

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting

16th July 2024 at 7:00pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Worth (Chair), Williams, Standen, Washington, Porter, Ballantine & Walker

Absent: Lloyd-Evans

Clerk & Minutes: Phoebe Sharps

Members of Public: 6

1. APOLOGIES FOR ABSENCE

A24.028 Apologies were received from Councillors Gallagher, and they were accepted.

2. DECLARATIONS OF INTEREST

A24.029 Cllr Walker declared an interest in the item of Renewal of the Allotment Policy and the Review 10-Year Fixed Index Charge as an allotment tenant, it was agreed that he would not vote on these items.

3. MINUTES

A24.030 It was **RESOVLED** to amend the minutes of 21st May 2024 to make it clear that it was the total cost to empty one dog bin for a year.

A24.031 The minutes as amended of the meeting of 21st May 2024 were **RESOLVED** as a true record to be signed by the Chair.

4. PUBLIC PARTICIPATION

A24.032 Members of the public spoke on item 7a, about the concerns over the boundary removal or adaptation, this included an increase of pedestrian traffic, safety impacts, and questions of liability in the case of accidents, they stated that they have sought legal advice on this subject.

A24.033 A member of the public spoke on item 7a, they discussed the boundary removal or adaptation, saying that it had been open for years without any concerns, and that a barrier or staggered entry through boundary line would mitigate the volume of pedestrians. Cllr Ballantine asked the member of the public about the parking situation at the business.

5. UPDATE REPORT FROM THE CLERK

A24.034 The report presented by the Clerk was NOTED. A verbal report was NOTED about the potential removal or fencing off two pieces of play equipment following the recent inspection report.

6. FINANCE

To consider the list of payments and sign cheques

A24.035 – The payments to consider totalling £3,892.82 were **RESOLVED** and signed.

7. OPEN SPACES AND HAMPDEN POND

a) Proposal from Business

To consider the proposal from a local business for potential changes to Ashbrook Recreation Ground.

A24.036 – It was **RESOLVED** to discuss this item after public participation.

A24.037 – It was **RESOLVED** not to accept the proposal for the change to the boundary post. It was **RESOLVED** to bring it back to the Council in August following investigation.

A24.038 – It was **RESOLVED** to accept the proposal for picnic tables and anchor fixings.

A24.039 – It was **RESOLVED** to accept the proposal for a bin and anchoring fixture.

A24.040 – It was **RESOLVED** to accept one banner on the Ashbrook Recreation Ground railings, and one banner on site safe in Ashbrook Recreation Ground.

b) Hampden Playpark Fence

To consider the quotes to replace the fence in Hampden Playpark.

A24.041 – It was **RESOLVED** to accept the quote for option 1 costing £6,609.68 ex VAT from company 1 and award the work to company 1.

A24.042 – It was **RESOLVED** to take the quote to Full Council to consider.

c) Hampden Playpark Rope Climber

To consider the quotes to repair the broken rope climber in Hampden Playpark.

A24.043 – It was **RESOLVED** to accept the quote from company 1 and award the work to company 1.

d) Playpark Inspection

To note the playpark inspection report.

A24.044 – The playpark inspection report was NOTED.

e) Bus Shelter and Notice Board Repairs

To consider the quotes for repairs to the Bus Shelter and Notice Boards on Aylesbury Road.

A24.045 – It was **RESOLVED** to accept the quote from company 3 and award the work to company 3.

8. OTHER MATTERS

a) Review 10-Year Fixed Index Charge

To review the 10-year fixed index charge and consider the recommendations from the office.

A24.046 – It was **RESOLVED** to have a 3 year plan that is renewed on an annual basis.

A24.047 – It was **RESOLVED** to differentiate our charging for commercial organisation and community groups/local charities.

A24.048 – It was **RESOLVED** to increase the allotment deposit to £100.

A24.049 – It was **RESOLVED** to charge additional costs above the hire fee to cover direct expenditure in holding the event.

A24.050 – It was **RESOLVED** to approve the Charging Policy in Appendix A.

b) Local Produce Market Negotiations

To consider authorising the office to enter negotiations with a company regarding the management of the local produce market.

A24.051 – It was **RESOLVED** to authorise the office to enter negotiations regarding the management of the Local Produce Market.

c) Purchase of Grillo

To consider the purchase of an additional small ride on mower as a part of the estates equipment strategy.

A24.052 – It was **RESOLVED** to delay purchase of the Grillo until the outcome of the devolved services discussions and the outcome of the works needed in the parks.

d) Policy Renewals

To review the policies and consider the recommendations from the office.

