



WENDOVER PARISH COUNCIL

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PARISH COUNCIL AGENDA

2nd June 2020 at 7.30pm
Online Meeting via Zoom

Membership: Councillor Ballantine, Bulpett, Chambers, Clare, Clayton, Durden-Moore, Green, Gregory, Jarratt, Myers, Walsh, Washington, Worth.

To all Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND. MEMBERS WISHING TO ATTEND MUST CONTACT THE CLERK FOR THE MEETING LOG ON DETAILS.

AGENDA

1. APOLOGIES FOR ABSENCE

To consider any apologies for absence received.

2. DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.

3. TEMPORARY DELIGATED POWER DURING COVID-19 LOCKDOWN

To consider and agree the continuing arrangements for temporary delegated powers to the Clerk and the current working arrangements for the staff.

4. CHAIRMAN'S ANNOUNCEMENTS

To receive announcements and requests from the Chairman.

5. MINUTES

Consideration of approval of minutes of the meeting of 5th May 2020.

6. CO-OPTION

To consider two applications to co-opt onto the Council

7. PUBLIC PARTICIPATION

A maximum of 3 minutes per speaker will be allowed.

8. REPORTS FROM COUNTY COUNCILLORS

9. CLERK'S REPORT

10. REPORTS FROM OUTSIDE BODIES

To receive reports from outside bodies.

11. CORRESPONDENCE

To consider items of correspondence listed (Appendix 1).

12. FINANCE COMMITTEE

- a) To review the final I&E report, EMRs and balance sheet for March 2020.
- b) To review the I&E report, EMR and balance sheet for April 2020.
- c) To receive an update from the RFO regarding the year end closedown.

13. PLANNING COMMITTEE

To note draft minutes of the meeting of 5th May and 19th May 2020.

14. AMENITIES COMMITTEE

a) Allotments

- (i) To consider a revised Allotment Policy to include Livestock and Poultry.
- (ii) To consider a suggestion from a resident to provide a Community Plot at the London Road allotments

b) Hampden Pond

To consider the initial works proposed by AquaServ Management for the redevelopment of Hampden Pond.

c) Fixed Charge Index

To review the 10 Year Fixed Charge Index.

d) Markets

In line with Government guidelines, consider opening the weekly and monthly markets from week beginning Mon 1st June 2020.

15. STAFFING COMMITTEE

Staff Holidays

To consider the Government advice on extending the holiday carry over period to 2 years.

16. COMMITTEE FUNCTIONS DURING COVID-19 LOCKDOWN

To consider and agree the continuing arrangements for the Amenities, Finance and Staffing meetings.

17. OTHER MATTERS

a) HS2

- (i) To receive an update and any recommendations for the working group.
- (ii) To consider wider circulation of Cllr Walsh's recent message to Mark Thurston, CEO HS2.

b) Policy Reviews

- (i) To review the Ashbrook Open Space Protocol.
- (ii) To review the Hampden Meadow Protocol.
- (iii) To review the Hampden Pond Management Protocol
- (iv) To review the Benches and Trees Policy
- (v) To review the Rope Walk Meadow and Community Orchard Management Protocol
- (vi) To consider the Skate Park Protocol.

c) Time Capsule

- (i) To consider Cllr Campbells idea of providing a time capsule capturing features relating to the COVID-19 crisis.

d) Wendover Cricket Club Defibrillator

To consider providing funding towards a defibrillator to be installed at the Cricket Club.

e) End of Year Report

To consider the Year End draft report 2019/2020.

f) Street Wardens Thank You Event

To consider a Working Party to organise a Street Wardens thank you event.

18. DATES OF FUTURE MEETINGS

19. CONFIDENTIAL ITEMS

The Public Bodies (*Admission to Meetings*) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

20. CLOSURE OF MEETING

Signed by *Keith Shelley*

Clerk to the Council

Date: 28th May 2020

Appendix One – Correspondence

Email from Chiltern MC Centre	- Request for Grant	– Response required
Email from British Red Cross	- Request for Donation	– Response required
Email from Chiltern MC Centre	- Christmas Charity	– Response required
Email from Marie Curie	- Emergency Appeal	– Response required