

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting

5th July 2022 at 7:30pm

Meeting held at Chiltern MS Centre Oakwood Close Wendover HP22 5LX

Present: Councillors Jennifer Ballantine, Andrew Barnard, Sheila Bulpett, Jo Durden-Moore, Clive Gallagher, Rob Goodall, Ruth Malleson, Mark Standen, Sam Walker, Diane Washington, Julie Williams, and Stephen Worth.

Clerk: Lynda Baker

Chair: Sheila Bulpett

Members of Public: 6

1. CHAIRS WELCOME

PC22/108 The Chair, Cllr Bulpett welcomed everyone.

2. APOLOGIES FOR ABSENCE

PC22/109 Apologies were received and ACCEPTED from Cllr Julie Lloyd-Evans.

3. DECLARATIONS OF INTEREST

PC22/110 None.

4. CHAIRS ANNOUNCEMENTS

PC22/111 None.

5. MINUTES

Consideration of approval of minutes of the Extra-Ordinary Parish Meeting held on meeting of 21 June 2022

PC22/112 The minutes were **RESOLVED** as a true record and signed by the Chair.

6. PUBLIC PARTICIPATION

PC22/113 A resident of Princess Mary Gate raised a concern that since the building of the estate in 2009, there appears to be ongoing uncertainty and frustration about the upkeep of the green areas. The confusion appears to be who owns which part of the land areas designated as green spaces and public areas, and therefore who is responsible for maintaining it. Some of the maintenance of these areas has been taken over (adopted) from the builders / management company by Buckinghamshire Council, whilst other areas have not. Residents are paying a fee to the management company for an outside contractor to maintain certain areas on the estate and residents are concerned that this work is not done regularly. It is the request of the residents that all areas are adopted by Buckinghamshire Council and if any help could be offered by the Parish Council in achieving the adoption.

PC22/114 Another resident added their concern on the same subject and both residents went on to explain that a Barrister who also lives on the estate was/is undertaking a 'Search and Find' request via the Land Registry Office concerning boundary maps and land ownership.

PC22/115 A resident raised their concern about the Parish Council having secret meetings – after querying this, he was actually referring to the items heard by the council in 'Confidential Items' on a Wendover Parish Council Meeting Agendas. Cllr. Jo Durden-Moore explained that there were approximately eight lawful reasons why a council would hear updates or make decisions in a closed session - no members of the public or press are present. It was NOTED that a response will be provided to the resident.

7. REPORTS FROM BUCKINGHAMSHIRE COUNCIL COUNCILLORS

PC22/116 BC Cllr. Steve Bowles advised that the Town and Parish Charter is shortly to be issued.

a) PARKING REVIEW

i) To receive an update from the Chair regarding the Parking Review.

PC22/117 The Chair advised that we are still waiting on the date of the consultation from Buckinghamshire Council, but it is likely to be late July or August. The original roads from the earlier consultation process, and any new suggestions may be considered at a later date. This is to ensure there is no further project delays.

All households directly affected will receive a communication from Buckinghamshire Council, but it is important to note that all Wendover residents will have the opportunity to have their say via the Buckinghamshire Council online portal.

b) HADDINGTON PLAY PARK

i) To receive an update from the Chair re Haddington Play Park.

PC22/118 The Chair advised that there was no further update since the previous meeting on 21 June 2022.

ii) To discuss security around the Haddington Play Park area.

PC22/119 The Chair shared information regarding CCTV in Haddington Play Park. This is not straight forward as Buckinghamshire Council are streamlining their CCTV systems following the creation of the unitary authority. Research by the Chair indicates that even after CCTV equipment is installed the running costs for monitoring camera activity would be approximately £1,000 per month. The Chair advised that on 6 July 2022 she had a meeting scheduled with the Head of the John Colet School as there have been reports of anti-social behaviour (ASB) around the play park area of young people wearing school uniform. A member of the public advised that they had some useful information concerning ASB in the area, for example fence pillars being removed, and arranged to email the Chair.

iii) To discuss the formation of a Local Initiative Group to try to ease anti-social behaviour.

PC22/120 This was not discussed in-depth at this meeting and will as applicable be carried over under Haddington Play Park to future Parish Council meetings. The Parish Council's role is to facilitate a link between residents and Thames Valley Police (TVP). TVP have indicated that they would be willing to assist with best practice information. The question of previous S106 money was raised. Bucks Cllr. Richard Newcombe said that Section 106 monies were monies provided by a developer for several purposes e.g. provision of a play park. The playground is on MOD land leased to Annington Homes so there was no s106 agreement and the playground was nothing to do with Buckinghamshire Council regarding maintenance. Cllr. Sam Walker rejected this and said that the fact the playground was on MOD land did not necessarily mean there would be no s106 in existence, or that there would not have been the intention of the parties for the playground to be adopted by Bucks. BC Cllr. Richard Newcombe said that this was incorrect. Cllr. Walker requested that this discussed was captured in the minutes.

