

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting

4th November 2025 at 7:40pm

Wendover Community Library, High St, Wendover HP22 6DU

Present: Councillors Atwell, Ballantine, Coupland, Gallagher, O'Donnell, Porter, Standen, Thornton, Tipper, Walsh, Washington and Worth.

In attendance: Cllr Field, Cllr Strachan

Clerk: Andy Smith

Members of Public: 16

1. APOLOGIES FOR ABSENCE

PC25/293 Cllrs Washington and Mackinlay offered their apologies, and they were accepted by the Committee.

2. DECLARATIONS OF INTEREST

PC25/294 None

3. MINUTES

PC25/295 The minutes of the Parish Council of 7th October 2025 were **RESOLVED** as a true record to be signed by the Chair of the meeting.

4. CHAIR'S ANNOUNCEMENTS

PC25/296 The chair updated the Council on the War Memorial and that it will be ready by Sunday. Wendover Shed were congratulated for their nomination as part of a national award. The old school gates have gone up at the entrance of the Heron Path and Cllr Washington was thanked for all their hard work in making that happen

5. PUBLIC PARTICIPATION

PC25/297 A member of the public outlined that all the new areas for the use by the Wendover shed were successfully coming along. They highlighted the award nomination and referenced the Parish Council as being a part of that nomination.

PC25/298 A member of the public reminded the Council that the joint public HS2 meeting is happening on Fri 21st Nov and volunteers were requested to help with set up and the bar.

PC25/299 A member of the public representing the Bucks Bee Keepers Association gave an update on their situation. Their current site has been sold to a housing developer, and the association are looking at options for new sites. They set out their operational requirements which includes a new site, security of tenure and the ability to enable more people to get involved

6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

PC25/300 Cllr Strachan highlighted that finances were a big issue for the Council and how to maintain services. The Consultation on the new local plan has finished and Cllr Strachan reassured that he would update Wendover when he knew what the feedback was saying.

PC25/301 Cllr Field highlighted that Station Rd in Stoke Mandeville will be closed on 17th soon due to investigations on the rail bridge embankments.

7. CLERKS REPORT AND CORRESPONDANCE

PC25/302 The Clerk's report was noted.

8. FINANCE AND PAYMENTS

a) Payments to consider

PC25/303 The payments to consider, totalling £19,919.98 were considered and questions answered. The payments were **RESOLVED** and signed.

b) Latest financial reports

PC25/304 The financial reports were noted.

c) Flagstone statement

PC25/305 The statement was noted.

d) End of year projection

PC25/306 The projection was considered, and it was noted that there is a potential to end the year with a deficit that would mean a small reduction in the general reserve.

9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) HS2 Mitigation Action Group

PC25/307 It was **RESOLVED** to confirm Cllr Atwell would be the new Parish Council representative on the group. The report was noted and requests for volunteers for the event on 21st November were noted.

b) CLAW meeting

PC25/308 The report was noted.

c) Other organisations

PC25/309 None

10. REPORTS FROM STANDING COMMITTEES

a) AMENITIES COMMITTEE

PC25/310 The minutes of the Amenities committee meeting on 21st October 2025 were noted

PC25/311 The motion to replace a streetlight was considered. Further clarification provided after the Amenities meeting was noted. It was **RESOLVED** to replace the streetlight.

11. REPORTS FROM WORKING GROUPS

a) Transport Working Group

PC25/312 It was noted that Wharf road closure would not be happening but there are events and campaigns that will help the situation around the School.

b) Open Spaces Working Group

PC25/313 No update given.

c) Sustainability and Biodiversity Group

PC25/314 The update was noted, options on the Thames Water site are being discussed.

d) Strategic Planning Steering Group

PC25/315 Meeting on Thu 6th Nov.

e) Community Emergency Response Group

PC25/316 Councillors who live in areas with street WhatsApp groups to feed them through to Cllr Walsh to add to our contacts list.

12. OTHER ITEMS

a) Review of current budget proposal

PC25/317 The proposal was noted and at this stage there was no further feedback on the numbers

PC25/318 It was **RESOLVED** to recommend the budget as set out into the papers to Finance Committee.

b) Parish Basic Allowance

PC25/319 It was noted that Councillors are allowed to take a basic allowance which equated to £525 a year to cover expenses. The Council wanted to enable anyone to become a Councillor and remove any potential barriers. It was noted, for example, that previous Councillors had left because of childcare costs during the meetings. However, the council was concerned about the additional expense and how this would sit with residents at a time when we have so many other priorities for our finances.

