

# WENDOVER PARISH COUNCIL

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## Minutes of the Amenities Committee Meeting 21st June 2022 at 7:30pm St Anne's Hall

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Following the over-run of the Extraordinary Parish Council Meeting held at St Anne's Hall on 21st June 2022 at 7.00 p.m. this Amenities Meeting started at 7.44 p.m.

**Present:** Councillors Jennifer Ballantine, Sheila Bulpett, Julie Lloyd-Evans, Mark Standen, Sam Walker, Julie Williams, Stephen Worth.

**Clerk:** Lynda Baker

**Members of Public:** 3

### 1. ELECTION OF THE CHAIR

**The Amenities Committee will elect a Chair for the municipal year.**

**A22/01** Councillor Stephen Worth was proposed by Councillor Jennifer Ballantine and was seconded by Councillor Mark Standen. It was unanimously **RESOLVED** to elect Councillor Stephen Worth as Chairman.

### 2. APOLOGIES FOR ABSENCE

**To consider any apologies for absence received.**

**A22/02** Councillor Diane Washington sent apologies, and these were **ACCEPTED**.

### 3. DECLARATIONS OF INTEREST

**In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.**

Councillor Sam Walker declared a pecuniary interest in Agenda Item 9(a) It was agreed that he would stay in the meeting for any discussion as he could provide background information. It was unanimously **AGREED** that should any type of vote be needed, regarding the agenda item, Councillor Sam Walker would leave the room for that part of proceedings. Regarding Haddington Play Park The Clerk declared that she knows the Solicitor at D C Kaye who is handling the sub lease proceedings but that she has not seen him in person nor spoken to him since the year 2010 until starting the Clerks role.

### 4. MINUTES

**To confirm the minutes of the meeting of 19<sup>th</sup> April 2022.**

**A22/04** The minutes of the meeting of 19th April 2022 were **AGREED** as a true record and were signed by the Chair.

### 5. PUBLIC PARTICIPATION

**A maximum of 3 minutes per speaker will be allowed.**

**A22/05** The 3 members of the public present at the meeting had all spoken at the Extraordinary Parish Council Meeting held at St Anne's Hall on 21st June 2022 at 7.00 p.m. The Chair asked if they had anything to add to this meeting. It was **AGREED** by all in the room there was nothing further to add and the members of the public were advised that their matter of particular interest was also on the next Parish Council Meeting Agenda being held on 5<sup>th</sup> July 2022.

### 6. HADDINGTON PLAY PARK

**To receive an update regarding Haddington Play Park.**

**A22/06** It was **AGREED** by all in the room there was nothing further to add to the discussions at the Extraordinary Parish Council Meeting held at St Anne's Hall on 21st June 2022 at 7.00 p.m. so the Chair moved the meeting on.

## **7. UPDATE REPORT FROM THE CLERK**

### **To receive an update and actions report from the Clerk.**

**A22/07** The Clerks report was as per the pack. The Clerk read that the summer hanging baskets would soon be installed, that the Grounds Staff were in their peak season for mowing and that some areas were being left longer on purpose. Feedback had been received from the Arborist regarding an Orchard Maintenance Visit undertaken in February 2022. The Clerk also advised that the matter of Christmas Decorations will be on the Parish Council Meeting Agenda for 5<sup>th</sup> July 2022 or 2<sup>nd</sup> August 2022. The report was **NOTED**.

## **8. CORRESPONDENCE**

### **To note and consider any items of Correspondence relevant to this Committee.**

**A22/08** It was **AGREED** by all in the room there was nothing further to add and the members of the public were advised that their matter of particular interest was also on the next Parish Council Meeting Agenda being held on 5<sup>th</sup> July 2022.

## **9. OPEN SPACES AND HAMPDEN POND**

### **a) To consider a request to improve security and water harvesting at the London Road Allotment Site.**

**A22/09** (i) Some Allotment Holders have raised concerns regarding security. The boundary is insecure and there are gaps in the existing Heras fencing. It was **AGREED** that the next steps should be that Grounds Team and Deputy Clerk obtain a cost quotation for the required number of fencing posts, Heras panelling, other materials required. including making a base for hardstanding and for a skip. The Grounds Team are to give an indication of the time it will take to do the work and use the skip and when this work could be undertaken.

