

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting 5th September 2023 at 7:30pm Meeting held at St Annes Hall, Aylesbury Road, Wendover, HP22 6JG

Present: Councillors Ballantine, Gallagher, Lloyd-Evans, O'Donnell, Porter, Standen, Wales, Walker, Washington, Williams (Chair) and Worth.

In attendance: Apologies were received from Buckinghamshire Councillors

Clerk: Andy Smith

Members of Public: 2

1. APOLOGIES FOR ABSENCE

PC23/108 Apologies were received and **ACCEPTED** from Cllr Thornton and Goodall. Apologies were noted from Buckinghamshire Councillor Newcombe, Bowles and Strachan

2. DECLARATIONS OF INTEREST

PC23/109 None

3. MINUTES

PC23/110 The minutes of the Parish Council of 1st August 2023 were considered – minor amendments to PC23/106 to make it clear it was the co-option of one Councillor were accepted and it was **RESOLVED** to accept them as a true record to be signed by the Chair.

4. CHAIR'S ANNOUNCEMENTS

PC23/111 Proud to announce that Wendover won the Best Kept Village Award congratulations to the team – there is a presentation of the trophy at 9:45am on Sat 23rd September at the Manor Waste and all Councillors are welcome to attend.

Engagement with young people in the community – would like to increase our engagement, particularly with the local teenagers. We will be setting up meetings with the Youth Club and the John Colet School to investigate the best channels to reach a broad range of young people. Any ideas please get in touch with the Clerk or the Chair. It was noted that there may be details in the archives of previous attempts for the Council to engage.

5. PUBLIC PARTICIPATION

PC23/112 None

6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

PC23/113 None

7. CLERKS REPORT & CORRESPONDENCE

PC23/114 The report was noted. There was an update on the bank account in that it now seems that we have an agreed solution to the problems and are awaiting the forms to sign to bring the account signatories up to date. The bank offered £150 compensation for the time it has taken to resolve and that is already in the account.

8. FINANCE AND PAYMENTS

- a) **PC23/115** The payments to consider, totalling £22,117.68, were **RESOLVED** and signed.
- b) **PC23/116** The financial reports were noted – the situation with a trade creditor was noted and discussed and will be monitored by the office.

9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) **HS2 Mitigation Action Group**

PC23/117 The report from the group was NOTED. Cllr Porter attended a meeting of the group and it was noted the hard work they are doing for Wendover. The group are very keen for people to come along and engage with ideas for mitigation and impacts on Wendover.

b) **Wendover Business Group**

PC23/118 Wendover Business Group met prior to the Council meetings on 5th Sep. It was reported that the local shops felt they were the “last-minute shop because the online delivery had not arrived”. The group discussed a proposal around the idea that if everyone spent £5 a week in Wendover it would make a huge difference. It was noted that we would continue working with them to support that campaign. The next meeting is 17th October and all would be welcome.

c) **Library**

PC23/119 There is a real worry that increasing costs will mean changes to the design of the refurbishment. The library will remain open, using the meeting room to keep a limited stock of books.

10. REPORTS FROM STANDING COMMITTEES

a) **STAFFING**

PC23/120 The draft minutes of the meeting on 8th August 2023 were noted.

b) **PLANNING**

PC23/121 The draft minutes of the meeting on 8th August 2023 were noted.

11. REPORTS FROM WORKING GROUPS

a) **Wendover Community Action Plan Working Group**

PC23/122 It was noted that there is difficulty getting a meeting date in the diary.

b) Transport Working Group

PC23/123 It was noted that speed data has been collected on South Street for the outbound cars and the group will be in touch to see what format it is required in order to make changes along South Street.

c) Open Spaces Working Group

PC23/124 There have been issues with Skatepark funding being requested to be spent by September. Fortunately, we were able to ensure that the funding was in place until end of December and after a meeting today there are plans to get an invoice from Canvas for works completed up to the value of £25k and that the funding will be saved. We request the £25k up front and store in an EMR. Resolved to ask the community board for the money. Canvas have emailed that the application for planning is ready to submit. This will then start a public consultation phase about the skatepark.

12. OTHER ITEMS

a) Christmas Event – Chosen Charity

PC23/125 The suggestions for charities were discussed. It was **RESOLVED** to make donations this year to the Youth Centre. It was further **RESOLVED** to keep the donation offer as set out in the paper as the ongoing arrangement and not to vary it year by year.

b) Covid Response

PC23/126 A letter had been received regarding the report and the issues raised in the letter were discussed and had been addressed. It was **RESOLVED** unanimously to submit the report as presented in the paper to the official public enquiry.

