



WENDOVER PARISH COUNCIL

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PARISH COUNCIL MEETING AGENDA

Tuesday 2nd July 2024 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Committee Membership: Councillors Ballantine, Gallagher, Goodall, Lloyd-Evans, O'Donnell, Porter, Standen, Thornton, Wales, Walker, Washington, Williams and Worth

To all Committee Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

AGENDA

1) APOLOGIES FOR ABSENCE

To consider any apologies for absence received:

2) DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors with declare their interest in relation to this meeting.

3) [MINUTES](#) – *page 3*

Consideration of approval of minutes of the meeting on 4th June 2024.

4) CHAIR'S ANNOUNCEMENTS

5) PUBLIC PARTICIPATION - A maximum of 3 minutes per speaker will be allowed.

The Council is committed to community engagement and warmly invites members of the public to contribute. Members of the public should note that the Council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response later. Members of the public are asked to respect the fact that this is a meeting to conduct Council business and interruptions during the remainder of the meeting are not permitted.

6) REPORTS FROM BUCKINGHAMSHIRE COUNCIL COUNCILLORS

7) [CLERKS REPORT & CORRESPONDENCE](#) – *page 8*

- 8) **[FINANCE AND PAYMENTS](#)** – *page 10*
- a) To consider the list of payments and sign cheques (these will be sent on the day of the meeting to cover as many payments as possible)
 - b) To receive the latest [I&E reports](#), [Balance Sheet](#) and [EMR reports](#) - *pages 11, 15 and 16*
- 9) **REPORTS FROM MEETINGS WITH OUTSIDE BODIES**
- a) **[HS2 Mitigation Action Group](#)** – *page 17*
 - b) Parish Council Surgeries
 - c) St Mary’s Church
 - d) Other groups
- 10) **REPORTS FROM COMMITTEES**
- a) **PLANNING**
 - i) To note the draft [minutes](#) of the meeting on 4th June 2024 – *page 19*
 - b) **STAFFING**
 - i) To note the meeting on 18th June 2024 and minutes will be circulated to Councillors (and posted on the website) when they have been finalised
- 11) **REPORTS FROM WORKING GROUPS**
- a) **Transport Working Group**
To receive an update from the Transport working group.
 - b) **Open Spaces Working Group**
To receive an update from the working group.
 - c) **Sustainability and Biodiversity Group**
To receive an update from the working group.
 - d) **Strategic Planning Steering Group**
To receive an update from the working group.
- 12) **OTHER ITEMS**
- a) **[Hampden Pond Levels and recharge](#)** – *page 21*
To consider authorising Wendover HS2 MAG to enter into negotiations with HS2 over options and costings to secure a water supply to the Hampden Pond and maintain levels throughout the year.
- 13) **NEXT MEETING AND AGENDA ITEMS FOR FUTURE MEETINGS**
The next Parish Council meeting 7.30pm on Tuesday 6th August 2024 at St Annes Hall. Items for the agenda are due into the office by 9am on Mon 29th July.
- 14) **CLOSURE OF MEETING**

Signed by *Andy Smith*

Clerk and Responsible Finance Officer

Date: 26th June 2024

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting 4th June 2024 at 7:30pm St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Ballantine, Gallagher (Chair), O'Donnell, Porter, Thornton, Wales, Walker, and Worth.

In attendance: Buckinghamshire Councillors Bowles and Newcombe

Clerk: Andy Smith

Members of Public: 2

1. APOLOGIES FOR ABSENCE

PC24/064 Apologies were received from Councillors Williams, Goodall, O'Donnell, Walker and were **APPROVED**. Councillor Lloyd Evans was absent.

2. DECLARATIONS OF INTEREST

PC24/065 Councillor Worth as a Library Trustee declared an interest in item 12c

3. MINUTES

PC24/066 The minutes of the Parish Council of 7th May 2024. were **RESOLVED** as a true record to be signed by the Chair of the meeting.

4. CHAIRS ANNOUNCEMENTS

PC24/067 None

5. PUBLIC PARTICIPATION

PC24/068 A member of the public asked about the streetlights turn off project, they were concerned about the cost and also if the impact of turning off and on reducing the life of the lamps had been considered

PC24/069 A member of the public made a request to clean the bus shelters as they have not been done for 2.5 years

PC24/001

6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

PC24/070 There is not much to update as there have been changes to committees going on as a part of the annual cycle. An issue has been raised about consultations between Bucks Councils and Parish Councils. There is a piece of work being done by Bucks Council to improve the quality of consultation between those groups.

