

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting

4th April 2023 at 7:30pm

Meeting held at St Annes Hall, Aylesbury Road, Wendover, HP22 6JG

Present: Councillors Bulpett (Chair), Durden-Moore, Gallagher, Goodall, Thornton, Washington and Worth.

In attendance: Buckinghamshire Councillor Newcombe and Bowles. Apologies were received from Councillor Strachan.

Clerk: Andy Smith

Chair: Councillor Bulpett

Members of Public: 3

1. APOLOGIES FOR ABSENCE

PC22/424 Apologies were received and **ACCEPTED** from Ballantine, Lloyd Evans, Simmons, Standen, Walker, Williams

2. DECLARATIONS OF INTEREST

PC22/425 None

3. MINUTES

PC22/426 The minutes of the Parish Council of 7th March 2023 were **RESOLVED** as a true record and signed by the Chair.

4. CHAIR'S ANNOUNCEMENTS

PC22/427 It was noted that the Parish Council had received a reply from TfB apologising for the way the parking review was undertaken.

There has been a pre application meeting with a developer looking to build in the field between Halton Lane and Worlds End Lane for 75 dwellings. The Council passed on their views that this did not fit with the neighbourhood plan as it was outside the settlement boundary and needed to respect sight lines, wildlife, and green spaces. It is likely they will make a planning application.

5. PUBLIC PARTICIPATION

PC22/428 A member of the public detailed issues with noise, fumes from smoking and late night ASB as a result of an increased events programme at the club on Chiltern Rd.

It was noted that the Parish Council does not have any remit on the licensing. The Bucks Councillors present noted the issues and the residents were advised to continue progressing their complaint through Bucks Council.

6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

- PC22/429**
- There was an update on the Community Board budgets for the coming year. The overall budget is down £100k down with the Wendover and villages Board £5k down on the previous year.
 - The government has given £2m to repair the roads with an additional £5 million from the reserves so a total of £7m will be spent in the county.

- The Parish Council asked about the HS2 wear and tear not only on the routes but the routes that are impacted by diversions – for example Terrick Rd and Nash Lee and this was noted.
- A resilience fund has been created to help the voluntary, charity and community sectors to help them through the current cost of living difficulties.
- Local residents had highlighted some faded yellow lines, these are being updated.
- HS2 have attended the Bucks Transport and Change Select Committee – There was a lot of concern about the attitude of HS2 to repairing the roads. Bucks Council are continuing negotiations and pressure is being applied for more support to maintain the roads they impact on. They were also questioned about the aquifer which they did not respond to at the meeting.
- Note that TfB no longer exists, and it is now “Highways Bucks” under different contractors.
- RAF Halton – A SPD (special planning document) is in place for the development of RAF Halton. This has now reached the stage of formalising the ideas for public consultation.
- Planning – There is an application to consider phase 2 of the South East Aylesbury Link Road (SEALR).
- It was noted that Buckinghamshire Councillors would like the views of the Parish Council on planning issues in a timelier way and so the draft minutes would be sent to the Bucks Councillors.

7. CLERKS REPORT & CORRESPONDENCE

PC22/430 The report was noted

8. FINANCE AND PAYMENTS

- PC22/431** The payments to consider, totalling £18,493.81, were **RESOLVED** and signed.
- PC22/432** The financial reports were noted. It was further noted that the Council will have a budget surplus for this financial year.

9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) Wendover Community Board

PC22/433 No meeting

b) Lionel Abel-Smith Trust

PC22/434 It was noted that Councillor Bulpett is the Parish Council representative on the Lionel Abel-Smith Trust (LAST) – Councillor Bulpett leaves Council after April but the LAST would like Councillor Bulpett to remain. The representatives on outside bodies are agreed at the May meeting and this will be taken into consideration

c) Wendover Business Group

PC22/435 The group discussed the new Welcome to Wendover brand and website, including the sale of branded merchandise. There was a brief update on the results of the Manor Waste survey. Holding events on the Kings parade and integrating that space into the WPC events.

d) Other organisations

PC22/436 **Wendover Warm Havens** – As the weather is getting warmer this group is going to wind down. They are looking at the library as a venue for next year.

PC22/437 Cllr Durden-Moore met with a group of residents who are looking at infrastructure and tourism and using HS2 money to support big infrastructure projects that benefit Wendover. They will come to council when there is a more formal proposal.

