# WENDOVER PARISH COUNCIL

## Minutes of the Parish Council Meeting
## 6th October 2026 - starting at 7:30pm
## Wendover Community Library, High St, Wendover HP22 6DU

**Present:** Councillors Atwell, Ballantine, Baughan, Coupland, Gallagher, Hudson, Mackinlay, Thornton, Tipper, Washington and Worth.

**Chair:** Councillor Gallagher
**In attendance**: Buckinghamshire Councillor Strachan
**Clerk:** Andy Smith
**Members of Public**: 3

**1. APOLOGIES FOR ABSENCE**

**PC26/237** Cllrs Standen and O'Donnell offered their apologies. The reasons for their absence were accepted and approved by the Council. Buckinghamshire Councillor Field passed on his apologies.

**2. DECLARATIONS OF INTEREST**

**PC26/238** None declared

**3. MINUTES**

**PC26/239** The minutes of the Parish Council of 1st September 2026 were **RESOLVED** as a true record to be signed by the Chair of the meeting.

**4. CHAIRS ANNOUNCEMENTS**

**PC26/240** No announcements

**5. PUBLIC PARTICIPATION**

**a) Update from Scottish Country Dancing Society**

**PC26/241** It was noted that it was the Lucy Clark Scottish Dance Club, based in Wendover has been running for a number of years. The club moved to Wendover Memorial Hall in 2019, and has around 70 members of all different levels meeting every Thu evening. There is a charity of the year, and they normally raise £1200 to £1300 a year for that charity. There is also a twinning arrangement with a Spanish Scottish dance club. The club promotes both physical and mental health with strong social connections. Council were asked to help by spreading the word and ensuring Wendover knows about the group and what is happening.

**b) General participation**

**PC26/242** No participation

**6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS**

**PC26/243** Cllr Strachan outlined the scheme of delegation in planning applications, which comes into force at the end of October. It was noted that the Parish Council will lose the ability to call in applications to committee.

**PC26/244** Cllr Strachan highlighted that a meeting will be set up with the Parish, Buckinghamshire Council and the management of Coombe Lodge to talk about the impacts on the community.

**7. CLERKS REPORT AND CORRESPONDANCE**

**PC26/245** The Clerks report was noted and questions were answered.

**8. FINANCE AND PAYMENTS**

**a) Payments to consider**

**PC26/246** The payments to consider, totalling £43,024.20 were considered and questions answered. The payments were **RESOLVED** and would be signed electronically by Councillors Gallagher and Worth.

**b) latest financial reports**

**PC26/247** The financial reports were noted.

**c) Phased budget**

**PC26/248** The report was noted. It was further noted that we are currently projecting a small surplus.

**d) Flagstone statement**

**PC26/249** The statement was noted.

**9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES**

**a) HS2 Mitigation Action Group**

**PC26/250** The report was noted.

**b) Councillor Training**

**PC26/251** Cllr Mackinlay was thanked for attending and bringing the materials to the council. It was noted that the Council would look at internal communications and a 10 year vision for the town to address some of the key points. Feedback from councillors was invited.

**c) Other Groups**

**PC26/252** **Community Board Meeting** – This meeting was looking at a youth leadership in conjunction with the John Colet

**10. REPORTS FROM COMMITTEES**

**a) EO STAFFING COMMITTEE**

**i) Minutes**

**PC26/253** The minutes of the Staffing Committee meeting on 15th September 2026 were noted.

**b) PLANNING COMMITTEE**

**i) Minutes**

**PC26/254** The minutes of the Planning Committee meeting on 15th September 2026 were noted.

**c) AMENITIES COMMITTEE**

**i) Minutes**

**PC26/255** The minutes of the Amenities Committee meeting on 15th September 2026 were noted.

## 11. REPORTS FROM WORKING GROUPS

### a) Transport Working Group

#### i) Update

**PC26/256** The update on the group was noted. It was noted that there have been transport issues on the school campus for groups accessing the facilities as a response to some problematic driving.

### b) Open Spaces Working Group

**PC26/257** It was noted that a provisional group met in the Clock tower on Mon 5th Oct and set about progress on key open spaces projects. It was noted that the date and time was not convenient to all people. The next meeting will be held around the Hampden Pond with a viewing of the Witchell pond.

