



WENDOVER PARISH COUNCIL

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PARISH COUNCIL MEETING AGENDA

1st March 2022 at 7.30pm

St Anne's Hall Aylesbury Road Wendover HP22 6JG

Membership: Councillor Ballantine, Bulpett (Chair), Durden-Moore, Gallagher, Goodall, Lloyd-Evans, Malleson, Standen, Walker, Washington, Williams and Worth.

To all Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

**All Councillors and members of the public are asked to take a lateral flow test before attending Parish Council Meetings, do not attend if you test positive or feel at all unwell.
Thank you for your co-operation on this matter.**

AGENDA

1. APOLOGIES FOR ABSENCE

To consider any apologies for absence received.

2. DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors with declare their interest in relation to this meeting.

3. MINUTES

Consideration of approval of minutes of the extraordinary meeting of 1st February 2022.

4. CO-OPTION

To consider an application to co-opt to the Council

5. PUBLIC PARTICIPATION - A maximum of 3 minutes per speaker will be allowed.

The Council is committed to community engagement and warmly invites members of the public to contribute. Members of the public should note that the Council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.

Members of the public are asked to respect the fact that this is a meeting to conduct Council business and interruptions during the remainder of the meeting are not permitted.

6. CHAIR'S ANNOUNCEMENTS

7. REPORTS FROM BUCKINGHAMSHIRE COUNCIL COUNCILLORS

8. CLERKS REPORT

9. REPORT FROM THAMES VALLEY POLICE

10. REPORTS FROM OUTSIDE BODIES

11. CORRESPONDENCE

None

12. FINANCE COMMITTEE

- a) To consider the list of payments and sign cheques.
- b) To note the January 2021 I&E, EMR and balance sheet.
- c) To note the draft minutes of the meeting of 15th February 2022.
- d) To agree that resolution F16.093 should be added to the Financial Regulations. – *Resolution required*
F16.093 *After lengthy discussion it was **RESOLVED to RECOMMEND** that*
- all requests for donations or grants are made using the WPC grants application form and are assessed by the relevant Committee for recommendation to the full Council.

13. PLANNING COMMITTEE

To note draft minutes of the meetings of 15th February 2022.

14. STAFFING COMMITTEE

- a) To note draft minutes of the extraordinary staffing meeting of 22nd February 2022.
- b) To agree that the Clock Tower can seek admin support if needed while the Clerk position is vacant – *Resolution required*

15. OTHER MATTERS

a) HS2

- a) To receive updates on any matters relating to HS2 & the HS2 WG
- b) To approve the HS2 engagement questionnaire – *Resolution Required*

b) CLIMATE EMERGENCY

- i. To receive updates from CLAW relevant to the Council
- ii. To agree to allow CLAW to promote Solar Streets on the Manor Waste on Sat 12th March – *Resolution Required*

c) 5YR WORKING GROUP

To receive updates on any matters relating to this WG and next steps

d) COMMITTEE FORMATION

To agree to form a Complaints Committee and agree the Terms of Reference – *Resolution Required*

e) PARKING REVIEW

To receive an update on progress and agree payment of £7508 for part cost – *Resolution Required*

f) POLICY UPDATES

To approve updates on the following policies:

- a) Council representatives to external bodies policy – *Resolution Required*
 - b) Non-Councillors Attendance at Meetings policy – *Resolution Required*
- The grant policy will be finalised and presented for review in April

g) QUEEN'S JUBILEE

To receive an update on the jubilee event and to agree costings of £250 for entertainment, to be funded from Entertainment & Events 4110 – *Resolution Required*

h) OPEN SPACES WORKING GROUP

- a) To discuss and receive updates from the group, incorporating updates on the Helicopter Park, including update on discussion with Station Commander regarding anti-social behaviour
- b) To note the award from the Community Board for 25k towards the skatepark
- c) To agree the proposal for the Manor Waste before final consultation – *Resolution Required*

i) RENT INCREASE SIDLEYS

To agree the rent increase for Sidley's storage garages – *Resolution Required*

j) WENDOVER NEWS

To agree the continuation of the back page of Wendover News at a cost of £3600.00 – *Resolution required*

16. DATES OF FUTURE MEETINGS

To note the next Parish Council meeting 5th April 2022 and Annual Parish Meeting 28th April 2022

17. CONFIDENTIAL ITEMS

The Public Bodies (Admission to Meetings) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

- a) Play parks within Wendover – *Resolution Required*
- b) Co-option to Wendover Parish Council – *Resolution Required*
- c) Complaints

18 . CLOSURE OF MEETING

Signed by *Louise Hayday*

Clerk to the Council

Date: 24th February 2022