7. CLERKS REPORT AND CORRESPONDANCE

PC24/071 The report was noted. It was further noted that since the report was produced a form for the manor waste had been completed and returned to the Valuation Office Agency for the non-domestic rating of the Manor Waste

8. FINANCE AND PAYMENTS

a) Payments to consider.

- PC24/072** It was noted that Buckinghamshire Council had taken a Direct Debit payment from the Parish Council bank account without issuing an invoice or notice. This had been chased and that invoice had only just been received. It was **RESOLVED** to accept this tabled invoice of £164.80
- PC24/073** The remaining payments to consider, totalling £18,548.33, were **RESOLVED** and signed.

b) Latest financial reports

- PC24/074** The financial reports were noted and Councillors were happy with the financial position.

9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) HS2 Mitigation Action Group

- PC24/075** The report was noted. The site visit was noted. Construction seems to be keeping up with schedules. The new community meetings between EKFB/Wendover HS2 MAG and the Parish Council are working well. The Socialise and Inform meeting on the 28th June was noted

b) Parish Council Surgeries

- PC24/076** It was noted that it had been agreed to trial the surgeries on the Saturdays of the Local Produce Market – the next surgery is on Sat 15th June – Councillor Porter volunteered and another volunteer would be sought via email.

c) St Marys Churchyard care committee

- PC24/077** It was noted that the meeting is tomorrow so will report next month

d) Other groups

- PC24/078** Wendover Publicans Networking– hosted at Tres Corazones, the publicans discussed the next Wendover Pub Trail event. The local shops will be invited to the next meeting to encourage the shops to do some later openings and tie together their work.

PC24/002

10. REPORTS FROM STANDING COMMITTEES

a) PLANNING

- PC24/079** The draft minutes of the meeting on 21st May 2024 were noted.

b) AMENITIES

- PC24/080** The draft minutes of the meeting on 21st May 2024 were noted.

a) FINANCE

- PC24/081** The draft minutes of the meeting on 28th May 2024 were noted.

11. REPORTS FROM WORKING GROUPS

a) Transport Working Group

- PC24/082** There was no report.

PC24/003

b) Open Spaces Working Group

- PC24/083** There have been funding applications to National Lottery, Sport England and Community Board for the skatepark. The next meeting will be in the next two weeks.

c) **Sustainability and Biodiversity Group**

PC24/084 Has not met.

PC24/004

d) **Strategic Planning Steering Group**

PC24/085 Has not met

12. OTHER ITEMS

a) **Review of the Strategic and Finance Risk Register**

PC24/086 The register was reviewed, and the higher risks were scrutinised. It was noted that the Council was managing those risks appropriately. It was **RESOLVED** to approve the risk register

b) **Annual Governance and Accountability Return**

PC24/087 **Internal Audit** - The Internal audit and communications from the internal auditor were reviewed. The letter from the internal auditor explaining why box F, K and L were not covered was noted. The audit observations were reviewed and noted that all but three items were completed, none of which were high risk. It was **RESOLVED** to accept the internal audit report.

PC24/088 **Annual Governance Statement** - The Annual Governance Statement was reviewed and each of the declarations in boxes 1 to 9 were considered in turn. It was agreed that the Council had complied with each of the statements. The Council **RESOLVED** to approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR) and it was signed by the Chair of the meeting and the Clerk.

PC24/089 **Accounting Statements** - The Accounting statements 23/24 were reviewed and each of the boxes 1 to 11b were considered. The variances between 2022/23 and 23/24 were explained to Council and questions were answered on the figures. The Council **RESOLVED** to approve the Accounting Statements (Section 2 of the Annual Governance and Accountability Return). The statements, previously signed by the Responsible Finance Officer, were signed by the Chair of the meeting.

PC24/090 The notes to the accounting statements as required by the External Auditor were reviewed and it was **RESOLVED** to approve these for inclusion in the submission to the external auditor

PC24/091 **Exercise of Public Rights** - The announcement of the period of public rights was reviewed. It was **RESOLVED** that the announcement will be made on the 7th June 2024 and the period of public rights will commence on Monday 10th June 2024 and close on Friday 19th July 2024

c) **Library Click and Collect Service from the Clock Tower**

PC24/092 The Council considered an upgrade to the doorbell system to support the service and that we do it as one month trial.

d) **To support a bid to the HS2 Road Safety Fund**

PC24/093 The works were noted it was **RESOLVED**.

PC24/005

e) **Minor Grant Request**

PC24/094 The request was discussed it was noted that electronic versions are popular and the Library could look into that. It was also noted that the Forestry Commission should be supporting the Walk through Wendover Woods leaflet. It was **RESOLVED**.