### c) Sustainability and Biodiversity Group

**PC26/258** There will be works on the Thames Water site to improve the biodiversity and that includes creating an access and roadworks associated with that.

### d) Strategic Planning Steering Group

**PC26/259** The next meeting will be aligned with Finance Committee as the two feed into each other.

### e) Engagement Strategy

**PC26/260** The update was noted. It was noted that the introductions have been very helpful.

## 12. OTHER ITEMS

### a) Approval of insurance for 26/27

**PC26/261** The quotes were noted and the terms including key covers, sums and liabilities were agreed. It was **RESOLVED** to approve the renewal under our current provider for the total sum £3,805.95

### b) Appointment of Internal Auditor

**PC26/262** The parish council noted that a change in auditor every 3-4 years is useful in spotting different problems and issues.

**PC26/263** It was **RESOLVED** to amend the proposal to request a cap on costs for 2 days. Should the potential costs look to be more than that it would need to come back to Council.

**PC26/264** It was **RESOLVED** to award the contract to Company 2 to undertake the internal audit for 2027/28.

### c) Buckinghamshire Greenway

**PC26/265** The parish council noted that the route was not completed through between Wendover and Great Missenden. It was also noted that we should also focus on how Wendover connects to national cycleways.

**PC26/266** It was **RESOLVED** to engage on the Buckinghamshire Greenway with the ambition of facilitating active travel in and around Wendover, Campaign to close the gap between Wendover and Dunsmore to complete the route and to ensure HS2 identify the route on their re-instatement maps

**13. DATES OF FUTURE MEETINGS**

**PC26/267** The next Parish Council meeting will sit after the Staffing meeting on Tue 3rd November starting at 7:10pm. It will not start before 7:30pm. The meeting is at Wendover Community Library. All agenda items, reports from working groups and papers to be with the clerk by Mon 26th October

**14. CLOSURE OF MEETING**

**PC26/268** With all business having been transacted, the meeting was closed at 8:25pm

Signed by *Clive Gallagher*
Chair to the Parish Council Date: 3rd November 2026

**PAYMENTS TO CONSIDER** October Parish Council 6 October 2026

PC6-10-2026

BACS

| Date | To | Amount | Payment for |
|---|---|---|---|
| 07/10/2026 | Healthscreen UK | £360.00 | Occupational Health |
| 07/10/2026 | Dan Evans Services | £60.00 | Fix Wall electrical Socket |
| 07/10/2026 | Frances Tipper | £43.45 | LED Panel for CSW camera |
| 07/10/2026 | R Wright & Son Waste Services | £252.00 | Septic Tank Emptying |
| 07/10/2026 | Aylesbury Fire Systems Limited | £154.02 | Replacement Fire Extinguishers |
| 07/10/2026 | Strawberry Fieldz | £930.00 | Xmas - Marquee/Stage/PA/'Sound engineer |
| 07/10/2026 | Ellesborough Silver Band | £50.00 | Xmas LPM - Carolling Deposit |
| 28/09/2026 | EROS Plant & Tool Hire | £696.00 | Chipper Tool hire |
| 07/10/2026 | Numbers Ltd | £72.00 | Payroll services |
| 07/10/2026 | Mrs Val Mayland | £90.00 | Clock Tower Cleaning (Sep26) |
| 07/10/2026 | PPL PRS Ltd | £793.67 | Xmas event - Music Licence |
| 07/10/2026 | Thomas Nagy Limited | £8,310.00 | Street light testing/ maintenance |
| 07/10/2026 | Numbers Ltd | £72.00 | Payroll services |
| 07/10/2026 | Wendover Junior Football Club | £5,000.00 | Grant - New Shed |
| 07/10/2026 | Pawprint | £140.40 | Printer/copier costs |
| 07/10/2026 | Buckinghamshire Media Ltd | £966.00 | Xmas Comparing and advertising |
| 07/10/2026 | RBL Landscaping & Driveways | £1,836.00 | Removal and replacement Sleepers |
| 07/10/2026 | Wendover Community News | £900.00 | Nov-Feb 2026 back page |
| 07/10/2026 | Marley Design | £500.50 | Graphic and Web design |
| 07/10/2026 | PKF | £1,638.00 | External Auditors |
| 30/10/2026 | Salary Payments | £10,748.48 | Salary costs - Oct |
| 30/10/2026 | HMRC | £4,119.93 | Tax and NI - Oct |
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| **TOTAL BACS AMOUNT** | | **£37,732.45** | |