10. REPORTS FROM STANDING COMMITTEES

a) PLANNING

PC22/438 The draft minutes of the meeting on 21st March were noted.

b) AMENITIES

PC22/439 The draft minutes of the meeting on 21st March were noted with a typo to be corrected before signing. Chronology of No2 event

PC22/440 Installation of the new Cesspit was considered and it was **RESOLVED** to accept the recommendation from Amenities Committee.

PC22/441 Install of insulation to the site safe was considered and it was **RESOLVED** to accept the recommendation from Amenities.

c) COMPLAINTS

PC22/442 The draft minutes of the meeting on 21st March were noted.

c) STAFFING

PC22/443 The draft minutes of the meeting on 7th March were noted

11. REPORTS FROM WORKING GROUPS

a) HS2 Working Group

PC22/444 There were 2 letters from the group that were previously circulated that have been edited and will be circulated to Councillors. The paper, initiated by a letter from Wendover HS2 Mitigation Action Group (MAG), outlines a different model of working with the HS2 Working Group. It was noted that the current challenges are around non-compliance and effective mitigation, and this required a more responsive group. It was **RESOLVED** to disband the formal Parish Council HS2 working group in favour of closer ties with Wendover HS2MAG. It was further **RESOLVED** that the Clerk will be the liaison point with EKFB and HS2 and report back to Council and also the HS2MAG.

b) Parish Plan Working Group

PC22/445 The aim is that at the May meeting there will be recommendations from the Manor Waste Consultation and this will be put into a policy that will come to Council. There will be:

- tourism strategy
- climate action review,
- updated community action plan.

There was a note of caution that there is a backlog that could mean that the progress of the title absolute could take significantly longer. It was noted that the Clerk would find out what the delay of the title absolute will mean to the plans.

It was noted that the group will be renamed the Wendover Action Plan and the proposed terms of reference were considered. It was **RESOLVED** to accept and amendment to the responsibilities in that point 2 under the responsibilities should say:

2. Review and update the 5 year Parish Climate Action Plan & execute for 2023-2024, including

a. Review WPC-led Eco Audit

b. Review partnership with CLAW & joint climate actions

It was **RESOLVED** to accept the new Terms of Reference, complete with amendment.

c) **Transport Working Group**

PC22/446 A verbal update on the actions of the working group was received.

12. OTHER ITEMS

a) **Complaint Resolution**

PC22/447 The action plan from the previous complaint was reviewed and it was noted that all actions recommended by Council were now completed.

The new policy was considered and the following amendments were accepted:

- The Complaint Acknowledgement and Summary of process and notifications of policies in the timeline will be merged so that both have to be completed within 5 working days. This will be reflected in point 14 and point 25 of the policy.
- In the terms of reference the phrase "At all times at least 3 Councillors should not be on the complaints committee" should remain in red and bold as it was very important to the process.
- In the terms of reference the word disinterested, whilst technically correct, should be changed to independent to avoid any confusion.

It was **RESOLVED** to accept the new policy and Terms of Reference complete with the amendments.

b) **Risk Register**

PC22/448 The updated strategic/governance/finance risk register was considered and it was **RESOLVED** to accept the mitigating actions and residual risk levels.

c) **Health and Safety Policy**

PC22/449 The Policy and Manual were both considered. It was noted that all staff have a copy of the employee manual and it was **RESOLVED** to accept the new health and safety policy

d) **Continuation Planning**

PC22/450 It was noted that the Chair and Vice Chair are leaving the Council from the 1st May. The Chair and Vice Chair thanked Councillors and staff for all their support and Council thanked them in return for all of their work for the Council and local Parish. It was noted that the Council would not have a Chair from the 1st May until the meeting on the 2nd May.

13. DATES OF FUTURE MEETINGS

PC22/451 To note the next Parish Council meeting Tuesday 2nd May 2023

14. CONFIDENTIAL ITEMS

PC22/452 It was **RESOLVED** to go into confidential session and members of the public were excluded from the meeting.

PC22/453 The community award nominees and winners were noted. An individual was nominated for the Wendover Parish Council Award and it was **RESOLVED** to present the award to this individual at the APM

It was **RESOLVED** to spend up to £150 on branded merchandise as a part of the gift to the award winners.

15. CLOSURE OF MEETING

PC22/454 As all business was transacted the meeting was closed at 9.26pm

Signed by *Julie Williams*
Chair to the Parish Council

Date: Tuesday 2nd May 2023