8. CLERKS REPORT

PC22/121 The Thames Valley Police Meeting and potential future initiatives were discussed and the Clerks report was taken as read. Inspector James Davies Neighbourhood Policing Inspector - Aylesbury Vale Local Policing Area was introduced by the Chair and gave an update about the numbers of staff shortages within TVP saying that this would be addressed in the future but that currently there was a real shortage. Inspector Davies did emphasise there was no PCSO shortage in the Wendover area. Inspector Davies talked about ASB at Princess Mary Gate and advised that the TVP Schools Liaison Officer was still in post and would be contacted about the concerns raised. It was NOTED that when the library refurbishment is completed the TVP desk in the library which is staffed twice a week by volunteers should have much more visual prominence. As an action from the meeting notes with the PCSO's, it was suggested that some social media signposting could be designed jointly by WPC and TVP advising when where and how it was best for the public to contact TVP. The Chair thanked Inspector Davies for attending the meeting.

9. REPORTS FROM OUTSIDE BODIES

PC22 /122 The following was NOTED:

- Cllr. Jo Durden-Moore has attended training for Common Land and Procurement and Tender Writing.
- Cllr. Jo Durden Moore will shortly attend a training for Village Greens.
- Cllr. Mark Standen would like to attend a course relating to Issuing a Tender / Tendering.
- Cllr. Julie Williams has attended a Wendover Action Group (Community Car) Meeting.
- Cllr. Diane Washington has attended a Wendover Churchyard Care Committee Meeting and reported that the church now has the old white village gates.

- Cllr. Stephen Worth has attended a Memorial Hall Committee meeting and was pleased to report that bookings were up on 2021.
- Cllr. Stephen Worth has attended a Wendover Community Library Management Committee Meeting and gave some anticipated dates for when the library may close for the refurbishment.

10. CORRESPONDENCE.

a) To discuss any Correspondence included in the Meeting Pack.

PC22/123 The correspondence was NOTED.

11. AMENITIES COMMITTEE

a) To note the draft minutes of the meeting on Tuesday 21 June 2022

PC22/124 The minutes were NOTED.

b) To note the next Amenities Committee Meeting will be on Tuesday 19 July 2022 at 7.30 p.m. at St Annes Hall.

PC22/125 This was NOTED.

12. COMPLAINTS COMMITTEE

a) To ask Council approval for this new Committee to run on an ongoing basis.

PC22/126 It was unanimously **RESOLVED** to schedule regular Complaints Committee meetings.

b) To seek confirmation from the Councillors who recently worked together as to whether they wish to continue the new Committee. And if not to seek other Councillors who may be interested.

PC22/127 Cllrs. Rob Goodall, Jennifer Ballantine, Ruth Malleson, Diane Washington and Clive Gallagher all agreed to continue the Complaints Committee. Cllr. Mark Standen indicated that he did not want to be part of the committee going forwards. Cllr. Clive Gallagher confirmed he would join the Complaints Committee.

c) To discuss proposed dates and times for the quarterly meetings.

PC22/128 Cllr. Rob Goodall indicated his willingness to continue as CHAIR for the Complaints Committee. It was **AGREED** that dates for meetings will be reviewed and reported back to council. The first meeting would include a review of the complaints Policy and associated Standings Orders.

13. FINANCE & FINANCE COMMITTEE

a) To consider the list of payments and sign cheques

PC22/129 It was **RESOLVED** to accept the list of payments; the invoices were duly signed. BACS payments would be made next day.

b) To note the May 2022 I&E, EMR and balance sheet.

PC22/130 The reports were NOTED.

c) To receive a Financial Update from Deputy Clerk / Responsible Financial Officer as applicable.

PC22 /131 The deputy Clerk was not present at the meeting; no queries had been raised with regard item 13.b.

d) To note the next Finance Committee Meeting will be on Tuesday 16 August 2022 at 7.30 p.m. at St Annes Hall.

PC22/132 The date was NOTED.

14. PLANNING COMMITTEE

a) To note draft minutes of the meeting on Tuesday 07 June 2022.

PC22/133 The minutes were NOTED.

b) The June Planning Meeting due on 21st June was postponed.

PC22/134 This was NOTED.

b) The next Planning Meeting will be on Tuesday 05 July 2022 at 7.00 p.m. prior to this meeting.

PC22/135 This was NOTED.

c) To note the next Planning Committee Meeting after Tuesday 05 July 2022 will be on Tuesday 19 July 2022 at 7.00 p.m. at St Annes Hall.

PC22/136 The date was NOTED.

15. STAFFING COMMITTEE

a) To note the next Staffing Committee Meeting will be on Tuesday 02 August 2022 at 7.00 p.m. at St Annes Hall.

PC22/137 The date was NOTED.

16. 5 YEAR PARISH PLAN WORKING GROUP

a) To confirm Councillors detailed to this Working Group.

PC22/138 Cllrs. Jo Durden-Moore, Rob Goodall, Julie Lloyd-Evans, Ruth Malleson and Diane Washington confirmed their membership.

b) To note a name change for this Working Group.

PC22/139 There was a recommendation to amend the name of this Working Group to The Parish Plan Working Group. It was **RESOLVED** to accept the recommendation.

c) To receive an update and consider any recommendations.

