

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting

5th January 2021 at 7.30pm

Online Meeting via Zoom

Present: Councillors Walsh, Worth, Gregory, Green, Myers, Bulpett, Clayton, Clare, Washington, Jarratt, Durden-Moore, and Ballantine.

Clerk: Keith Shelley

Chairman: Tom Walsh

Members of Public: 3

1. APOLOGIES FOR ABSENCE

P20/234 None.

2. DECLARATIONS OF INTEREST

P20/235 None.

3. TEMPORARY DELEGATED POWERS DURING COVID-19 LOCKDOWN

P20/236 The Clerk outlined the revised arrangements resulting from the further lockdown.

RESOLVED: It was proposed by Councillor Myers and seconded by Councillor Durden-Moore and unanimously agreed to continue with the current arrangements for the delegated powers to the Clerk, the alternate days working for the Ground Team, and Admin attendance at the Clocktower for essential work only which cannot be completed at home. The Clerk will regularly review the arrangements.

4. CHAIRMAN'S ANNOUNCEMENTS

P20/237 Councillor Walsh declared at Chairmans Announcements "This will be my last one. Thank you for your support over the years. Next month you need to think about who is replacing me and a refresh of the whole council. Thank you all again". Cllr Myers thanked the Chairman. Councillor Walsh will be confirming his resignation with a letter to the Clerk dated 2nd February 2021.

5. MINUTES FROM THE LAST MEETING

Consider approval of minutes for the meetings dated 1st December 2020.

P20/238 Councillors Gregory and Clayton communicated minor amendments to the Clerk which have been incorporated. The Clerk will leave a copy of the minutes in the Clock Tower for the Chairman to sign.

6. PUBLIC PARTICIPATION

P20/239 None

7. REPORT FROM THAMES VALLEY POLICE

P20/240 No report was received and a Thames Valley Police representative failed to attend.

8. REPORTS FROM COUNTY COUNCILLORS

P20/241 Councillor Newcombe commented on the following:

- He reminded the committee that the County Councillor agenda item should now read Unitary Councillors and that the financial report at Appendix 2 should read Buckinghamshire Council and not AVDC.
- He outlined the proposal from the previous council for a Greenway Cycling and Walking Route. It is expected that a route will be completed this year between Great Missenden and Wendover Dean. The ambition is to

have the route extend from Wendover to Steeple Claydon. To enable this an amendment to the Small Dean viaduct plan will be required. Buckinghamshire Council will be liaising with HS2 on the revisions.

- He encouraged all councillors to report incidents involving HS2 even if they were not directly impacting Wendover.
- He commented on the Aylesbury South East Link Road. There is a consultation which closes on the 11th January and the planning for the road is well advanced.
- He commented on planning. When AVDC held the responsibility for planning, Parish Councillors had the right to 'Call In' planning applications. A Constitution Working Party is examining the Buckinghamshire Council Constitution, planning will figure highly, and he asked if Wendover Parish Council had been asked about how they would like to see the current arrangements improved. Councillor Bulpett confirmed no approach had been received.

Councillor Walsh commented on the plethora of cycleways being considered, Councillor Jarrett confirmed his willingness to support Wendover Parish Council at any Buckinghamshire Council Working Groups associated with the cycleways. The Clerk highlighted an off-road cycleway project and AGREED to forward Councillor Jarrett the details once they were received.

9. CLERK'S REPORT

P20/242 The Clerks report was NOTED.

10. REPORTS FROM OUTSIDE BODIES

P20/243 Councillor Worth outlined his meeting with the Climate Action Wendover & Grow to Give to utilise an area of the old Skate Park. He requested they submit their proposals before the end of this financial year. It has already been agreed they will plant hedging around the perimeter of the site.

11. CORRESPONDENCE

To consider items of correspondence listed at (Appendix 1)

No 2 Pound St – Request to hold regular Sunday Food Markets on the Manor Waste.

P20/244 The Clerk outlined the No 2 proposal and after due consideration to hold a regular Sunday Food Market it was deemed unfair to other local businesses. There was also concern around the restrictions it will present to the public enjoying the Manor Waste on Sundays.

RESOLVED: It was proposed by Councillor Clayton and seconded by Councillor Durden-Moore and unanimously agreed not to support the application.

No 2 Pound St – Objection to The Little Shop of Cheese

P20/245 The Clerk outlined the background to the objections and confirmed the offending banner had now been removed. The Council considered the other concerns highlighted by No 2 and it was deemed a dispute between two business parties and to add a third would not be productive.

RESOLVED: It was proposed by Councillor Clayton and seconded by Councillor Walsh and unanimously agreed that The Little House of Cheese should remain on the market; however, the Clerk will request the Market Manager relocates the stall to the opposite end on the Manor Waste.

12. FINANCE

a) To note the I&E report, EMR and Balance Sheet for November 2020

P20/246 The I&E report, EMR report and balance sheet for November 2020 were NOTED.

b) To consider the list of payments and sign cheques

P20/247 The list of payments was NOTED with no comments.

c) To consider the Finance Committee recommendations for 21/22 (Appendix 2)

P20/248 The Committee recommends:

1. A budget for 2021/22 totalling £318,277.
2. EMR's beginning 2021/2022 totalling £90,000 for:

Entrance Point White Gates	£15,000.00
HS2	£10,000.00
Hampden Pond	£25,000.00
Highway Trees	£10,000.00
Warden Event	£5,000
Parking Review	£10,000
CAW Trees	£10,000
Replace WPC Bins	£5,000

3. A precept is requested for collection by Buckinghamshire Council of £318,277 giving a 0.73% rise or £0.68 rise to a Band D property over the whole year.

