



WENDOVER PARISH COUNCIL

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STAFFING AGENDA

16th November 2021 at 7.15pm

St Anne's Hall Aylesbury Road Wendover HP22 6JG

Membership: Cllr Durden-Moore (Chair), Ballantine, Bulpett (ex-officio), Standen, Washington, Williams and Worth
YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND. MEMBERS WISHING TO ATTEND MUST CONTACT THE CLERK FOR THE MEETING LOG ON DETAILS.

AGENDA

1. APOLOGIES FOR ABSENCE

To consider any apologies for absence received.

2. DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.

3. MINUTES

To confirm the minutes of the meeting of 17th August 2021 as a true record.

4. PUBLIC PARTICIPATION

A maximum of 3 minutes per speaker will be allowed.

5. CHAIRS ANNOUNCEMENTS

To receive updates from the Chair

6. CLERKS REPORT

To receive an update report from the Clerk

7. OTHER MATTERS

a) TOIL and Leave

To receive an update on the TOIL and Leave balances.

b) Training

To receive an update on training available and completed for both Staff and Councillors.

c) Pensions

To receive an update on current and future contributions.

d) Policies

To note all HR policies have been updated by Ellis Whittam in line with any legislation changes.

e) Clerk probation

To confirm status of 6 month appraisal

f) Part time help with grounds

To delegate to the Clerk the engagement of part time labour for grounds work if needed.

g) Budget

To consider the proposed Staffing budget for 2022/2023

8. ITEMS FOR NEXT AGENDA

9. DATES OF FUTURE MEETINGS

10. CLOSURE OF THE MEETING

Signed by *Louise Hayday*
Clerk to the Council

Date: 11th November 2021