PC24/006

13. DATES OF FUTURE MEETINGS

PC24/095 The next Parish Council meeting 7.30pm on Tuesday 2nd July 2024 at St Annes Hall. Items for the agenda are due into the office by 9am on Mon 24th June

14. CLOSURE OF MEETING

PC24/096 As all business was transacted the meeting was closed at 8.30pm

Signed by
Chair to the Parish Council

Date:

DRAFT

PAYMENTS TO CONSIDER		Jun	Parish Council 04/06/2024
BACS			
Date	To	Amount	Payment for
06/06/2024	PawPrint	£140.40	Printer/Copier Costs
06/06/2024	Val Mayland	£80.00	Cleaning
06/06/2024	Marley Design	£375.00	Web and communications
06/06/2024	Numbers	£72.00	Payroll Services
06/06/2024	St Annes Hall Hire	£60.00	Hire of hall for meetings
06/06/2024	Salaries	£9,608.81	Monthly Salaries Bill
06/06/2024	LGPS	£955.09	LGPS Pension Costs
06/06/2024	HMRC	£3,520.30	Payroll Tax and NI
06/06/2024	PawPrint	£140.40	Printer/Copier Costs - Apr inv (not received)
06/06/2024	PawPrint	£140.40	Printer/Copier Costs - Mar inv (not received)
06/06/2024	Wendover Memorial Hall	£100.00	Hall Hire for HS2 meeting
06/06/2024	George Browns	£46.70	Strimmer line and spool
06/06/2024	M&J Welding	£300.00	Refit and repair broken gates in Ashbrook
06/06/2024	R Wright and Sons	£198.00	Septic tank emptying
06/06/2024	Sign Wizzard	£212.21	Respect the lead signage
TOTAL BACS AMOUNT		£15,949.31	
CARD			
Date	To	Amount	Payment for
26/05/2024	Adobe	£19.97	Acrobat Pro plan
13/05/2024	Lebara Mobile	£5.00	Office mobile phone
02/06/2024	Amazon Marketplace	£64.95	Stihl lubricant for hedge cutters/strimmer
29/05/2024	Amazon Business	£29.98	Gloves and gaiters - estates team
29/05/2024	Amazon Marketplace	£7.49	Plant food
29/05/2024	Amazon Business	£23.99	Copier paper
03/06/2024	Castle Water	£32.82	Manor waste standpipe - 6 monthly bill
21/05/2024	Sweeneys	£9.78	Office supplies
05/05/2024	Wix	£108.00	Welcome to Wendover web/email list
TOTAL Debit Card AMOUNT		£301.98	
DD/SO			
Date	To	Amount	Payment for
3 Jun 2024	SIDLEYS CLIENT THE	£135.00	Sidleys garage rent
3 Jun 2024	LEX AUTOLEASE	£444.29	Hilux lease agreement
6 Jun 2024	BE FUELCARDS LTD	£524.81	BP Fuel Card
7 Jun 2024	SMART PENSION LTD	£26.40	SMART pension admin fee
28 Jun 2024	SMART PENSION LTD	£859.02	SMART pension contributions
15 Jun 2024	BG LITE	£31.09	Manor Waste Electricity
15 Jun 2024	BG LITE	£162.64	Clock Tower Electricity
15 Jun 2024	BG LITE	£23.79	Site Safe Electricity
5 Jun 2024	BUCKS COUNCIL	£90.00	Manor Waste Market Rates
TOTAL DD & SO		£2,297.04	
TOTAL PAYMENTS		£18,548.33	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			



ITEM 7 – CLERKS REPORT AND CORRESPONDENCE

Office Illness

Obviously, the big issue this month has been the reminder that Covid is still a thing it took out both members of the office team and also coincided with some leave by one of the team so the office was out of action for 2 weeks. Thank you to everyone for the messages and understanding during this period, I must confess for a few days I did not know which was up. Thankfully, because we are set up and organised the Estates team were able to continue their works without any issues. We are behind with the accounts but at this stage of the year we have plenty of time to catch up.

External Audit

The external auditor has come back and asked for confirmation of our General Power of Competence status, which we don't have, and that was relayed back. We have had no indication how the external audit is proceeding

Summer Project Students

The summer project students are starting next week and we have been making sure the office is ready to host them with some furniture changes and new IT accounts set up we are looking forward to them starting work on their projects and making a difference to the Council. With it getting closer I am now regularly in contact with them to get them up to date. The new staff have been invited to this meeting so I hope some of them will be present.