PC22/140 The update paper was NOTED.

d) To plan regarding Public Membership for this Working Group for discussion at Parish Meeting on Tuesday 02 August 2022.

PC22/141 Names received into the Parish Office will be considered by this WG ready to recommend to full council at the Parish Meeting on 02 August 2022. It was NOTED that the member of the public who is already a member of this group wishes to continue.

17. HS2 WORKING GROUP

a) To confirm Councillors detailed to this Working Group.

PC22/142 Cllr. Bulpett requested to leave the working group. The membership was confirmed as Cllrs. Sam Walker and Julie Lloyd Evans.

b) To note the name for this Working Group

PC22/143 The name of the group remains as HS2 Working Group.

c) To receive updates on any matters relating to HS2 & the HS2 Working Group.

PC22/144

The report was NOTED. The following additions were also NOTED:

- Width of new road at Nash Lee Lane EKFB are waiting on comments from Buckinghamshire Council it is now stated that the road width is 4.8 metres wide not 4.5 metres wide as previously reported. WPC are awaiting the outcome.
- That run off water from the Aquifer at Grove farm will flow into Hampden Pond for onward flow to the canal.
- That run off water from the Calvert will flow into Hampden Pond but this is not likely to be field waste.
- A member of the public who is a member of the HS2 Working Group gave an update on the Derogation Refusal.

d) To plan regarding Public Membership for this Working Group for discussion at Parish Meeting on Tuesday 02 August 2022.

PC22/145

Names received into the Parish Office will be considered by this WG ready to recommend to full council at the Parish Meeting on 02 August 2022 It was NOTED that those members of the public who are already members of this group wish to continue.

18. OPEN SPACES WORKING GROUP

a) To confirm Councillors detailed to this Working Group.

PC22/146 Cllrs. Sheila Bulpett requested to leave the working group. The membership was confirmed as Cllrs. Mark Standen and Stephen Worth. Cllr. Andrew Barnard confirmed that he would join the group.

b) To receive an update and consider any recommendations from the Open Spaces Working Group.

PC22/147 No updates to report as a meeting had not taken place recently.

c) Terms of Reference.

PC22/148 Deferred to August meeting.

d) To plan regarding Public Membership for this Working Group for discussion at Parish Meeting on Tuesday 02 August 2022.

PC22/149 Names received into the Parish Office will be considered by this WG ready to recommend to full council at the Parish Meeting on 02 August 2022.

19. TRANSPORT WORKING GROUP

a) To confirm Councillors detailed to this Working Group.

PC22/150 Cllrs. Jo Durden-Moore, Sam Walker, Rob Goodall and Ruth Malleson were confirmed their membership.

b) To receive an update and consider any recommendations.

PC22/151 The update paper was NOTED.

c) To plan regarding Public Membership for this Working Group for discussion at Parish Meeting on Tuesday 02 August 2022.

PC22/152 Names received into the Parish Office will be considered by this WG ready to recommend to full council at the Parish Meeting on 02 August 2022. It was NOTED that the current Chair of the group (a member of the public) wishes to continue.

20. OTHER MATTERS

a) When and Where the Parish Council should use VAT. (Ref. PC22 /051)

i) To receive an update.

PC22/153 The matter has been referred to the Finance Committee and will be a discussed at the next Finance Meeting.

b) Wendover Community Library

i) To receive an update.

PC22/154 The Clerk has a meeting with the Library Management Committee on 07 July 2022.

c) Event Reviews / Considerations

i) To close the Project Status Report for the Jubilee Event on 2nd June 2022.

PC22/155 The financial costs were NOTED. It was **RESOLVED** to close the Project Status Report.

ii) To commence a discussion regarding Christmas 2022. (Including Councillor participation in the Project).

PC22/156 Discussion took place and it was **RESOLVED** to set up a 'Task and Finish Group' with Cllrs. Andrew Barnard, Sheila Bulpett and Mark Standen as members.

iii) To consider WPC involvement in Wendover Autumn Scarecrow Trail.

PC22/157 It was AGREED that WPC would take part in the 2022 Wendover Autumn Scarecrow Trail and that a 'Task and Finish Group' (TAF) would be set up for this project.

The theme is Musicals, and the likely location of the WPC scarecrow will be the Clock Tower window where the electronic sign board is. The entry cost and cost of any materials will be covered by those involved, meaning that no cost of participation will come from the public purse. It is intended to use recycled materials for the scarecrow. 2022 Autumn Scarecrow Trail TAF Group Members were confirmed as Cllrs. Jo Durden Moore and Diane Washington.

21. DATES OF FUTURE MEETINGS

PC22/158 The next Parish Council meeting is on Tuesday 02 August 2022 at 7.30 p.m. at St Annes Hall Aylesbury Road Wendover HP22 6LL.

22. CONFIDENTIAL ITEMS

PC22/159 There were no Confidential Items for this meeting.

23. CLOSURE OF MEETING

PC22/160 With all matters concluded the meeting was closed at 9:13 p.m.

Sheila Bulpett

Signed by Sheila Bulpett
Chair of Wendover Parish Council

Date: 25th July 2022