PC25/320 It was further noted that Councillors can opt out of the allowance and that there was a process to be followed to publish to residents our intentions.

PC25/321 It **RESOLVED** on a casting vote by the Chair implement a Parish Basic Allowance and start the process to implement the allowance for 2026/27

c) Mid Bucks Bee Keepers Site in Wendover

PC25/322 The item was moved up the agenda to discuss with the public participation.

PC25/323 It was noted that there is no land that is suitable for Wendover Parish Council to donate or lease. However, the Parish Council could lead on negotiations and leverage some land for the association.

PC25/324 It was **RESOLVED** to authorise the council to support this group and create an informal working group to support the bee keepers.

13. DATES OF FUTURE MEETINGS

PC25/325 It was noted next Parish Council meeting 7.40pm on Tuesday 2nd December at Wendover Community Library. All agenda items and papers to be with the clerk by Mon 24th November.

14. CLOSURE OF MEETING

PC25/326 As all business was transacted the meeting was closed at 8:35pm

Signed by *Patrick O'Donnell* CBE
Chair to the Parish Council

Date: 2nd December 2025

PAYMENTS TO CONSIDER		Nov	Parish Council 4-11-2025
PC4-11-2025			
BACS			
Date	To	Amount	Payment for
05/11/2025	Buckinghamshire Council	£26.08	Meeting Room
05/11/2025	PawPrint	£140.40	Printer/copier costs
05/11/2025	Buckinghamshire Council	£25.00	Meeting Room
05/11/2025	Wendover Community News	£900.00	Dec25-Mar26 back page
05/11/2025	Numbers Ltd	£72.00	Payroll services
05/11/2025	Parish On line	£180.00	Mapping and Data Service
05/11/2025	Josie Derland	£300.00	Vocalist - Picnic in the Park
05/11/2025	George Browns	£275.20	Machine equipment repairs
05/11/2025	Marley Design	£708.75	Graphic and web design
05/11/2025	Val Mayland	£125.00	Clock Tower Cleaning (Oct)
05/11/2025	BMKALC	£90.00	Procurement training
28/11/2025	Staff Salaries	£10,189.47	Nov Staff Salaries
28/11/2025	HMRC	£3,809.30	Nov Tax and NI
05/11/2025	CLAW	£357.55	Grant for tree planting
TOTAL BACS AMOUNT		£17,198.75	
CARD			
Date	To	Amount	Payment for
23/10/2025	Sweeneys Wendover	£18.00	Office Supplies Coffee/ toilet roll
28/10/2025	Glasdon U.K. Ltd	£669.88	Metal Bins
23/10/2025	Amazon Business EU	£22.13	Hammerite Paint
30/10/2025	Amazon Business EU	£8.66	Office supplies
29/10/2025	Amazon Business EU	£119.60	Rubber Matting
26/11/2025	Adobe	£19.97	Adobe Acrobat plan
24/10/2025	Christmas Cactus Ltd	£6.99	Paint Brushes
03/11/2025	The Bell and Dragon	£100.00	Christmas meal deposit
09/11/2025	Lebara Mobile	£5.00	Monthly office phone plan
TOTAL CARD AMOUNT		£970.23	
DD/SO			
Date	To	Amount	Payment for
29/10/2025	Sumup	£1.68	Bank Charges
15/11/2025	British Gas	£7.34	Manor Waste Elec
15/11/2025	British Gas	£152.60	Clock Tower Elec
15/11/2025	British Gas	£39.37	Site Safe Elec
01/11/2025	Sidleys	£135.00	Garage rental
07/11/2025	BT	£173.48	Phone and broadband
03/11/2025	Radius UK Fuels	£99.49	Fuel card
27/10/2025	Radius UK Fuels	£74.60	Fuel card
28/11/2025	Smart Pensions	£1,119.78	Nov Pension Contributions
07/11/2025	Smart Pensions	£26.40	Smart pension admin fee
TOTAL DD & SO		£1,751.00	
TOTAL PAYMENTS		£19,919.98	SIGNED BY COUNCILLORS: