

# WENDOVER PARISH COUNCIL

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## Minutes of the Extraordinary Amenities Committee Meeting

21st May 2024 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

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**Present:** Councillors Worth (Chair), Williams, Standen, Washington, Porter & Walker

**Absent:** Lloyd-Evans

**Clerk & Minutes:** Phoebe Sharps

**Members of Public:** 1

### 1. ELECTION OF CHAIR

**A24.001** Cllr Worth was unanimously elected as Chair.

**A24.002** There were no nominations, a Vice-Chair was not elected.

### 2. APOLOGIES FOR ABSENCE

**A24.003** Apologies were received from Councillors Gallagher and Ballantine and they were accepted.

### 3. DECLARATIONS OF INTEREST

**A24.004** None.

### 4. MINUTES

**A24.005** The minutes of the meeting of 16<sup>th</sup> April 2024 were **RESOLVED** as a true record and were signed by the Chair.

### 5. PUBLIC PARTICIPATION

**A24.006** None.

### 6. UPDATE REPORT FROM THE CLERK

**A24.007** The report presented by the Clerk was NOTED. A report was NOTED of the HS2 site visit on the 21/05/2024, it was noted that it is a busy site, an update on the scheduled work and the timeline was reported. The Council and the HS2 Mitigation Group have been coming up with other options for the Small Dean bridleway closure.

### 7. FINANCE

**To consider the list of payments and sign cheques**

**A24.008** – The payments to consider totalling £2,66.30 were **RESOLVED** and signed.

### 8. OPEN SPACES AND HAMPDEN POND

#### a) Replacement of Picnic Benches

**To consider approving the payment for new picnic benches for Witchell Meadow and Ashbrook Park to replace the damaged benches that have been removed.**

**A24.009** – It was **RESOLVED** to approve the cost of the 4 of benches from company 1. It was NOTED that Cllr Worth will speak to rotary about the replacement of their donated bench in Witchell Meadow.

**b) Witchell Car Park Bank Upgrade**

**To consider authorising the office to enter negotiations with Buckinghamshire Council for the upgrade works needed on the Witchell car park bank.**

**A24/010** – It was **RESOLVED** to authorise the office to enter negotiations with Buckinghamshire Council for the upgrade works needed on the Witchell car park bank. It was **NOTED** to focus on the road safety aspect of this project. It was **NOTED** that the committee suggested to investigate grants and funding for the project, specifically the potential HS2 Road Safety Grant.

**9. OTHER MATTERS**

**a) Dog Bin Request Princess Mary Gate**

**To note a request from a member of the public highlighting issues of dog mess around PMG and consider the installation of one dog bin.**

**A24.011** – It was **RESOLVED** to approve cost of the installation and total cost to empty one dog bin for a year in the specified location in Princess Mary Gate.

**b) Witchell Car Park Policy Signage**

**To consider approving the cost to install Witchell Car Park Policy signage.**

**A24.012** – It was **RESOLVED** to approve the cost of the installation of the Witchell Car Park Policy Signage.

**c) Bracket Test Report**

**To note the bracket test report and consider approving the cost of the report.**

**A24.013** – The report was **NOTED**.

**A24.014** - It was **RESOLVED** to approve the updated cost of £825.00 for the bracket testing.

**d) Memorial Plaque Request**

**To consider the request for a memorial plaque on a Parish Council bench.**

**A24.015** – It was **RESOLVED** to accept request for a memorial plaque on a Parish Council bench in the specified location.

**A24.016** - It was **RESOLVED** to authorise the office to order the plaque.

**e) Make Wendover Smile Event**

**To consider approving the proposal for a Make Wendover Smile event and consider authorising Cllr Leigh Porter to put on the event with the support of the Event Working Group.**

**A24.017** – It was **RESOLVED** to approve the proposal for the Make Wendover Smile Event.

**A24.018** - It was **RESOLVED** to authorise Cllr Leigh Porter to put on the event with the support of the Event Working Group.

**f) Instagram**

**To note the creation of the Wendover Parish Council Instagram account and to consider approving posting on the account. To consider approving the creation of a Local Produce Market Instagram account and consider approving posting on this account.**

**A24.019** – The creation of the Wendover Parish Council Instagram account was **NOTED** and it was **RESOLVED** to be approved.

**A24.020** - It was **RESOLVED** to approve posting on the Wendover Parish Council Instagram account.

**A24.021** – It was **RESOLVED** to approve the creation of a Local Produce Market Instagram account.

**A24.022** – It was **RESOLVED** to approve posting on the Local Produce Market Instagram account.

**g) Open Space Hire Request Hampden Meadow**

**To consider accepting the hire request for Hampden Meadow from Rennie Grove Peace Hospice Care.**

**A24.023** – It was **RESOLVED** to accept the hire request for Hampden Meadow from Rennie Grove Peace Hospice Care.

**h) Temporary Witchell Car Park Agreement Gerry's Pantry**

**To consider approving the Temporary Witchell Car Park Agreement for Gerry's Pantry.**

**A24.024** – It was **RESOLVED** to approve the Temporary Witchell Car Park Agreement for Gerry's Pantry.

**10. ITEMS FOR NEXT AGENDA**

**A24.025** None

**11. DATE OF NEXT MEETING**

**A24.026** The next scheduled meeting of the Amenities Committee is 18<sup>th</sup> June 2024.

**12. CLOSURE OF MEETING**

**A24.027** As all business was transacted the meeting was closed at 8.12pm

Signed by *Stephen Worth*

Chair to the Amenities Committee

Date: 16<sup>th</sup> July 2024

PAYMENTS TO CONSIDER		May	Amenities Committee 21/5/24
<b>BACS</b>			
Date	To	Amount	Payment for
23/05/2024	Phenom Networks	£156.87	Computer Support
23/05/2024	Wendover News	£900.00	Back page (Q1)
23/05/2024	Ellevate Entertainment	£780.00	Deposit and balance for Polka Dots LPM performance
23/05/2024	PP2AB Allotment deposit	£40.00	Allotment deposit return
<b>TOTAL BACS AMOUNT</b>		<b>£1,876.87</b>	
<b>CARD</b>			
Date	To	Amount	Payment for
24/04/2024	Trophies plus medals	£20.16	Quiz shield engraving and medals
17/05/2024	Land Registry	£6.00	manor waste for records
09/05/2024	Work+Safety	£109.90	Replacement boots (strimming damage)
08/05/2024	Post Office	£32.40	Stamps
09/05/2024	Amazon Marketplace	£8.43	Union flag bunting
13/05/2024	Amazon Marketplace	£16.86	Union flag bunting
10/05/2024	Amazon Marketplace	£13.71	Stickers - MWS
		£0.00	
<b>TOTAL Debit Card AMOUNT</b>		<b>£207.46</b>	
<b>DD/SO</b>			
Date	To	Amount	Payment for
18/05/2024	LEX AUTOLEASE	£54.00	Hilux Road Fund recharge
20/05/2024	MICROSOFT	£527.28	Microsoft 365 Licenses
14/05/2024	SumUp	£0.69	Transaction Fees
		£0.00	
<b>TOTAL DD &amp; SO</b>		<b>£581.97</b>	
<b>TOTAL PAYMENTS</b>		<b>£2,666.30</b>	SIGNED BY COUNCILLORS:
<b>COUNCIL MINUTE NUMBER</b>			