, Bucks & Oxon Wildlife Trust
BCC - Buckinghamshire County Council
BOAT – Byway Open to All Traffic
Cllr – Councillor
CoT – Chamber of Trade (Wendover WCoT)
C&RT – Canal and River Trust
EMR – Ear Marked Reserve
MVAS - Mobile Vehicle Activated Signage
HoC or HoL – House of Commons or House of Lords
HS2 – High Speed Rail II
I&E – Income and Expenditure
LAF - Local Area Forum
LAT – Transport for Bucks Local Area Technician
LDP - Local Development Plan
MUGA – Multi Use Games Area
MVAS – Mobile Vehicle Activated Signage
NP – Neighbourhood Plan
NPSG – Neighbourhood Plan Steering Group

PC - Parish Council
PMG – Princess Mary Gate development
POP – Partners on Petitioning
RoW – Right of Way
S106 - Section 106
SC – Select Committee
TfB – Transport for Bucks (BCC Highways)
TWS – The Wendover Society
VALP – Vale of Aylesbury Local Plan

HPC – Halton Parish Council
WHS2 – Wendover HS2 (action group)
TWS – The Wendover Society
WCTC – Wendover Chamber of Trade and
Commerce
WG – Working Group
WPC - Wendover Parish Council
WSA - Wendover Swimming Association