Damage at Hampden Pond – disposable BBQ

We have had a bench fire around the Hampden pond at the end by South Street. 3 disposable BBQs were found in the location. This has been reported to the police and we have a crime reference number. It would not be worth claiming one bench on insurance. The neighbourhood police team have been informed directly and we have done some social media awareness

Flagstone account – customer platform changes

See the finance report

Overgrown hedges

Because of the weather conditions we are receiving multiple reports to the office direct or through "fix my street" about hedges overgrowing onto the roads or pavements. Most of the reports are for hedges that seem to be reported every year. We have a standard process to follow and a lot of reports are about to be sent to the Buckinghamshire Council legal team.

The HS2 Public Meeting

Despite being off ill most of the preparations are in hand for the meeting

Change of HR and H&S support

We have changed contract to a new HR and Health and Safety company called Supportis. I have been working through the new systems and paperwork to get us up and running. We are now in a position where we can access the HR advisors and the H&S advice team.



Streetlight turn off

We have been preparing a page of evidence and links relating to the streetlight turn off on our website which should not yet have been published but the links to reports and evidence ended up on our news feed on the website by mistake. This was picked up by a member of the public who highlighted that the evidence seemed to be one sided and also raised some other issues around the general costs of the project, concerns about fear of crime and considering lifespan because of the switching on and off more frequently. We are hoping that these issues will be addressed before we publish the web page.

It should also be noted that a number of Parish Councils in the area are looking at similar projects and so we are keeping each other informed with progress.



ITEM 8b – FINANCE REPORTS

The finance reports show the situation as at the end of May. Because of illness there is not a more recent June report as a lot of June expenditure is being approved at this meeting.

The Flagstone accounts management and dashboard have changed significantly, as is the way they receive payment. The interest is now paid into the accounts on a monthly basis and the fees come from those interest payments. We have been assured the fees have not increased.

Previously the interest payments were made on account maturity or annually and accrued interest was shown but not included in the account balances until it came in. The annual audited accounts would have a figure included for accrued interest in the debtors box on the account statements and balance sheet. This year it was £13k. This has now all come in and is showing on our account balances.

Frustratingly it looks like reconciliation of the activities in our Flagstone accounts have become more difficult and will involve manual calculations by removing the previous months interest payments to get an interest payment for a single month as the statements are a cumulative annual statement.

I am also having difficulty reconciling May and June as the system switched over on the 6th June and I have had to request a custom generated statement for May.

One upside of this changeover is that we have seen a lot of interest paid on the accounts instead of showing as accrued interest it is now shown in our individual savings accounts. This has increased our actual savings balance by about £16k. It should be a lot simpler going forward.

There is still little to comment on the I & E at this stage in the financial year.



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Wendover Parish Council Current Year

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Detailed Income & Expenditure by Budget Heading 25/06/2024

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Amenities Income								
1000 Allotment Rent	144	1,224	1,630	406			75.1%	
1005 Charter Fair	0	0	220	220			0.0%	
1010 Cricket Club Lease	0	0	300	300			0.0%	
1021 Markets - Local Produce	123	175	1,500	1,325			11.7%	
1022 Markets - Weekly Market	0	888	10,660	9,772			8.3%	
1030 Other Rental (Ashbrook)	228	295	2,045	1,750			14.4%	
1035 BCC Devolved Footpaths Income	19,198	19,198	10,158	(9,040)			189.0%	
1214 Christmas Trees	0	0	2,000	2,000			0.0%	
1260 Xmas event income	0	0	500	500			0.0%	
1261 Rifle Club Lease	0	0	100	100			0.0%	
1262 Fundraising income	0	45	0	(45)			0.0%	
Amenities Income :- Income	19,692	21,826	29,113	7,287			75.0%	0
Net Income	19,692	21,826	29,113	7,287				
125 Events Expenditure								
4100 AnnualParishMeeting excl refs	188	257	500	243		243	51.3%	
4105 Christmas Decorations	0	0	6,500	6,500		6,500	0.0%	
4109 Promo Materials	13	121	750	629		629	16.1%	
4110 Entertainment & Events	696	717	5,000	4,283		4,283	14.3%	
4111 RAF Freedom Parade	0	0	500	500		500	0.0%	
4112 Floral Display	0	0	8,885	8,885		8,885	0.0%	
4122 Markets - Local Produce	0	0	500	500		500	0.0%	
4124 Markets - Business Rates	90	178	990	812		812	18.0%	
4125 Markets - Water	0	0	50	50		50	0.0%	
4126 Markets - Electric	1	53	380	327		327	14.0%	
4130 Quiz	0	17	400	383		383	4.2%	
4132 Christmas Celebration Event	0	0	2,500	2,500		2,500	0.0%	
Events Expenditure :- Indirect Expenditure	987	1,343	26,955	25,612	0	25,612	5.0%	0
Net Expenditure	(987)	(1,343)	(26,955)	(25,612)				
130 Highways Expenditure								
4200 Bus Shelters	0	0	500	500		500	0.0%	
4210 Refuse Bins	0	0	500	500		500	0.0%	
4211 Sever weather (salt etc	0	0	500	500		500	0.0%	
4215 Street Furniture - Purchase	0	0	1,000	1,000		1,000	0.0%	
Highways Expenditure :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				