**A22/10** (ii) The water harvester at Hogtrough Lane Allotments was praised in the recent Eco Report. It was recommended that one / two water harvester should also be installed at London Road Allotments. As per 9a(i) above the Amenities Committee **AGREED** that the next steps should be that the Grounds Team and Deputy Clerk obtain a cost quotation for all the required materials and to give an indication of the time it will take to do the work and when this work could be undertaken. A decision on the number of water harvesters will be decided later.

**A22/11** (iii) In regard to funding the two projects above cost could come from the Community Fund or as Councillor Bulpett mentioned there is some EKFB funding available for small projects. it was **NOTED** to review financing the projects when costs were known.

### **b) To receive an update regarding the proposed Forest Trail to possibly be located on The Old Skate Park.**

**A22/12** The Chair gave an update concerning the proposed Forest Trail for the Old Skate Park now that it was clear that the church did not require the land. It is proposed that the site is to become a communal forest garden and for schools to use as an educational resource. The types of trees planted were discussed and it was mentioned that the site would need lots of water if trees were to establish.

Pedestrian access to the site was discussed. Councillor Bulpett mentioned that to install some sort of pedestrian crossing towards the London Road end would cost more than £50,000.00 It was debated that perhaps a better access point might be South Street end where South Street road would be traversed by the bollards and then access to the Forest Trail could be from Babcombe Lane.

Climate Action Wendover (CLAW) who it is understood are soon to take charitable status are keen to take on this project. It was debated how adequate upkeep of the site could be ensured and it was suggested by the Clerk that a legal Service Level Agreement or similar could be drawn up.

Anti-social behaviour was also discussed, and the committee would like to understand how CLAW would mitigate this.

The committee are happy with the concept and the next steps should be that Councillors Stephen Worth and Julie Lloyd Evans and the Deputy Clerk and perhaps the Grounds Team meet with CLAW and report back to a future Amenities meeting. The **ACTION** is for the Deputy Clerk/ Clerk to arrange the meeting with CLAW in consultation with the Councillors Stephen Worth and Julie Lloyd Evans.

### **c) To consider a request from Climate Action Wendover to order more free trees from The Woodland Trust.**

**A22/13** This is in response to an email received 14<sup>th</sup> June 2022 from CLAW asking for the council to order a tree pack from The Woodland Trust.

The Amenities Committee would like to speak with CLAW before the pack is ordered. Long term the parish council wishes to retain the open spaces around Wendover and would like to understand/ revisit in more detail, the total

number of trees which have been / are being proposed and the locations involved. The **ACTION** is for the Clerk to liaise with Councillor Stephen Worth to contact CLAW as soon as possible for a discussion.

## **10. OTHER MATTERS**

### **Policy Review**

#### **a) To review the Memorial Bench & Tree Policy and Allotment Policy.**

**A22/14** The policies were NOTED. It was **AGREED** that both the Tree Policy and Allotment Policy did not need any changes.

#### **b) Memorial Bench Application**

##### **To consider a memorial bench application.**

**A22/15** The memorial bench application form and the options were discussed and agreed. The motion regarding the memorial bench application was proposed by Councillor Sheila Bulpett and was seconded by Councillor Mark Standen. It was unanimously **RESOLVED**. It was **AGREED** that the Deputy Clerk is to write to the family concerned outlining the options.

## **11. ITEMS FOR NEXT AGENDA**

**A22/16** To receive an update on the bench that has been temporarily removed from Ellesborough Road to a safe off site location by HS2 Contractors working in the area.

**A22/17** Any other items should be sent to the Deputy Clerk

## **12. DATE OF NEXT MEETING**

**A22/18** The next scheduled meeting of the Amenities Committee is 19<sup>th</sup> July 2022.

## **13. CLOSURE OF MEETING**

**A22/19** As all business was transacted the meeting was closed at 8.31 p.m.

Signed by

*Stephen Worth*

Stephen Worth  
Chair to the Amenities Committee

Date: 19<sup>th</sup> July 2022