

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting

2nd September 2025 at 7:40pm

Wendover Community Library, High St, Wendover HP22 6DU

Present: Councillors Atwell, Ballantine, Coupland, Gallagher, Mackinlay, O'Donnell, Porter, Standen, Thornton, Tipper, Walsh, Washington and Worth.

In attendance: Cllr Strachan

Clerk: Andy Smith

Members of Public: 14

1. APOLOGIES FOR ABSENCE

PC25/190 None. Buckinghamshire Councillor Field sent his apologies

2. DECLARATIONS OF INTEREST

PC25/191 Cllrs Thornton and Porter declared an interest in the item on Hale Lane and would not be voting on that item

3. MINUTES

PC25/192 The minutes of the Parish Council of 5th August 2025 were **RESOLVED** as a true record to be signed by the Chair of the meeting.

4. CHAIR'S ANNOUNCEMENTS

PC25/193 The chair explained because of the public interest in certain agenda items these would be brought forward on the agenda.

5. PUBLIC PARTICIPATION

PC25/194 A member of the public expressed appreciation for the support for a locally run market and not the current proposal. The member of the public emphasised that it was important that the high street be supported by events and by the markets. The new proposal in this current pack will see a market run in partnership with the local high street and include the wider community such as. It will champion produce that is good for people, farmers and the community.

PC25/195 A member of the public highlighted they had problems with the decision to appoint a Sunday market procedurally, particularly that there was no consultation before the decision was made. There is concern over bringing outside stallholders that could potentially damage local trade. Whilst there is an understanding about the current proposal not bringing competing stalls, this is not a contractual guarantee. It is felt the decision to appoint an external provider goes against the Wendover Parish Council strategic plan. The member of the public felt that the redactions in the papers meant that the Councillors did not know the names of the company they were appointing and this was important to the decision. The issue of redactions needs to be looked into by the Council and this point was acknowledged.

PC25/196 A member of the public highlighted the importance of having the operators name in making a decision. This member of the public had done Sunday markets but guided that they are not normally successful. However, if we did do one it should be done by the Council and keep the money in Wendover. The Local Produce Market works really well so use the learning from that. In a

separate point the member of the public stated that the Picnic in the Park event was an excellent event, but they felt it was not very well advertised, and it is important that the Council advertise better.

PC25/197 A member of the public highlighted that the Sunday market would be overkill and that is more than enough for a small town. However, if there was a Sunday market it should be run by the local Council, so the money stays in Wendover. In old Amersham there was no consultation before the market opens. The residents don't like the market as it takes 28 parking spaces, and it closes a road. The local retailers feel it takes business away from them as nobody uses any of the outlets and hospitality on the high street. A response from a local Amersham retailer was read out to the Council.

PC25/198 A member of the public who is a local retailer supported the comments being made about keeping any market local.

PC25/199 The chair responded that we were listening to the comments and thanked the members of the public for attending.

6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

PC25/200 Cllr Strachan highlighted that on the 17th of September the first consultation on the draft for the Buckinghamshire Local plan opens for six weeks. The drafting of the full plan will happen after that consultation.

PC25/201 A question was asked about the state of the pavements on the high street which are on a rotating schedule for repair and replacement.

7. CLERKS REPORT AND CORRESPONDANCE

PC25/202 The Clerk's report was noted.

8. FINANCE AND PAYMENTS

a) Payments to consider.

PC25/203 The payments to consider, totalling £10,246.34 were considered and questions answered. The payments were **RESOLVED** and signed.

b) Latest financial reports

PC25/204 The financial reports were noted.

c) Flagstone statement

PC25/205 The statement was noted.

9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) HS2 Mitigation Action Group

PC25/206 The report was noted.

b) CLAW

PC25/207 The report was noted

c) Other organisations

PC25/208 The Community Car group are looking into an electric vehicle

- PC25/209** The Chair attended an opening of an EV Charger post by Ashbrook Park. It is one of 5 being installed as a part of a pilot project

10. REPORTS FROM STANDING COMMITTEES

a) FINANCE COMMITTEE

- PC25/210** The draft minutes of the meeting on 5th August 2025 were NOTED.