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Wendover Parish Council Current Year

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Detailed Income & Expenditure by Budget Heading 25/06/2024

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
135 Street Lighting Expenditure								
4300 Electricity	1,025	2,085	12,500	10,415		10,415	16.7%	
4305 Maintenance	855	1,532	10,000	8,468		8,468	15.3%	
4315 New Columns (not LEDs)	0	0	7,000	7,000		7,000	0.0%	
4320 Streetlighting Inspections	0	0	1,500	1,500		1,500	0.0%	
Street Lighting Expenditure :- Indirect Expenditure	1,880	3,617	31,000	27,383	0	27,383	11.7%	0
Net Expenditure	(1,880)	(3,617)	(31,000)	(27,383)				
140 Recreation Expenditure								
4400 Dog Bin Emptying	0	0	2,200	2,200		2,200	0.0%	
4405 Maintenance - Fences, etc	0	0	15,000	15,000		15,000	0.0%	
4406 Maintenance - footpaths	0	0	2,000	2,000		2,000	0.0%	
4410 Maintenance - Groundworks	148	148	5,000	4,852		4,852	3.0%	
4415 Maintenance - Inspections, etc	0	825	1,800	975		975	45.8%	
4416 Pond Works	0	0	1,500	1,500		1,500	0.0%	
4417 Tree Works	0	0	4,000	4,000		4,000	0.0%	
4421 Orchard Maintenance	0	531	750	219		219	70.9%	
4425 Capital Expenditure (asset pur	0	0	12,000	12,000		12,000	0.0%	
4426 Estates vehicle lease	415	785	4,440	3,655		3,655	17.7%	
4430 Mower Maintenance	0	(0)	2,000	2,000		2,000	0.0%	
4435 Play Equipment - Purchase	0	0	5,000	5,000		5,000	0.0%	
4440 Play Equip - Repairs & Maint	0	0	3,000	3,000		3,000	0.0%	
4450 Premises - Garage Rent	135	270	1,620	1,350		1,350	16.7%	
4455 Premises - SiteSafe Electrics	29	75	300	225		225	25.1%	
4465 Premises - SiteSafe Water, etc	15	19	300	281		281	6.4%	
4475 Misc - Fuel	341	730	3,200	2,470		2,470	22.8%	
4480 Misc - Materials & Tools	0	259	2,500	2,241		2,241	10.3%	
4481 Machinery/Tool Service Repair	0	0	2,500	2,500		2,500	0.0%	
4485 Misc - Protective Clothing	117	204	750	546		546	27.3%	
4490 Misc - Refuse Bins	83	83	1,200	1,117		1,117	6.9%	
4495 Misc - Sundries Recreation	6	6	500	494		494	1.2%	
4497 Defibrillators	0	0	500	500		500	0.0%	
Recreation Expenditure :- Indirect Expenditure	1,288	3,936	72,060	68,124	0	68,124	5.5%	0
Net Expenditure	(1,288)	(3,936)	(72,060)	(68,124)				
200 Finance & General Income								
1205 Wltchell Trust Grant	66	66	400	334			16.4%	
1210 Interest Received ex Deposits	15,461	2,079	3,500	1,421			59.4%	
1250 Precept Received	0	194,223	388,445	194,223			50.0%	

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Detailed Income & Expenditure by Budget Heading 25/06/2024

