

WENDOVER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING
held in St Anne's Hall, 3rd December 2019 at 7.30pm

Present: Ballantine (JB), Walsh (TW), Worth (SW), Gregory (NG), Green (RG), Myers (AM), Bulpett (SB), Campbell (SC), Clare (KC) and Duggan (RD).

Chairman: Tom Walsh

Clerk: Keith Shelley

Minutes: Keith Shelley

Public Attendance: 0

	Item of Business
1.	APOLOGIES FOR ABSENCE
	P19/172 Cllr Clayton offered her apologies and they were accepted.
2.	DECLARATIONS OF INTEREST
	P19/173 Several Councillors declared an association with the Wendover Society; however, the role is considered supportive with no pecuniary interest.
3.	CHAIRMAN'S ANNOUNCEMENTS
	To receive announcements and requests from the Chairman. P19/174 Cllr Walsh declared the Annual Quiz a total success with more teams registering this year than in previous years. On behalf of the Council, he thanked Jane Ellis, supported by Cheryl Marley, for their efforts in organising the event and the Bowls Club for providing the venue. Cllr Walsh outlined arrangements for the Christmas event to be held the following day, when everyone comes together for this popular event. Cllr Walsh outlined the delay in the Witchell Car Park opening due to the wet weather eroding the topsoil and creating a trip hazard. The contractors will return week beginning the 9 th Dec to replace the topsoil. Cllr Walsh confirmed there are 2 winners for the Best Dressed window competition, Eileens Floriest and Rennie Grove Hospice Care they will be presented with the Winners Cup at the Christmas event.
4.	MINUTES FROM THE LAST MEETING
	Consideration of approval of minutes of the meetings of 5th November 2019. P19/175 The minutes of the meeting of 5 th November 2019 were AGREED as a true record and signed by the Chairman.
5.	PUBLIC PARTICIPATION
	P19/176 None.
6.	REPORT FROM THAMES VALLEY POLICE
	P19/177 There was no representation from TVP.
7.	REPORT FROM DISTRICT AND COUNTY COUNCILLORS
	P19/178 Cllr Bowles and Strachan circulated reports prior to the meeting, and they were NOTED.
8.	CLERK'S REPORT
	P19/179 The Clerks report circulated prior to the meeting was NOTED. In relation to the Chiltern Academy, a discussion concerning upcycled furniture followed with suggestions the Clerk should approach Tring Auctions and Aston Clinton Waste Recycling Centre who occasionally have furniture available. Cllr Duggan also confirmed the NHS regularly have furniture which is scrapped. Commenting on the VE Day Celebrations, Cllr Myers suggested Wendover Music and JC School may be able to assist by providing a Bugler for the event. Regarding Hampden Pond development, it was suggested Lindengate have a pond and they may be able to offer advice. Cllr Walsh will be approaching EK / HS2 to provide an alternative source of water for the pond.

9.	REPORTS FROM OUTSIDE BODIES																				
	<p>P19/180 Cllrs Myers, circulated reports prior to the meeting and they were NOTED. He also commented on:</p> <p>Visiting Lindengate with Cllr's Bulpett and Clayton to view their Poly Tunnel which had been funded from a Parish Council Grant.</p> <p>Attending the William Hill Trust. Cllr Myers asked Councillors to consider suitable nominations for grants which are normally £50 but £100 may be considered.</p> <p>A Unitary Meeting at which Martin Tett confirmed the Shadow Cabinet had now ceased ^{United with} and the Council Committee was now working as one unit. Regarding devolution, a list of assets will be distributed from the Council to Local Councils for them to bid for local facilities.</p> <p>Concerns have been raised regarding the introduction of Community Access Points and how they may conflict with Town and Parish Councils.</p> <p>Cllr Walsh recently attended a WRAP meeting for the adoption of a Syrian refugee family. He confirmed the project was making good progress through the 'red tape' and that a suitable house had been identified. A cycling event will be held to raise funding for the project.</p>																				
10.	CORRESPONDENCE																				
	<p>P19/181 The Deputy Clerk reported on 6 items of correspondence and they were NOTED.</p> <p>Regarding the Wendover Bypass Speeding Review, Cllr Clare suggested the recent additional report should be posted on FB.</p> <p>It was RESOLVED to remain as members of FOWL.</p> <p>It was AGREED the Clerk will provide a response to BALC for consideration at the next PCM for the consultation for strengthening Police powers to tackle unauthorised encampments.</p>																				
11.	FINANCE																				
a.	To note the I&E report, EMR and Balance Sheet for October 2019.																				
	P19/182 The reports were NOTED.																				
b.	To consider the list of payments and sign cheques.																				
	P19/183 It was RESOLVED to accept the list of payments; the list and cheques were duly signed. BACS payments would be made the following day.																				
c.	To note draft minutes of the meeting held on the 19th November 2019.																				
	P19/184 The draft minutes were NOTED.																				
d.	To consider the Finance Committee budget recommendations for 2020/21.																				
	<p>P19/185</p> <p>Cllr Bulpett recommended that budget for 2020/21 should be set at £317,500 with the general reserve being set at £100,000 covering 4 months of revenue expenditure.</p> <p>The EMRs recommended for 2020/21 totalled a sum of £178,000. The EMR details were recommended as follows:</p> <table border="0"> <tr> <td>Entrance Point White Gates</td> <td>£15,000.00</td> </tr> <tr> <td>Witchell Car Park Hedge</td> <td>£10,000.00</td> </tr> <tr> <td>HS2</td> <td>£20,000.00</td> </tr> <tr> <td>Hampden Pond</td> <td>£50,000.00</td> </tr> <tr> <td>CT Wall and Fountain</td> <td>£25,000.00</td> </tr> <tr> <td>Wildflower</td> <td>£15,000.00</td> </tr> <tr> <td>CT Window Screen</td> <td>£3,000.00</td> </tr> <tr> <td>Wendover App</td> <td>£5,000.00</td> </tr> <tr> <td>Ashbrook Path</td> <td>£25,000.00</td> </tr> <tr> <td>Highway Trees</td> <td>£10,000.00</td> </tr> </table> <p>The precept was advised at £317,500 which equated to a 2.2% rise or £2.07 rise to a Band D property over the whole year. It was RESOLVED unanimously to accept the 2020/201 budget and EMR recommendations.</p>	Entrance Point White Gates	£15,000.00	Witchell Car Park Hedge	£10,000.00	HS2	£20,000.00	Hampden Pond	£50,000.00	CT Wall and Fountain	£25,000.00	Wildflower	£15,000.00	CT Window Screen	£3,000.00	Wendover App	£5,000.00	Ashbrook Path	£25,000.00	Highway Trees	£10,000.00
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12.	PLANNING COMMITTEE																				
	To note draft minutes of the meeting of 5th and 19th November 2019.																				
	P19/186 The draft minutes were NOTED.																				
13.	STAFFING COMMITTEE																				
a	To note draft minutes of the meeting on the 4th November 2019.																				