The issue that was raised by the member of public in their letter regarding the broader collation of experiences in the Parish from Covid for future learning. It was agreed further work was needed on this and if required it would need to come back as a formal proposal

c) HS2 – Public Meeting

PC23/127 It was noted that it is still important to engage the local community on the issues, get feedback on the local experience, explain what the Council is doing to mitigate the issues and collect ideas and feedback on what can be done with the land that is to be returned. This will require strong promotion and perhaps should be led by the more positive discussion on what can be done with the land that is returned for community benefit. It was **RESOLVED** to authorise the office to schedule and book a public meeting and to start promoting the meeting.

d) Minor Grant – Guide hut kitchen

PC23/128 This was brought forward on the agenda and discussed after item 6, Public Participation. A representative from the group discussed the application and the difficulties that had been faced. It was **RESOLVED** unanimously to approve the grant request

e) Asset Register

PC23/129 This was a full audit and all items noted it was **RESOLVED** to accept the asset list as presented

13. DATES OF FUTURE MEETINGS

PC23/130 To note the next Parish Council meeting Tuesday 3rd October 2023

14. CLOSURE OF MEETING

PC23/131 As all business was transacted the meeting was closed at 8.50pm

Signed by *J Williams*
Chair to the Parish Council

Date:

PAYMENTS TO CONSIDER		Sep	Parish Council 05/09/2023
Cheques			
Date	To	Amount	Payment for
TOTAL CHEQUE AMOUNT		£0.00	
Petty Cash			
Date	To	Amount	Payment for
TOTAL Petty Cash AMOUNT		£0.00	
BACS			
Date	To	Amount	Payment for
07/09/2023	PawPrint	£140.40	Printer/Copier Costs
07/09/2023	Val Mayland	£80.00	Cleaning
07/09/2023	Marley Design	£450.00	Web and communications
07/09/2023	Numbers	£72.00	Payroll Services
07/09/2023	St Annes Hall Hire	£50.00	Hire of hall for meetings
07/09/2023	Salaries	£8,624.07	Monthly Salaries Bill
07/09/2023	LGPS	£858.37	LGPS Pension Costs
07/09/2023	HMRC	£3,390.07	Payroll Tax and NI
07/09/2023	Online Playgrounds	£5,584.74	Health and safety repairs and maintenance to park and fitness trail - Hampden
07/09/2023	Phenom networks	£156.87	Computer support
07/09/2023	George Browns	£52.33	Machine Lubricants and WD40
07/09/2023	Farol	£179.30	repairs to walk behind mower
TOTAL BACS AMOUNT		£19,638.15	
CARD			
Date	To	Amount	Payment for
30/08/2023	Just - St Marys	£10.74	Office supplies - drinks etc
23/08/2023	Electricpoint	£178.89	Replacement extract fan for clock tower toilet
16/08/2023	Lebara	£5.00	Office mobile phone
29/08/2023	Adobe	£19.97	Acrobat Pro monthly
04/09/2023	Land Registry	£6.00	Land title search - old sewage works
31/08/2023	Land Registry	£6.00	Land title search - field hedge - halton rd
04/09/2023	EventBrite (NALC events)	£78.44	Empowering young voices in our community
TOTAL Debit Card AMOUNT		£305.04	
DD/SO			
Date	To	Amount	Payment for
03/09/2023	SIDLEYS CLIENT THE	£135.00	Sidleys garage rent
03/09/2023	LEX AUTOLEASE	£444.29	Hilux lease agreement
05/09/2023	CASTLE WATER LTD	£5.75	Site Safe Water
07/09/2023	SMART PENSION LTD	£18.00	SMART pension admin fee
15/09/2023	BG LITE	£20.61	Manor Waste Electricity
15/09/2023	BG LITE	£83.98	Clock Tower Electricity
15/09/2023	BG LITE	£16.89	Site Safe Electricity
20/08/2023	MICROSOFT	£75.60	Microsoft 365 Licenses
28/09/2023	CASTLE WATER LTD	£5.59	Clock Tower Water
05/09/2023	BUCKS COUNCIL	£90.00	Manor Waste Market Rates
01-Oct-23	BUCKS COUNCIL	£79.80	Waste container emptying
31/09/2023	SMART PENSION LTD	£778.30	SMART pension contributions
6 Sep 2023	BE FUELCARDS LTD	£420.68	BP Fuel Card
TOTAL DD & SO		£2,174.49	
TOTAL PAYMENTS		£22,117.68	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			