A24.053 – It was **RESOLVED** to renew the Hampden Pond Policy.

A24.054 – It was **RESOLVED** to renew the Ashbrook Protocol.

A24.055 – It was **RESOLVED** to renew the London Rd Open Space Protocol Formally Skate Park.

A24.056 – It was **RESOLVED** to renew the Hampden Meadow Protocol.

A24.057 – It was **RESOLVED** to renew the Rope Meadow and Orchard Protocol.

A24.058 – It was **RESOLVED** to renew the Memorial Benches and Trees policy with the accepted amendment.

A24.059 – It was **RESOLVED** to accept the amendment to the Memorial Benches and Trees policy as worded in the paper.

A24.060 – It was **RESOLVED** to amend the Charges policy to include the charge for memorial benches.

A24.061 – It was **RESOLVED** to renew the Memorial Benches and Trees policy as amended.

A24.062 – It was **RESOLVED** to renew the Allotment Policy.

9. PLANNING APPLICATIONS

A24.063 24/01900/ADP Hideaway Farm Wendover Road Stoke Mandeville Buckinghamshire

Submission of details reserved matters for appearance, landscaping, layout and scale to outline planning permission 22/01071/AOP (Outline application (all matters reserved except access) for the erection of seven rural business units for E(g) (iii) (light industry) with 38 parking spaces, access to be provided from Wendover Road) Condition 1: Details of the Appearance, landscaping, layout & scale; Condition 14: Details of the surface water drainage scheme; Condition 15: Whole-life maintenance plan relating to the drainage system - (partial discharge because as-built details will need to follow construction); Condition 16: Details of hard & soft landscaping & Arboricultural Impact Assessment; Condition 18: Landscape & Ecological Management Plan. It was **RESOVLED** to support this application.

A24.064 24/01813/APP Woodside Little London Wendover Buckinghamshire

Demolition of existing dwelling. Erection of replacement dwelling including garage and creation of swimming pool. It was **RESOVLED** to support this application.

10. ITEMS FOR NEXT AGENDA

A24.065 It was **NOTED** that the committee will consider the appointment of Cllr Wales to the Amenities Committee on the next agenda.

11. DATE OF NEXT MEETING

A24.066 The next scheduled meeting of the Amenities Committee is 17th September 2024.

12. CLOSURE OF MEETING

A24.067 As all business was transacted the meeting was closed at 8.20pm

Signed by *Stephen Worth*

Chair to the Amenities Committee

Date: 17th September 2024

PAYMENTS TO CONSIDER		Jul	Amenities Committee 16/7/2024
BACS			
Date	To	Amount	Payment for
18/07/2024	Phenom Networks	£204.87	Computer Support
09/07/2024	Sum Up	£0.03	Transaction Charges
18/07/2024	Enterprise Skip Hire	£600.00	Toilets for picnic in the park
18/07/2024	Sparkx	£345.60	Streetlight repairs - 133, 133b to be recharged to Fairhive
18/07/2024	Roll in Trade	£395.00	Temp skatepark ramp and coaching for picninc in the park
TOTAL BACS AMOUNT		£1,545.50	
CARD			
Date	To	Amount	Payment for
09/07/2024	Amazon Business	£11.98	Wireless Mouse
05/07/2024	Amazon Mktplace	£30.99	Toolkit for office
03/07/2024	Amazon Mktplace	£7.90	Super Glue
15/07/2024	Amazon	£14.48	Covid lateral flow tests for staff team
12/07/2024	Vistaprint	£156.49	MWS Sunflower trail leaflets
11/07/2024	Sweeneys	£5.98	Office supplies
10/07/2024	Jewsons	£90.72	Sharp sand
26/06/2024	The garden range	£170.00	Rubber grass mats for seating areas
04/07/2024	Engraveitnow	£65.05	Memorial bench
TOTAL Debit Card AMOUNT		£553.59	
DD/SO			
Date	To	Amount	Payment for
03/07/2024	BE FUELCARDS LTD	£481.55	BP Fuel Card
16/07/2024	DRAX ENERGY SOLUTI	£1,230.52	Street Lighting Electricity
04/07/2024	MICROSOFT	£44.28	Microsoft 365 Licenses Summer office staff
19/07/2024	CASTLE WATER LTD	£7.38	Site Safe Water
17/06/2024	The Chiltern Society	£30.00	Annual Membership - Chilterns Society
TOTAL DD & SO		£1,793.73	
TOTAL PAYMENTS		£3,892.82	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			