



WENDOVER PARISH COUNCIL

Address: The Clock Tower, High Street, Wendover,
Aylesbury, Buckinghamshire HP22 6DU
Telephone: 01296 623056 Fax: 0871 236 1550
Email: clerk@wendover-pc.gov.uk

STAFFING AGENDA

1st June 2021 at 6.45pm
St Anne's Hall

Membership: Cllr Ballantine, Williams, Worth, Standen, Durden-Moore and Bulpett (ex-officio)

To all Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND. MEMBERS WISHING TO ATTEND MUST CONTACT THE CLERK FOR THE MEETING LOG ON DETAILS.

AGENDA

1. ELECTION OF CHAIRMAN

To elect a chairman for the municipal year

2. APOLOGIES FOR ABSENCE

To consider any apologies for absence received.

3. DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.

4. MINUTES

To confirm the minutes of the meeting of 4th May 2021 as a true record.

5. PUBLIC PARTICIPATION

A maximum of 3 minutes per speaker will be allowed.

6. CLERKS REPORT

To receive an update report from the Clerk

7. STAFFING ADVISORY COMMITTEE

To discuss creation of a staffing advisory committee

8. OTHER MATTERS

a) TOIL and Leave

To receive an update on the TOIL and Leave balances.

b) Training

To receive an update on training available and completed for both Staff and Councillors.

c) Pensions

To receive an update on current and future contributions.

d) Equality, Diversity & Inclusion Policy

To review the Equality, Diversity & Inclusion Policy and make recommendations to the Full Council

9. ITEMS FOR NEXT AGENDA

10. DATES OF FUTURE MEETINGS

11. CONFIDENTIAL ITEMS

The Public Bodies (*Admission to Meetings*) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

12. TO RECEIVE AN UPDATE ON A CONFIDENTIAL STAFFING MATTER

13. CLOSURE OF THE MEETING

Signed by *Louise Hayday*

Clerk to the Council

Date: 26th May 2021