

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting

20th June 2023 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Worth (Chair), Julie Williams, Clive Gallagher, Jennifer Ballantine, Mark Standen & Sam Walker

Absent: Cllr Washington

Clerk & Minutes: Phoebe Sharps

Members of Public: 2

1. ELECTION OF CHAIR

A23.001 Cllr Worth was unanimously elected as chair

2. APOLOGIES FOR ABSENCE

A23.002 Apologies were received from Councillor Washington, and they were accepted.

3. DECLARATIONS OF INTEREST

A23.003 None.

4. MINUTES

A23.004 The minutes of the meeting of 21st March 2023 were **RESOLVED** as a true record and were signed by the Chair.

5. PUBLIC PARTICIPATION

A23.005 It was NOTED that a member of the public raised concerns with adopting the Witchell Car Park Policy as stopping south street residents parking overnight could lead to disruption on roads in Wendover. It was further NOTED that the Council should explore adding EV charging to Witchell Car Park.

6. UPDATE REPORT FROM THE CLERK

A23.006 The report presented by the Clerk was NOTED. It was NOTED that the Clerk gave an update on the site safe insulation, the work is being carried out on Friday 30th June 2023, it was further NOTED that due to increasing difficulties to get a confirmed delivery date to coincide with the insulation we had to go back to the list of companies, and we found one that was available. It was NOTED that the council questioned the need of planning for the Skatepark, but it was recommended by the contractor who will apply for the pre application. It was further NOTED the Open Spaces Working Group are hoping to start a Crowdfunder.

7. FINANCE

To consider the list of payments and sign cheques

A23.007 – The payments to consider totalling £4,127.73 were **RESOLVED** and signed.

8. OPEN SPACES AND HAMPDEN POND

a) **Ashbrook Play Park Inspection**

To note the remedial work required on Ashbrook Play Park as identified by the inspection and consider approving the contractor to undertake the work.

A23.008 – It was **RESOLVED** to accept the cost and agree for the contractor to undertake the work.

9. OTHER MATTERS

a) Review 10 Year Fixed Index Charge Document

To consider any changes needed to this document.

A23.009 – It was **NOTED** to check the contract for the Thursday Market and if it includes pricing.

- It was **RESOLVED** to keep the prices for both the Local Produce Market and Manor Waste Hire.
- It was **RESOLVED** that the difference in price for markets and hire of the Manor Waste is due to a long-standing historical precedent, but prices will continue to be monitored.

b) Policies up for Renewal

To consider renewing the following policies.

i) Tree Policy

A23.010 – It was **NOTED** the protected tree section needed one amendment. The policy was then further discussed including this amendment and it was **RESOLVED** to renew the Tree Policy.

ii) Open Spaces Hire

A23.011 – It was **RESOLVED** to renew the Open Spaces Hire policy.

iii) Community Emergency Response Plan

A23.012 – It was **NOTED** the restricted appendix h - local skills section needed one amendment. The policy was then further discussed including this amendment and it was **RESOLVED** to renew the Community Emergency Response Plan.

iv) Witchell Car Park Policy

A23.013 – The new policy was not adopted, and it was requested that the office work on signage for the car park and bring that back to the next meeting.

c) Equipment Replacement Policy

To consider adopting an Equipment Replacement Policy.

A23.014 – It was **RESOLVED** for the Equipment Replacement Policy to be reviewed by the Finance Committee to ensure the finances can be in place to support the policy.

d) Local Produce Market Entertainment

To consider authorising the office to book entertainment at the Local Produce Market.

A23.015 – It was **RESOLVED** to agree to authorise the office to book entertainment at the Local Produce Market based on any feedback or recommendations.

e) Wendover Wildbelt Gate

To consider the design of the gate for Wendover Wildbelt.

A23.016 – It was **RESOLVED** to agree to the proposed gate design for Wendover Wildbelt.

f) Local Area Tree Fund

To note that **CLAW** has applied for funding for a tree planting project with support from the office and to consider supporting **CLAW** should they be successful in their bid.

A23.017 – It was NOTED that a walk with amenities committee members and CLAW would be advantageous to look at planting locations in Open Spaces. It was NOTED to send the tree report to CLAW to look at potential planting locations based on the report.

It was **RESOLVED** to support the bid with CLAW by:

- Identify locations for planting.
- Support the purchase of any equipment needed which will be used in the project.
- Purchase equipment that will remain the property of the Parish Council but will be required by the project.

g) Manor Waste Policy

To consider the Manor Waste proposal in light of some of the concerns raised at Full Council.

A23.018 – It was **RESOLVED** to adopt the Manor Waste Policy shown in Appendix A and delegate to the open spaces working group along with the Clock Tower team to implement.

10. ITEMS FOR NEXT AGENDA

A23.019 None

11. DATE OF NEXT MEETING

A23.020 The next scheduled meeting of the Amenities Committee is 18th July 2023.

12. CLOSURE OF MEETING

A23.021 As all business was transacted the meeting was closed at 8.48pm.

Signed by *S Worth*

Chair to the Amenities Committee

Date: 18th July 2023