



WENDOVER PARISH COUNCIL

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FINANCE COMMITTEE

21st May 2019 – 3PM

St. Mary's Centre, St. Mary's Church, Wendover

Committee Membership:- Cllrs Bulpett (SB), Clayton (MC), Green (RG), Morgan(CM), Walsh (TW) and Worth (SW).

To: All Committee Members

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

AGENDA

1	ELECTION OF THE CHAIRMAN	
	The Finance Committee will elect a Chairman for the municipal year.	Decision/ALL
2	APOLOGIES FOR ABSENCE	
	To consider any apologies for absence received.	Decision/ALL
3	DECLARATIONS OF INTEREST	
	In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.	Decision/ALL
4	PUBLIC PARTICIPATION – <i>Maximum 3 minutes per speaker</i>	
5	MINUTES	
	To confirm the minutes of the Extraordinary Finance Committee and the Grants Sub-Committee meetings of the 25 th February 2019 as a true record.	Decision/ALL
6	CORRESPONDENCE	
	To note and consider any items of Correspondence relevant to this Committee.	Decision/ALL
7	GENERAL REPORTS	
a	To receive an actions, update report from the Clerk/RFO.	Discussion/KS
b	To review the provisional I&E report, EMRs and balance sheet for March 2019.	Discussion/KS
c	To receive an overview of spends and expenditure for 2018/2019.	Discussion/KS
d	To review the over £500 report and VAT reclaim for January to March 2019.	Discussion/KS
e	To review the bank reconciliations and statements for January to March 2019.	Discussion/KS
f	To review the cash book reports for January to March 2019.	Discussion/KS
g	To receive an update on project costs.	Discussion/KS
8	OTHER MATTERS	
a	Year End	
	To consider holding an extraordinary Finance Committee meeting in June to review the Year End reports and audit.	Decision/KS
b	KPI Performance	
	To receive a report on the Council's performance by its Key Performance Indicators (KPIs).	Note/KS
c	Future Grants	
	To receive an update from the Clerk from investigations into grants, loans and donations.	Note/KS
9	ITEMS FOR NEXT AGENDA	Discussion/ALL
10	DATE OF NEXT MEETING	

	To consider the scheduled date of the next meeting.	Decision/ALL
11	CLOSURE OF MEETING	

Signed:

Date: 16th May 2019



Keith Shelley
Clerk to the Council

Appendix One – Correspondence

Type	From	Content	Needs response?
E-Mail	BT	Contract Price Increase	No