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1266 VAHT Streetlight Income	0	(205)	800	1,005			(25.6%)	
Finance & General Income :- Income	15,526	196,162	393,145	196,983			49.9%	0
Net Income	15,526	196,162	393,145	196,983				
220 Finance & General Expenditure								
4496 Professional Support (HS2 etc)	0	0	2,000	2,000		2,000	0.0%	
4550 Communications - Publicity	963	963	7,500	6,538		6,538	12.8%	
4555 Communications - Website	215	215	3,000	2,785		2,785	7.2%	
4560 Financial - Bank Charges	44	79	600	521		521	13.2%	
4565 Financial - Fees - Audit	0	(1,445)	2,300	3,745		3,745	(62.8%)	
4570 Financial - Fees - Legal	0	0	2,000	2,000		2,000	0.0%	
4575 Financial - Insurance	0	0	7,950	7,950		7,950	0.0%	
4580 Financial - Software	0	720	800	80		80	90.0%	
4615 Office - Broadband/Tel/Fax	123	235	1,750	1,515		1,515	13.4%	
4620 Office - Copier	0	0	1,500	1,500		1,500	0.0%	
4621 Office - Equipment - Expend	807	893	3,000	2,107		2,107	29.8%	
4625 Office - Equipment Capital	0	0	1,000	1,000		1,000	0.0%	
4630 Office - Postage & Stationery	64	64	300	236		236	21.3%	
4640 Office - Testing - Electrical	0	0	100	100		100	0.0%	
4645 Office - Testing - Fire	0	0	300	300		300	0.0%	
4650 Office - Utilities - Electric	198	551	2,800	2,249		2,249	19.7%	
4655 Office - Utilities - Water	21	47	150	103		103	31.5%	
4660 Property Mgt - Clock Tower	80	80	1,750	1,670		1,670	4.6%	
4665 Property Mgt - Manor Waste	0	0	1,000	1,000		1,000	0.0%	
4670 Property Mgt - SiteSafe	0	0	1,000	1,000		1,000	0.0%	
4675 Property Mgt - War Memorial	0	0	500	500		500	0.0%	
4685 Subscriptions and Donations	0	1,255	2,250	995		995	55.8%	
4690 Misc - Chairman's Expenses	0	0	1,200	1,200		1,200	0.0%	
4691 Misc - Councillor Expenses	0	0	100	100		100	0.0%	
4695 Misc - Room Hire	60	120	1,200	1,080		1,080	10.0%	
4700 Misc Sundry Expenses Finance	21	57	500	443		443	11.4%	
4705 Misc - Travel Staff & Cllrs	0	0	200	200		200	0.0%	
4707 H&S	0	207	3,000	2,794		2,794	6.9%	
Finance & General Expenditure :- Indirect Expenditure	2,597	4,040	49,750	45,710	0	45,710	8.1%	0
Net Expenditure	(2,597)	(4,040)	(49,750)	(45,710)				
230 Grants out - inc S137 exp								
4585 Grant - Churchyard - not S137	0	0	7,000	7,000		7,000	0.0%	

Continued over page



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Detailed Income & Expenditure by Budget Heading 25/06/2024

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4586 Grant - Youth Centre -not S137	0	0	7,000	7,000		7,000	0.0%	
4590 Grants Out - Major - S137	0	0	15,000	15,000		15,000	0.0%	
4611 Grants Out - Minor - S137	0	0	5,000	5,000		5,000	0.0%	
Grants out - inc S137 exp :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>34,000</u>	<u>34,000</u>	<u>0</u>	<u>34,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(34,000)</u>	<u>(34,000)</u>				
320 Staffing								
4800 Staffing - Amenities - Wages	5,808	11,823	73,585	61,762		61,762	16.1%	
4801 Staffing - Amenities - NIC	592	1,213	6,795	5,582		5,582	17.9%	
4802 Staffing - Amenities-Pension	804	1,660	10,459	8,799		8,799	15.9%	
4810 Staffing - F&G - Wages	6,465	12,931	91,561	78,631		78,631	14.1%	
4811 Staffing - F&G - NIC	691	1,381	8,243	6,862		6,862	16.8%	
4812 Staffing - F&G - Pension	322	643	5,310	4,667		4,667	12.1%	
4816 Staffing F&G Student Loan	56	112	990	878		878	11.3%	
4845 Payroll Charges	60	120	750	630		630	16.0%	
4855 HR Consultancy Fees	0	0	3,500	3,500		3,500	0.0%	
4860 Training Staff & Cllrs	0	0	3,500	3,500		3,500	0.0%	
4861 Uniform	0	0	1,000	1,000		1,000	0.0%	
4862 Smart Pension Admin Fee	22	44	300	256		256	14.7%	
Staffing :- Indirect Expenditure	<u>14,820</u>	<u>29,927</u>	<u>205,993</u>	<u>176,066</u>	<u>0</u>	<u>176,066</u>	<u>14.5%</u>	<u>0</u>
Net Expenditure	<u>(14,820)</u>	<u>(29,927)</u>	<u>(205,993)</u>	<u>(176,066)</u>				
Grand Totals:- Income	35,219	217,987	422,258	204,271			51.6%	
Expenditure	21,572	42,864	422,258	379,394	0	379,394	10.2%	
Net Income over Expenditure	<u>13,647</u>	<u>175,123</u>	<u>0</u>	<u>(175,123)</u>				
Movement to/(from) Gen Reserve	<u>13,647</u>	<u>175,123</u>						



