



ITEM 12a – DATES FOR 2024/25 MEETINGS AND APM

BROUGHT BY

Clerk

SUMMARY

To set dates for all Council meetings and the Annual Parish Meeting

PARISH COUNCIL BACKGROUND

- For reference the APM needs to be between 1st Mar and 1st Jun and AGM/ACM needs to be in May (or within 14 days of an election in an election year). 2025 is an election year
- Easter is 29th Mar-1st Apr 2024 and 18th-21st April 2025. The 2nd Apr Parish Council will need to have papers out on Tue 26th March
- Staffing Committee has voted to have 2 meetings a year in Mar and Nov

DETAILS

- This years move of the January meeting to make it easier to get the papers together has worked and this has been reflected in the next years meeting schedule it was difficult to have enough time to prepare the January meeting; the schedule has been moved slightly to accommodate the Christmas break, allowing maximum time for the agenda and papers to be created and distributed
- The meetings in Aug proved difficult to achieve quorum but there is a need at the very least to approve payments. Therefore, there is only one meeting date in August.

The proposed Council meeting dates are as follows:

Meeting	Time	Venue	Date
Planning Committee	7.00pm	Chilterns Neuro Centre – Sherling Room	9 th January 2024
PARISH COUNCIL MEETING	7.30pm	Chilterns Neuro Centre – Sherling Room	9th January 2024
Planning Committee	7.00pm	Chilterns Neuro Centre – Sherling Room	23 rd January 2024
Amenities Committee	7.30pm	Chilterns Neuro Centre – Sherling Room	23 rd January 2024
Planning Committee	7.00pm	St Annes Hall	6 th February 2024
PARISH COUNCIL MEETING	7.30pm	St Annes Hall	6th February 2024



Planning Committee	7.00pm	St Annes Hall	20 th February 2024
Finance Committee	7.30pm	St Annes Hall	20 th February 2024
Staffing Committee	7.00pm	St Annes Hall	5 th March 2024
PARISH COUNCIL MEETING	7.30pm	St Annes Hall	5th March 2024
Planning Committee	7.00pm	St Annes Hall	19 th March 2024
Amenities Committee	7.30pm	St Annes Hall	19 th March 2024
Planning Committee	7.00pm	St Annes Hall	2 nd April 2024
PARISH COUNCIL MEETING	7.30pm	St Annes Hall	2nd April 2024
Planning Committee	7.00pm	St Annes Hall	16 th April 2024
Amenities Committee	7.30pm	St Annes Hall	16 th April 2024
ANNUAL PARISH MEETING (APM)	7:00pm	T.B.C.	18 th April 2024
ANNUAL COUNCIL MEETING (AGM)	7:00pm	St Annes Hall TBC	7th May 2024
Planning Committee	7.00pm	St Annes Hall TBC	21 st May 2024
Finance Committee	7.30pm	St Annes Hall TBC	21 st May 2024
Planning Committee	7.00pm	St Annes Hall TBC	4 th Jun 2024
PARISH COUNCIL MEETING	7:30pm	St Annes Hall TBC	4th Jun 2024
Planning Committee	7.00pm	St Annes Hall TBC	18 th Jun 2024
Amenities Committee	7.30pm	St Annes Hall TBC	18 th Jun 2024
Planning Committee	7:00pm	St Annes Hall TBC	2 nd July 2024
PARISH COUNCIL MEETING	7.30pm	St Annes Hall TBC	2nd July 2024
Planning Committee	7.00pm	St Annes Hall TBC	16 th July 2024
Amenities Committee	7.30pm	St Annes Hall TBC	16 th July 2024
Finance Committee	7:00pm	St Annes Hall TBC	6 th August 2024
PARISH COUNCIL MEETING	7:30pm	St Annes Hall TBC	6th August 2024
Planning Committee	7.00pm	St Annes Hall TBC	3 rd September 2024



PARISH COUNCIL MEETING	7.30pm	St Annes Hall TBC	3rd September 2024
Planning Committee	7.00pm	St Annes Hall TBC	17 th September 2024
Amenities Committee	7.30pm	St Annes Hall TBC	17 th September 2024
Planning Committee	7.00pm	St Annes Hall TBC	1 st October 2024
PARISH COUNCIL MEETING	7.30pm	St Annes Hall TBC	1st October 2024
Planning Committee	7.00pm	St Annes Hall TBC	15 th October 2024
Amenities Committee	7.30pm	St Annes Hall TBC	15 th October 2024
Staffing Committee	7.00pm	St Annes Hall TBC	5 th November 2024
PARISH COUNCIL MEETING	7.30pm	St Annes Hall TBC	5th November 2024
Planning Committee	7.00pm	St Annes Hall TBC	19 th November 2024
Finance Committee	7.30pm	St Annes Hall TBC	19 th November 2024
Planning Committee	7.00pm	St Annes Hall TBC	3 rd December 2024
PARISH COUNCIL MEETING	7.30pm	St Annes Hall TBC	3rd December 2024
Planning Committee	7.00pm	St Annes Hall TBC	17 th December 2024
Amenities Committee	7.30pm	St Annes Hall TBC	17 th December 2024
Planning Committee	7.00pm	Chilterns Neuro Centre – Sherling Room TBC	7 th January 2025
PARISH COUNCIL MEETING	7.30pm	Chilterns Neuro Centre – Sherling Room TBC	7th January 2025
Planning Committee	7.00pm	Chilterns Neuro Centre – Sherling Room TBC	21 st January 2025
Amenities Committee	7.30pm	Chilterns Neuro Centre – Sherling Room TBC	21 st January 2025
Planning Committee	7.00pm	St Annes Hall TBC	4 th February 2025
PARISH COUNCIL MEETING	7.30pm	St Annes Hall TBC	4th February 2025
Planning Committee	7.00pm	St Annes Hall TBC	18 th February 2025
Finance Committee	7.30pm	St Annes Hall TBC	18 th February 2025



Staffing Committee	7.00pm	St Annes Hall TBC	4 th March 2025
PARISH COUNCIL MEETING	7.30pm	St Annes Hall TBC	4th March 2025
Planning Committee	7.00pm	St Annes Hall TBC	18 th March 2025
Amenities Committee	7.30pm	St Annes Hall TBC	18 th March 2025
Planning Committee	7.00pm	St Annes Hall TBC	1 st April 2025
PARISH COUNCIL MEETING	7.30pm	St Annes Hall TBC	1st April 2025
Planning Committee	7.00pm	St Annes Hall TBC	15 th April 2025
Amenities Committee	7.30pm	St Annes Hall TBC	15 th April 2025

FINANCIAL CONSIDERATIONS

There will be cost variations based on the venue

LEGAL AND OTHER IMPLICATIONS

n/a

PROPOSAL

To resolve to:

- Set the Annual Parish Meeting on Thursday 18th April 2024
- Set the Annual Council Meeting on 7th May at 7pm 2024
- Set the regular Council meeting dates as above
- To authorise the clerk to book in the venues based on availability, for note at the next Council meeting