



**WENDOVER PARISH COUNCIL**

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**COMPLAINTS COMMITTEE AGENDA**

**Tuesday 14<sup>th</sup> June 2022 at 7.00pm**

**Wendover Community Library High Street Wendover HP22 6DU**

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**Committee Membership:** Councillors Ballantine, Goodall, Malleson, Standen and Washington.

**To all Committee Members:**

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND. MEMBERS WISHING TO ATTEND MUST CONTACT THE CLERK PRIOR TO THE MEETING.**

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**AGENDA**

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**1. ELECTION OF THE CHAIR**

The Complaints Committee will elect a Chair.

**2. APOLOGIES FOR ABSENCE**

To consider any apologies for absence received.

**3. DECLARATIONS OF INTEREST**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.

**4. PUBLIC PARTICIPATION**

A maximum of 3 minutes per speaker will be allowed.

**5. CONFIDENTIAL ITEMS**

The Public Bodies (Admission to Meetings) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

- (i) The Chair of The Complaint Committee will explain the procedure including timings.
- (ii) To note the original complaint dated 02 February 2022 and further complaints dated 15 February 2022 and 02 March 2022.
- (iii) To note the response from the Clerk dated 04 March 2022.
- (iv) Complainant to outline grounds and basis of complaint(s).
- (v) Response to Councils' position by Chair of Wendover Parish Council and / or Clerk.
- (vi) Questions by Complainant and Members.
- (vii) Summary of Position by The Chair.
- (viii) Summary of Position by Complainant.
- (ix) Decision Outcome Timelines.

**6. CLOSURE OF MEETING**

Signed by *Lynda Baker* Clerk

Dated 9<sup>th</sup> June 2022.