CARD

| Date | To | Amount | Payment for |
|---|---|---|---|
| 15/09/2026 | Briants of Risborough | £36.60 | Spool/line for Stihl Antocut |
| 21/09/2026 | Sweeneys Wendover | £6.00 | Office Supplies - Coffee |
| 18/09/2026 | Chesham Fencing Supplies | £361.20 | Fencing supplies-Hampden Pond |
| 24/09/2026 | Briants of Risborough | £815.62 | New Petrol Strimmer |
| 22/09/2026 | Amazon Business EU | £4.36 | Ecover Toilet Cleaner |
| 22/09/2026 | Amazon Business EU | £11.78 | Ecover Toilet Cleaner - Refill |
| 22/09/2026 | Amazon Business EU | £23.74 | Ecover Handwash/WUL refill |
| 23/09/2026 | Amazon Business EU | £4.99 | Office Supplies- Permanent Markers |
| 23/09/2026 | Amazon Business EU | £7.96 | Office Supplies- Permanent Markers |
| 23/09/2026 | Amazon Business EU | £18.39 | Pumpkins and Garland |
| 23/09/2026 | Amazon Business EU | £12.34 | Pumpkin decorations |
| 23/09/2026 | Amazon Business EU | £31.40 | Ecover Handwash refill |
| 28/09/2026 | Wendover Pharmacy | £12.79 | Pain Relief Gel |
| 28/09/2026 | Sweeneys Wendover | £4.58 | Office Supplies TP |
| 30/09/2026 | Microsoft Office Courses | £149.00 | Excel Course - Rolston |
| 01/10/2026 | Gov.uk | £7.00 | Land & Property search -CRUK Land |
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| **TOTAL CARD AMOUNT** | | **£1,507.75** | |

DD/SO

| Date | To | Amount | Payment for |
|---|---|---|---|
| 21/09/2026 | SSE Energy Solutions | £1,611.14 | Streetlight electricity - Aug 26 |
| 07/09/2026 | British Gas | £178.34 | Clock Tower elec - July, estimate bill credited |
| 07/09/2026 | British Gas | £42.08 | Manor Waste Elec - July estimate bill credited |
| 15/09/2026 | British Gas | £201.82 | Clock Tower elec - Aug |
| 15/09/2026 | British Gas | £49.40 | Manor Waste Elec - Aug |
| 15/09/2026 | British Gas | £21.24 | Site Safe Elec - Aug |
| 21/09/2026 | Castle Water Limited | £30.83 | Water Charges - Clock tower |
| 21/09/2026 | Castle Water Limited | £40.31 | Water Charges - Site Safe |
| 21/09/2026 | Radius UK Fuels | £134.30 | Fuel Card |
| 21/09/2026 | Lebara Mobile | £5.00 | Estates Phone Plan |
| 28/09/2026 | Radius UK Fuels | £46.82 | Fuel Card |
| 28/09/2026 | Adobe | £19.97 | Adobe Acrobat plan |
| 25/09/2026 | British Gas Business | £58.57 | Electricity - Borehole |
| 30/09/2026 | Radius Connect | £156.17 | Phone and Broadband - Sep 2026 |
| 14/10/2026 | Radius Telematics | £31.20 | Vehicle trackers |
| 15/10/2026 | British Gas | £76.64 | Clock Tower elec - Sep |
| 15/10/2026 | British Gas | £25.76 | Manor Waste Elec - Sep |
| 15/10/2026 | British Gas | £35.90 | Site Safe Elec - Sep |
| 05/10/2026 | Radius UK Fuels | £209.63 | Fuel Card |
| 30/10/2026 | Smart Pensions | £1,249.72 | Pension contributions - Oct |
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| **TOTAL DD PAYMENTS** | | **£3,784.00** | |

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| **TOTAL PAYMENTS** | **£43,024.20** | SIGNED BY COUNCILLORS: |
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