



WENDOVER PARISH COUNCIL

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FINANCE COMMITTEE AGENDA

Tuesday 16th August 2022 at 7.30pm
St Anne's Hall, Aylesbury Road, Wendover

Committee Membership: Councillors Stephen Worth, Julie Williams, Jo Durden-Moore, Clive Gallagher, Rob Goodall, and Sheila Bulpett (ex-officio).

To all Committee Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND. MEMBERS WISHING TO ATTEND MUST CONTACT THE CLERK PRIOR TO THE MEETING.

AGENDA

1. APOLOGIES FOR ABSENCE

To consider any apologies for absence received.

2. DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.

3. PUBLIC PARTICIPATION

A maximum of 3 minutes per speaker will be allowed.

4. MINUTES

To confirm the minutes of the Finance Committee Meeting of the 17th May 2022.

5. CORRESPONDENCE

To note and consider any items of Correspondence relevant to this Committee. (Appendix 1)

6. CLERK REPORT

To receive an update from the Clerk.

7. GENERAL REPORTS

- a) To review the I&E report, EMR and balance sheet for July 2022
- b) To review the over £500 report and VAT reclaim for April to June 2022.
- c) To review the bank reconciliations and statements for April to June 2022.
- d) To review the cash book reports for April to June 2022.
- e) To receive an update on project costs up to June 2022.

8. OTHER MATTERS

a) Flagstone Investments

To receive an update on the Flagstone Investments and consider any actions.

b) LGPS Pensions

To receive an update on the actuary review following discussions with three consultants.

c) Insurance 2022/2023

To consider insurance quotations and recommendations for 2022/23.

d) 2022/23 Virements

- i) To consider any virements for the 2022/23 budget.
- ii) To receive a recommendation from the Staffing Committee for Staffing cost changes.

e) Policy Review

To review the Governance and Risk Register.

f) Grants

- i) To consider a minor grants application from Friends of Wendover Library.
- ii) To consider a minor grant application from Wendover Singers.
- iii) To consider a minor grant application from Wendover and Villages Ukrainian Support.
- iv) To consider changes to the Grants Policy to clarify exercising discretionary powers.

g) Annual Return & Electors Rights 2021/22

To receive an update on the annual return and any electors' rights requests.

h) Budget 2023/24

To receive an update on the budget 2023/24 timelines.

i) Governance Checks

To receive an update on the quarterly Councillor governance checks.

j) 10 Year Fixed Charge Index

To review the 10 Year Fixed Charge Index.

k) Eco Audit

To review the eco audit recommendations from the Parish Plan working group.

9. ITEMS FOR NEXT AGENDA

10. DATE OF NEXT MEETING

To consider the scheduled date of the next meeting.

11. CLOSURE OF MEETING

Signed by *Amanda Massingham*
Acting Clerk to the Council

Date: 11th August 2022

Appendix 1

1. Lloyds Bank Terms and Condition Changes from 22nd September
2. ICA – Internal Audit Engagement Letter