	P19/187 The draft minutes were NOTED. Cllr Myers also thanked the office team for their outstanding support throughout the year.
14.	OTHER MATTERS
a	HS2 To receive an update and any recommendations for the working group. P19/188 Cllr Walsh circulated a report prior to the meeting, and it was NOTED.
b	Internal Audit Visit To review the internal interim audit report. P19/189 The interim audit report was reviewed and NOTED. The Clerk thanked Amanda Massingham for her support in achieving an excellent result.
c	Hampden Meadow Gate Relocation To consider the quote obtained to relocate the disabled roundabout gate. P19/190 It was RESOLVED to accept the quote and progress the work. The works would be funded from the Playgrounds Improvements EMR.
d	Policy Review To review the Freedom of Information and Publication Scheme. P19/191 The policies were reviewed by the Committee. It was RESOLVED not to make any changes to the policies.
e	The Pursell Path To consider a funding request for tree work along the Pursell Path. P19/192 As the path is considered a community asset, it was RESOLVED to support the request for the trees to be trimmed for the full amount (£700). The money will be allocated from account 4611 Grants Out Minor.
f	Electricity Quote To consider the quote for electricity supplies. P19/193 The quote was reviewed, and it was RESOLVED to accept the two-year extension figures with British Gas
g	Wildflowers To consider the quote obtained to provide wildflowers for the banking opposite Tesco Express. P19/194 The quote was considered and whilst the committee agreed with the location and principle, concerns were expressed over the cost and future maintenance. It was AGREED the Clerk should investigate similar projects to compare costs and gain a better understanding on maintenance of the wildflower beds.
15.	DATES OF FUTURE MEETINGS P19/195 The next meeting will be held on 7 th January 2020 at 19.30 in St Anne's Hall.
16.	CONFIDENTIAL ITEMS P19/196 None
17.	CLOSURE OF MEETING P19/197 As all business was transacted the meeting was closed at 9.00 pm.

Signed: _____

[Handwritten Signature]

Date: 7th January 2020

AVALC – Aylesbury Vale Association of Local Councils
 AVDC - Aylesbury Vale District Council
 BBOWT - The Berks, Bucks & Oxon Wildlife Trust
 BCC - Buckinghamshire County Council
 BOAT – Byway Open to All Traffic

PC - Parish Council
 PMG – Princess Mary Gate development
 POP – Partners on Petitioning
 RoW – Right of Way
 S106 - Section 106
 SC – Select Committee
 TfB – Transport for Bucks (BCC Highways)
 TWS – The Wendover Society
 VALP – Vale of Aylesbury Local Plan

[Handwritten Initials: GW]

Cllr – Councillor
CoT – Chamber of Trade (Wendover WCoT)
C&RT – Canal and River Trust
EMR – Ear Marked Reserve
MVAS - Mobile Vehicle Activated Signage
HoC or HoL – House of Commons or House of Lords
HS2 – High Speed Rail II
I&E – Income and Expenditure
LAF - Local Area Forum
LAT – Transport for Bucks Local Area Technician
LDP - Local Development Plan
MUGA – Multi Use Games Area
MVAS – Mobile Vehicle Activated Signage
NP – Neighbourhood Plan
NPSG – Neighbourhood Plan Steering Group

HPC – Halton Parish Council
WHS2 – Wendover HS2 (action group)
TWS – The Wendover Society
WCTC – Wendover Chamber of Trade and
Commerce
WG – Working Group
WPC - Wendover Parish Council
WSA - Wendover Swimming Association