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Wendover Parish Council Current Year

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Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 25/06/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	203	
105	VAT Control A/c	2,354	
200	Current Bank Account	34,235	
202	Flagstone	411,553	
	Total Current Assets		448,344
	<u>Current Liabilities</u>		
515	Allotment Deposits	1,695	
	Total Current Liabilities		1,695
	Net Current Assets		446,649
	Total Assets less Current Liabilities		446,649
	<u>Represented by :-</u>		
300	Current Year Fund	175,123	
310	General Reserves	154,521	
323	Playground Improvements EMR	2,235	
336	Estates equipment replace EMR	240	
338	Hampden Pond EMR	(1,640)	
356	LGPS Cessation EMR	75,000	
357	Skate Park EMR	18,855	
358	Library Extension EMR	8,000	
359	TWG Priorities	9,568	
364	Climate Action EMR	4,748	
	Total Equity		446,649



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Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
323 Playground Improvements EMR	2,235.00		2,235.00
336 Estates equipment replace EMR	240.00		240.00
338 Hampden Pond EMR	-1,639.99		-1,639.99
356 LGPS Cessation EMR	75,000.00		75,000.00
357 Skate Park EMR	18,854.50		18,854.50
358 Library Extension EMR	8,000.00		8,000.00
359 TWG Priorities	9,567.50		9,567.50
364 Climate Action EMR	4,748.12		4,748.12
	<u>117,005.13</u>	<u>0.00</u>	<u>117,005.13</u>



ITEM 9a – WENDOVER HS2 MAG



HS2 Monthly Report, June '24

Works update

- The Ellesborough Road diversion is now due to be completed by 8th July; which will enable the removal of the temporary traffic lights.
- We are continuing to press for the re-establishment of a safe cycle route between Dunsmore and Wendover following the closure of the Small Dean Lane Bridleway, including escalation with Bucks Council
- There will be four weeks of nighttime closures of the A413 to complete the final realignment of the road under the Small Dean Viaduct from 22nd July to 18th August.
- The new water pipe in the field behind Lionel Avenue is due to be buried by the end of September; removing the visual impact of security fencing which caused concern to local residents.

June WPC activity

- Councillors Williams, Porter and Ballantyne met Bucks Council's HS2 officers to review Land Restoration and Traffic issues.
- Preparations for the HS2 Public Meeting (to be held in the Memorial Hall on 28th June at 19:00) were undertaken, including publicity in local shops and some small street banners.
- Five public issues were handled in the month; including the community impact of the Small Dean bridleway closure, two applications for HS2 funding and further disturbance at Nash Lee Lane.

Current Issues

- Preparation for the "mass haul" movement of spoil from Small Dean to Stoke Mandeville appears to have stalled with no progress on excavation of the final section of the dump truck route between the old and new Ellesborough Roads. This is thought to be due to yet another UK Power Networks cable that needs to be made safe. This is likely to cause significant impact to the project timescales.
- Discussion with Bucks Council suggests that they are confident that development of land returned following the HS2 works will be controlled by the existing Planning restrictions in the Green Belt and Natural Landscape (AONB). The land associated with the cottages demolished in Ellesborough Road will be landscaped, along with removal of the old Cricket Pavilion. Provision is to be made for a future cycleway between Ellesborough Road and Nash Lee.
- Diggers have been readied for excavation of the underground wall to divert aquifer groundwater around the North Cutting, now that the Environment Agency has permitted the start of the works.



- A proposal has been made that the Parish Council support the feasibility and costing of an artesian bore hole to boost the water levels in Hampden Pond, prior to seeking HS2 Community Funding of the works.

25th June 24



WENDOVER PARISH COUNCIL

Minutes of the Planning Committee Meeting

4th June 2024 at 7.00pm

St Anne's Hall Aylesbury Road Wendover HP22 6JG

Present: Councillors Ballantine, Gallagher, Standen, Worth

Clerk & Minutes: Andy Smith

Chair: Councillor Ballantine

Members of Public: 0

1. APOLOGIES FOR ABSENCE

P24/019 Apologies were received and **ACCEPTED** from Councillors Goodall, O'Donnell, Walker and Williams

2. DECLARATIONS OF INTEREST

P24/020 Councillor Worth declared a non-pecuniary interest as a neighbour of one of the planning applications and would not take part in the discussions or offer a vote on that application.

3. PUBLIC PARTICIPATION

P24/021 There were none.

