

# WENDOVER PARISH COUNCIL

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## Minutes of the Amenities Committee Meeting

19<sup>th</sup> December 2023 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

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**Present:** Councillors Stephen Worth, Julie Williams (ex-officio), Jennifer Ballantine, Diane Washington, Sam Walker & Leigh Porter

**Absent:** Julie Lloyd-Evans

**Apologies:** Cllrs Clive Gallagher and Standen

**Chair:** Cllr Stephen Worth

**Clerk & Minutes:** Phoebe Sharps

**Members of Public:** 2

### 1. APOLOGIES FOR ABSENCE

**A23/078** Apologies were received and **ACCEPTED** from Cllrs Gallagher and Standen

### 2. DECLARATIONS OF INTEREST

**A23/079** None.

### 3. MINUTES

**A23/080** The minutes of the meeting of 17<sup>th</sup> October 2023 were **RESOLVED** as a true record and were signed by the Chair.

### 4. PUBLIC PARTICIPATION

**A23/081** A member of public spoke about the Walnut Tree Meadow that making the meadow a community asset would be advantageous. The member of the public believes that Wendover Parish Council owning and maintaining the meadow is the ultimate goal, as there are fears that Bucks Council could still build on it due to the pressures on the government and their housing targets.

### 5. UPDATE REPORT FROM THE CLERK

**A23/082** The report was NOTED.

### 6. FINANCE

**A23/083** The payments to consider totalling £51,660.09 were **RESOLVED** and signed

### 7. OPEN SPACES AND HAMPDEN POND

#### a) **A23/084 Walnut Tree Meadow**

**To consider an action plan that preserves Walnut Tree Meadow as a Community Asset.**

It was **RESOLVED** to apply to register Walnut Tree Meadow as a Community Asset. It was also **RESOLVED** to propose the plan for ownership and management to be considered by the strategy working group.

**b) A23/085 Hampden Pond Works**

**To consider an update to the pond works and retrospectively approve the award of the works to the contractor.**

It was **RESOLVED** to:

- Agree that it was correct to waive the formal tender process because of the highly specialised nature of the work required and the time that had been spent finding contractors already.
- Award the contract to Aquaserve for each of the following projects:
  - o Removal of lilies and rhizomes to stop them choking the entire pond
  - o Dealing with some dangerous trees around the bank
  - o Repair and prevention of bank erosion
- Award the contract to Aquaserve Management for the following projects:
  - o Advice for ongoing management

**8. OTHER MATTERS**

**a) A23/086 Clock Tower Wall**

**To note the completion of the current works on the wall preservation and improvement and consider the revised project costs and schedule of works.**

It was **RESOLVED** to:

- Approve the works completed as amended through the course of the project
- Approve the final project totals
- Authorise the office to seek quotes for additional work as advised to present to Amenities Committee

**b) A23/087 Memorial Plaque Request**

**To consider the request for a memorial plaque on a Parish Council bench in the Community Orchard.**

It was **RESOLVED** to accept the request for a memorial plaque on a Parish Council bench in the Community Orchard. It was also **RESOLVED** to authorise the office to order the plaque.

**9. ITEMS FOR NEXT AGENDA**

**A23/088** It was noted to email any items for the next agenda to the Estates and Events Manager.

**10. DATE OF NEXT MEETING**

**A23/089** The meeting on Tue 23<sup>rd</sup> January 2024 at 7.30pm was noted. It was further noted that the venue for the meeting on the 23<sup>rd</sup> is the Chilterns Neuro Centre – Sherling Room.

**11. CLOSURE OF MEETING**

**A23/090** As all business was transacted the meeting was closed at 7.46pm.

Signed by *S Worth*

Chair of the Amenities Committee

Date: 23<sup>rd</sup> January 2024