



WENDOVER PARISH COUNCIL

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EXTRA ORDINARY STAFFING AGENDA

22nd February 2022 at 6.15pm

St Anne's Hall Aylesbury Road Wendover HP22 6JG

Membership: Cllr Durden-Moore (Chair), Ballantine, Bulpett (ex-officio), Standen, Washington, Williams and Worth
YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

**All Councillors and members of the public are asked to take a lateral flow test before attending Parish Council Meetings, do not attend if you test positive or feel at all unwell.
Thank you for your co-operation on this matter.**

AGENDA

1. APOLOGIES FOR ABSENCE

To consider any apologies for absence received.

2. DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.

3. MINUTES

Consideration of approval of minutes of the meeting of 1st February 2022

4. PUBLIC PARTICIPATION

A maximum of 3 minutes per speaker will be allowed.

5. CLERK VACANCY

To consider actions to be taken following the resignation of the Clerk.

- a) To agree the Clerk Job Description, criteria & remuneration range
- b) To agree the advertisement and timescales
- c) To agree the interview panel

6. ITEMS FOR NEXT AGENDA

7. DATES OF FUTURE MEETINGS

8. CONFIDENTIAL ITEMS

The Public Bodies (Admission to Meetings) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

- a) Discuss and agree staff remuneration
- b) Agree to follow BMKLAC advice on pay award

9. CLOSURE OF THE MEETING

Signed by *Louise Hayday*
Clerk to the Council

Date: 17th February 2022