4. MINUTES

P24/022 The minutes of the Planning Committee Meeting held on 16th April 2024 were **RESOLVED** as a true record and the Chair signed the minutes.

5. PLANNING DECISIONS

P24/023 The planning decisions made by Buckinghamshire Council as listed on the agenda of the meeting of the 4th June 2024 were noted.

6. CLERKS REPORT AND CORRESPONDANCE

P24/024 All items are on the agenda

7. PLANNING APPLICATIONS

P24/025 24/01468/APP Chiltern Way Federation Wendover Campus Church Lane Wendover Buckinghamshire

Remove central opening gate leaf and electronic locking system to listed archway, with associated repairs (part retrospective).

It was noted that the archaeologist has commented and reassured that this has been sympathetically done and **RESOLVED** to support this application.

P24/026 24/01469/ALB Chiltern Way Federation Wendover Campus Church Lane Wendover Buckinghamshire

Listed building application for to remove central opening gate leaf and electronic locking system to listed archway, with associated repairs

It was noted that this was listed building consent for the above application and it was **RESOLVED** to support this application.

P24/027 24/01034/ALB The Pack Horse PH 29 Tring Road Wendover Buckinghamshire

Listed building application to replace six wooden frame windows

It was noted that this is welcomed and was **RESOLVED** to support this application

P24/028 24/01552/APP 8 Manor Crescent Wendover Buckinghamshire

Householder application for part garage conversion into habitable space –

It was noted that it is a relatively small conversion and there is enough parking in the area – It was **RESOLVED** to support this application



P24/029 24/01559/APP 14 Stanhope Close Wendover Buckinghamshire

Householder application for demolition of garage and conservatory. Erection of single storey extension to side and rear.

It was noted that this is a relatively small extension compared to others on the street. It was **RESOLVED** to support this application.

P24/030 24/01516/APP Russell Farm Cobblers Hill Wendover Buckinghamshire

Householder application for proposed tennis court

The environmental concerns about installing artificial grass were noted and the ecologist comments were supported – It was **RESOLVED** to support this application

8. OTHER MATTERS

a) HS2

P24/031 There were no updates for this committee.

b) CLOSURE OF RAF HALTON

P24/032 There were no updates for this committee.

9. DATE OF THE NEXT MEETING AND ITEMS FOR THE AGENDA

P24/033 The meeting on Tue 18th June 2024 at 7pm was noted.

10. CLOSURE OF MEETING

P24/034 As all business had been transacted the meeting was closed at 7.19pm.

Signed by

Chair to the Planning Committee

Date:



ITEM 12a – HAMPDEN POND LEVELS AND RECHARGE

BROUGHT BY

Wendover HS2 MAG

SUMMARY

To consider authorising Wendover HS2 MAG to enter into negotiations with HS2 over options and costings to secure a water supply to the Hampden Pond and maintain levels throughout the year.

PARISH COUNCIL BACKGROUND

There have been updates on the status of the pond and potential solutions but no formal decisions have been made yet.

DETAILS

Background

During the summer months Hampden Pond dries up as the spring is degraded (probably as a result of the by-pass construction) and the water flow into the Wendover Arm Canal is reduced.

For some years WHS2 MAG and WPC have been pursuing HS2 to direct some of their surface rain water collection from the new railway catchment ponds into Hampden Pond rather than build an expensive tunnel under the track bed and divert the water to Stoke Brook. This has been unsuccessful. However the HS2/EKFB hydrogeologist recommended that an Artesian borehole could be made at the pond which could be effective at recharging the pond. In addition, it could boost waterflow (via the overflow to Heron path stream) into the Wendover Arm Canal.

EKFB also suggested that Wendover should pursue HS2 community funding to secure build this Artesian borehole. Each borehole is approximately £15k – £20k.

St Mary's Church – Water Source Heat Pump

WHS2 MAG have recently consulted with the team running the St Marys Church heat source scheme and in talking to their technical advisor it is clear that anything that Wendover WPC does with maintaining water levels for the pond would improve their heating scheme performance.

However the two schemes are independent of each other. However, It may be that we could use the expertise in securing funding gathered by the church as a borehole will support the Church project

FINANCIAL CONSIDERATIONS

There is no financial commitment at this stage whilst we seek costings but some support from the office will be needed.



LEGAL AND OTHER IMPLICATIONS

As with finance there are no legal implications at this stage. It should be acknowledged that WHS2 will be representing WPC as technical experts in this field of work but no decisions can be made without the approval of Council.

PROPOSAL

- To authorise Wendover HS2 MAG to investigate cost and feasibility of a borehole
- To support the feasibility by formulating a plan to secure HS2 Community Funding