4. The general reserve is set at £100,000, as per 2020/2021, covering 4 months of revenue expenditure.

RESOLVED: It was proposed by Councillor Bulpett and seconded by Councillor Walsh and unanimously agreed that the budget for 21/22 is accepted.

13. PLANNING COMMITTEE

To note the draft minutes of the meetings of 1st and 15th December 2020.

P20/249 The draft minutes were NOTED.

14. AMENITIES COMMITTEE

a) To note draft minutes of meeting of 15th December 2020.

P20/250 The draft minutes were NOTED.

b) To receive any recommendations from the Amenities Committee.

i) S106 funding in respect of the Village Gate development

P20/251 The proposal was considered, and it was AGREED the money should be held in principle for the Skate Park project; however, dependant on the Open Spaces Working Group proposals, it may be allocated to other recreational projects.

ii) To consider a request from St Marys Church for additional burial ground.

P20/252 The request was considered, and it was AGREED that further details should be gained in terms of area of land required, location etc. Councillor Clayton believed it was the duty of the Parish Council to provide burial grounds and asked where she could locate clarification. The Clerk has already approached SLCC for advice and will provide detail once it is received.

15. OTHER MATTERS

a) HS2

To receive an update and any recommendations for the working group.

P20/253 Councillor Walsh circulated a report prior to the meeting, and it was NOTED. There were no questions received from council.

b) Community Board

i) To consider any recommendations for the next Community Board.

P20/254 Councillor Bulpett outlined her proposals for funding projects at ii) below.

ii) To receive an update from Councillor Bulpett on Community Board grant applications for repairing the Canal Path and installation of the Ashbrook Park path.

P20/255 Councillor Bulpett highlight the concerns around the canal bank erosion from Wharf Rd to Olivers Bridge. She had previously circulated a repair quote from the Wendover Arm Trust which amounted to £137k for the repairs. Councillor Walsh suggested Halton Parish Council should also be consider in the grant application. Councillor Newcombe confirmed he had already forwarded the detail to Michelle Parker for confirmation the project met with the criteria for a grant. A second proposal was proposed to provide a path from the entry gate into Ashbrook Park to the exercise area entry gate. The Clerk has requested revised quotes for this project.

RESOLVED: It was proposed by Councillor Bulpett, seconded by Councillor Durden-Moore, and unanimously agreed that provided the projects met the criteria they should be progressed.

c) Forecourt and walkway Chiltern Court

On receipt of clarification from Councillor Bowles, to reconsider a request to extinguish a public right of way.

P20/256 It was confirmed by Councillor Bowles that the subject pathway under the Chiltern Court arches would remain.

RESOLVED: It was proposed by Councillor Durden-Moore, seconded by Councillor Walsh, that no further objections would be made against the application provided a safe walkway is maintained.

d) Local Government Pension Scheme.

To consider a requesting a Cessation Report for assessing the liabilities associated with an employee's pension.

P20/257. This was considered at Confidential Items.

e) Weekly Market Charges.

Due to the ongoing pandemic, consider cancelling the £5.00 weekly market increase for the period 21/22.

P20/258. The proposal was considered.

RESOLVED: It was proposed by Councillor Walsh, seconded by Councillor Myers, and unanimously agreed to cancel the increase.

f) Policy Reviews

To review Noticeboard Advertising at Ashbrook Park and Library, Winter Policy and Community Emergency Plan.

P20/259 It was AGREED the Clerk will conduct a thorough review of the Winter Policy and The Community Emergency Plan.

g) Ground Team Additional Vehicle.

To consider a virement of £2k from 4416 to 4425 for the hire of a suitable vehicle for the Ground Team to trial.

P20/260. The Clerk reminded the committee why the vehicle was required and the rationale for hiring a vehicle before committing to a long-term lease.

RESOLVED: It was proposed by Councillor Ballantine, seconded by Councillor Green, and unanimously agreed to the accept virement.

h) Annual Parish Meeting

To consider Thursday 29th April as the date to hold the Annual Parish Meeting.

P20/261. C19 permitting. It was AGREED to hold the Annual Parish Meeting on Thursday 29th April 2021.

i) Community Survey Needs

For council to consider undertaking a survey of needs in the community and the estate to generate data that can be used to set future priorities for council. The resultant data may be used in identifying projects

that can be completed from the council's resources, completed through the Community Board, completed with partners, or funded by grants.

P20/262. The proposal was considered, and it was AGREED the initiative would be a good opportunity for councillors on the new committee to make themselves known in the community. This will be considered again after the elections in May 2021.

j) Wendover Support Working Group

To receive an update and consider any recommendations from the Working Group.

P20/263. Councillors Myers and Clare provided an overview of the groups mission and their achievements to date. Councillors AGREED with the working groups proposal to proceed with a pamphlet outlining key contact information for local services. Funding would be AGREED once the draft pamphlet had been finalised and quote received.

k) Hampden Pond Path

To consider establishing a partial replacement path, improving accessibility and safety and agree funding of £5k from the Pond EMR to complete the work.

P20/264 The safety gains and other benefits were considered by the council. Councillor Jarrett asked why a fence had been erected around the pond. It was AGREED the Clerk would forward a copy of the proposed pond project to Councillor Jarrett.

RESOLVED: It was proposed by Councillor Worth, seconded by Councillor Walsh, and unanimously agreed to establish the path with funding from the Pond EMR.

16. DATES OF FUTURE MEETINGS

P20/265. The date for the next Full Council meeting is 2nd February 2021 at 7.30pm on Zoom.

17. CONFIDENTIAL ITEMS

P20/266. It was **RESOLVED** to accept the Clerks proposal with funding from line 4570 Financial Fees Legal.

18. CLOSURE OF MEETING

P20/267. As all business was transacted the meeting was closed at 9.35 pm.

Tom Walsh

Signed by
Chairman to the Parish Council

Date: 2nd February 2021.