

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting 19th April 2022 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Stephen Worth (Chair), Jennifer Ballantine, Sheila Bulpett, , Diane Washington, Julie Lloyds-Evans and Mark Standen.

Clerk: Amanda Massingham

Members of Public: 1

1. APOLOGIES FOR ABSENCE

A21.132 Apologies were made by Councillors Malleson, Walker and Williams and they were ACCEPTED.

2. DECLARATIONS OF INTEREST

A21.133 None.

3. MINUTES

A21.134 The minutes of the meeting of 15th March 2022 were AGREED as a true record and were signed by the Chair.

4. PUBLIC PARTICIPATION

A21.135 None.

5. UPDATE REPORT FROM THE CLERK

A21.136 The Deputy Clerks report was NOTED. Wendover Youth Centre have booked Ashbrook Open Space for two youth festivals on 15th July and 2nd September. Following the decision made at the full Council meeting on 5th April Online Playgrounds had been instructed to complete the low-risk repairs, the lead time was reported as approximately 10 weeks.

6. CORRESPONDENCE

A21.137 Two items of correspondence were NOTED. The Clerk reported that the Grow to Give 'Grow Well' detail had been shared with allotment tenants and via social media. A complaint about dog wate along Dobbins Lane was NOTED. The clerk reported that additional signpost signage had been placed on receipt of the complaint. It was **RESOLVED** to purchase some A frame boards, from budget 4495, that could be located around the village in key areas, as previous signage that could be placed in grass verges had limited life due to vandalism and theft. Councillor Bulpett reported that she would address the issue in the next addition of Wendover News.

7. FINANCE

To consider the list of payments and sign cheques.

A21.138 It was **RESOLVED** to accept the list of payments and they were duly signed by the Chair. The online payments would be made the following day.

8. OPEN SPACES AND HAMPDEN POND

a) Wooden Play Area, Princess Mary Gate

To receive an update from Buckinghamshire Council regarding maintenance and equipment.

A21.139 Following a request from a member of the public at the last Committee meeting in March, Buckinghamshire Council were contacted regarding the wooden play equipment at Princess Mary Gate. They confirmed that following their recent annual inspections low risk surfacing issues were raised. They will be scheduling the surface repair work over the coming weeks. They also confirmed that there are no current plans to replace any of the equipment.

9. OTHER MATTERS

a) Project Status Report

To review and consider closing the updated Project Status Report for replacement white gates.

A21.140 The updated report was NOTED. Following the installation of the new gates it was **RESOLVED** to close the Project Status Report for the replacement white gates.

b) Best Kept Village Competition 2022

To consider entering the Best kept Village Competition 2022.

A21.141 It was **RESOLVED** to enter the 2022 competition. The judging period will be from 1st June until the 14th July.

c) Local Produce Market Advertising

To receive an update on LPM advertising and consider a quote for new adverting signs.

A21.142 The quotation and design work for replacing the two Local Produce Boards were NOTED. It was **RESOLVED** to order two new boards, with the costs charged against account 4122.

d) Manor Waste Flagpole

To consider official flag flying dates for the new Flagpole.

A21.143 The flag flying dates were NOTED. It was **RESOLVED** to fly a union flag on 21st April for the Queen's Birthday and 10th November for Remembrance Sunday each year. In addition a Jubilee Flag will be displayed for the Jubilee weekend in June 2022.

e) Memorial Bench Application

To consider a memorial bench application.

A21.144 The application was NOTED. It was **RESOLVED** to accept the application with the bench being placed in Witchell Meadow along the Chapel Lane permitter side, overlooking the cricket pitch.

f) Stanhope Close Parking

To consider a reported parking issue on the green space at Stanhope Close.

A21.145 The photos were NOTED. It was **RESOLVED** to issue a letter to all households, confirming that the area is designated a local green space and should not be parked on. Councillor Bulpett agreed to write the letter.

g) Terms of Reference

To review the Committees Terms of Reference and recommend any changes to Full Council.

A21.146 The Committee agreed that a **RECOMMENDATION** should be presented to full Council to amend the wording from Chairman to Chair throughout the document.

h) Open Spaces Working Group

To receive an update and any recommendations from the working group.

A21.147 Councillor Standen reported that funding requests continue, however the request to the Lionel Able Smith Trust deadline was not met, but it's hoped that our application could be reviewed in the summer. The working group recently considered a proposal from Climate Action Wendover to create a forest garden at the old Skate Park site along London Road. The Clerk reported that the Eco Report review took place on 7th April and the report should be with us by the June full council meeting. It was AGREED that the forest garden proposal along with the recommendations from the Eco Report will be reviewed at the June Parish Council meeting.

10. MATTERS TO REPORT

A21.148 None.

11. ITEMS FOR NEXT AGENDA

A21.149 None.

12. DATE OF NEXT MEETING

A21.150 The next scheduled meeting of the Amenities Committee is 21st June 2022.

13. CLOSURE OF MEETING

A21.151 As all business was transacted the meeting was closed at 8:20pm

Signed by
Chair to the Amenities Committee

Date: 21st June 2022