11. REPORTS FROM WORKING GROUPS

a) Transport Working Group

- PC25/211 ii) Grant Request** – It was noted that this proposal is part of a longer term work plan on improving the situation around the school campus. It was further noted that in order to proceed there needs to be written permission from the landowner for these items to be installed. The landowner being Buckinghamshire Council.
- PC25/212** It was **RESOLVED** to approve the grant of £986.75 under the powers of the Road Traffic Regulations Act 1984 s 72 to come from the minor grants (non S137) budget, subject to the approval the land owner
- PC25/213 iii) Bacombe Lane Street Lights** – The residents have expressed a desire to have a permissive path and low level street lighting on the reinstated road. It was noted that there was a meeting with HS2/EKFB tomorrow to look at these issues
- PC25/214** It was **RESOLVED** to authorise the working group to engage with Bacombe Lane residents and write to Buckinghamshire Council supporting the residents.
- PC25/215 iv) Hale Lane Road Markings** – It was **RESOLVED** to approve the costs of £400.00 in order to design, print and deliver the A5 card to every Wendover Resident in a consultation about the Hale Lane parking and line markings

b) Open Spaces Working Group

- PC25/216** It was noted that the Skatepark is incredibly popular and the opening event was very successful. There will be an open spaces working group meeting in the next week to discuss additional furniture in Ashbrook and a Multi Use Games Area (MUGA)

c) Sustainability and Biodiversity Group

- PC25/217 i)** – The group has met and discussed the eco audit. A new list of actions, to get us back on track with the outstanding issues has been made and the group will be working with the Clerk to deliver.
- PC25/218 ii) Hampden pond borehole** – It was noted that this is about seeking funding to progress a borehole for the Hampden Pond to help maintain water levels and quality for the pond. It was noted that there is usually a delay between the weather patterns and the pond levels, however, the current pond levels are not in line with expectations after a very dry year. Therefore it was noted that there could be other issues with the pond that needs monitoring.
- PC25/219** It was **RESOLVED** to authorise the group to make funding bids for up to £20,000 to install a borehole in Hampden Pond. It was noted that Cllr Porter objected to the proposal.

d) Strategic Planning Steering Group

- PC25/220** The framework and plans are on the website for consultation, it was noted that we need to publicise the plan further and ask for comments

e) Community Emergency Response Group

- PC25/221 ii) Community Emergency Response Policy** - The policy was discussed and it was noted that there needs to be an additional meeting with the Clerk to progress the work. It was **RESOLVED** to adopt the policy and authorise the works to complete the policy.

12. OTHER ITEMS

a) Monthly Sunday Market

- PC25/222** The members of the public gave their views. The comments were considered by the Council. The councillors asked clarifications on the comments given by the members of the public. It was noted that marketing costs for any market are vital and these would need to be supported from the pitch fees.
- PC25/223** It was noted that the Parish Councillors all wanted the high street to thrive. The vote at the last meeting was principally a proposal by one individual that Council felt would draw people into Wendover and make the high street better.
- PC25/224** It was noted that the Council should have gone to the High Street for their thoughts and the feedback from Yardfest would also be important to consider.
- PC25/225** It was noted that it was not certain if a Sunday market was desirable for the high street and Wendover residents.
- PC25/226** It was **RESOLVED** that the Parish Council will consult with the high street and engage with the retailers to bring forward an updated proposal for Council to consider.

b) HS2 Public Update Meeting

- PC25/227** Concern was expressed and not having anything concrete to discuss and whether the meeting should be moved to early next year. The rationale for the timing of the currently proposed meeting was discussed including some of the current national and local issues that it was felt should be updated. It was discussed as to whether we authorise the meeting with a provision to be flexible on the timing of the meeting.
- PC25/228** It was **RESOLVED** to authorise the budget of £500 for an event to come out of Minor Grants Budget 4611 under the power of s137 Local Government Act 1972
- PC25/229** It was **RESOLVED** to plan the meeting for November this year

c) Local Plan Consultation

- PC25/230** It was noted that there had been guidance that it may be better to undertake a consultation early spring when the draft plan will be available to discuss. It was also noted that the room agreed that the Wendover Society and Parish Council should work together on a response.
- PC25/231** It was **RESOLVED** to authorise the Parish Council to set up a working group with the Wendover Society to share information and gather local opinions on the potential plan.
- PC25/232** It was **RESOLVED** to authorise a budget of £500 for an event to come out of Minor Grants Budget 4611 under the power of s137 Local Government Act 1972

d) Completion of external audit

- PC25/233** The 2024/25 external audit process was noted and the signed certificate and closure letter from the external auditor was received. It was **RESOLVED** to note the end of the external audit process and that the public notifications of the conclusion had been made.

13. DATES OF FUTURE MEETINGS

- PC25/234** It was noted next Parish Council meeting 7.40pm on Tuesday 7th October at Wendover Community Library. All agenda items and papers to be with the clerk by Mon 29th September.

14. CLOSURE OF MEETING

- PC25/235** As all business was transacted the meeting was closed at 9:00pm

Signed by *Clive Gallagher*
Chair to the Parish Council

Date: 7th October 2025

PAYMENTS TO CONSIDER		Sep	Parish Council 2-9-2025
PC2-9-2025			
BACS			
Date	To	Amount	Payment for
03/09/2025	Steroplast Healthcare	£119.88	First Aid Kit
03/09/2025	PawPrint	£140.40	Printer/copier costs
03/09/2025	Canvas Spaces Limited	£200.00	Additional Prize Package
03/09/2025	Sparkx Ltd	£828.00	Emergency Call out/ Door
03/09/2025	Phenom Networks	£250.95	RMM, Office365, MDM Support
03/09/2025	Enterprise Skiphire	£252.00	Skip Hire
03/09/2025	Sparkx Ltd	£1,980.00	Disconnect, removal cable/ bracket
03/09/2025	Sparkx Ltd	£672.00	Call out/ replace lantern
03/09/2025	PKF Littlejohn LLP	£1,260.00	External Audit - Governance & Accountability Return
03/09/2025	Sparkx Ltd	£390.00	250 Replace Lantern
03/09/2025	Numbers Ltd	£72.00	Payroll services
03/09/2025	Marley Design	£630.00	Web and Communications
03/09/2025	Sparkx Ltd	£672.00	S/L 133b, 302
TOTAL BACS AMOUNT		£7,467.23	
CARD			
Date	To	Amount	Payment for
22/08/2025	WEL Medical	£83.52	Electrode Pads
22/08/2025	Sweeneys Wendover	£7.19	Office Supplies
02/07/2025	Amazon	£23.56	Acrylic Sign Holder
20/08/2025	B&Q	£32.58	Claw Hammers and High Vis
21/08/2025	MFG Aylesbury Service Station	£95.96	Motor Fuel - BP garage out of fuel
19/08/2025	Drax	£973.28	Streetlight electricity Jul 2025
07/08/2025	Binliners Direct	£37.00	Black Refuse Sacks
07/08/2025	Chiltern View Nursery	£57.00	Plants
18/08/2025	Wendover Motor Spares	£15.00	Number Plate
06/08/2025	Sweeneys Wendover	£9.60	Office Supplies
28/08/2025	Wendover post office	£7.98	Stationery
28/08/2025	Rumseys Choclaterie	£20.00	Gift card prizes for Picnic in Park event
29/08/2025	Waitrose	£23.15	Artist riders/Prizes for sunflower trail
27/08/2025	Amazon Business EU	£40.51	cable ties and rosettes - picnic in the park
26/08/2025	Gocableties Ltd	£15.03	Hazard tape - picnic in park
22/08/2025	Amazon Business EU	£94.99	Replacement gazebo canopy
22/08/2025	Amazon Business EU	£14.98	Bunting
21/08/2025	When in Home Ltd	£119.99	gazebo leg weights
21/08/2025	Techness Uk Ltd	£185.98	Pavement signs/Display stands A2
14/08/2025	Amazon Business EU	£18.76	Dust masks
13/08/2025	Amazon Business EU	£14.48	Work gloves
13/08/2025	Amazon Business EU	£3.98	Vinyl gloves
13/08/2025	Amazon Business EU	£20.10	A4 paper
07/08/2025	Amazon Business EU	£11.98	J Cloth roll
06/08/2025	Amazon Business EU	£9.74	Notebook (Council attendance and apols)
06/08/2025	Sweet Addicts Ltd	£4.79	UHT milk pots
03/08/2025	Amazon Business EU	£3.79	replacement HDMI cable
26/08/2025	SumUp	£0.60	Sumup card fees
TOTAL CARD AMOUNT		£1,945.52	
DD/SO			
Date	To	Amount	Payment for
20/08/2025	Microsoft	£82.32	Office Subscriptions
20/08/2025	Castle Water Limited	£8.32	Site Safe water - July
20/08/2025	Castle Water Limited	£25.98	Clock Tower water - July
04/09/2025	Buckinghamshire Council	£182.20	Commercial Waste collection
11/08/2025	Radius UK Fuels	£120.66	Fuelcard
18/08/2025	Radius UK Fuels	£36.73	Fuelcard
25/08/2025	Radius UK Fuels	£38.85	Fuelcard
15/09/2025	Radius Telematics	£14.40	Vehicle trackers
01/09/2025	Lloyds Bank plc	£9.35	Bank fees
01/10/2025	Buckinghamshire Council	£161.15	Commercial Waste collection
16/09/2025	British Gas Lite	£23.65	Manor Waste Elec
16/09/2025	British Gas Lite	£101.85	Clock Tower Elec
16/09/2025	British Gas Lite	£28.13	Site Safe Elec
TOTAL DD & SO		£833.59	
TOTAL PAYMENTS		£10,246.34	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			