

# WENDOVER PARISH COUNCIL

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## Minutes of the Parish Council Meeting

2<sup>nd</sup> March 2021 at 7.30pm

Online Meeting via Zoom

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**Present:** Councillors Walsh, Worth, Gregory, Green, Myers, Bulpett, Clayton, Clare, Washington, Jarratt, Durden-Moore and Ballantine.

**Clerk:** Amanda Massingham

**Chairman:** Sheila Bulpett

**Members of Public:** 3

**1. APOLOGIES FOR ABSENCE**

**P20/306** None.

**2. DECLARATIONS OF INTEREST**

**P20/307** None.

**3. TEMPORARY DELEGATED POWERS DURING COVID-19 LOCKDOWN**

**P20/308** Councillor Bulpett outlined the revised arrangements resulting from the further lockdown.

It was unanimously **RESOLVED** to continue with the current arrangements for the delegated powers to the Deputy Clerk, and the working arrangement for the Office and Ground Team.

**4. MINUTES FROM THE LAST MEETING**

**Consider approval of minutes for the meetings dated 2<sup>nd</sup> and 23<sup>rd</sup> February 2021.**

**P20/309** The minutes were **RESOLVED** as a true record. The Deputy Clerk will leave a copy of the minutes in the Clock Tower for the Chairman to sign.

**5. PUBLIC PARTICIPATION**

**P20/310** None.

**6. REPORT FROM THAMES VALLEY POLICE**

**P20/311** No report was received and a Thames Valley Police representative failed to attend.

**7. REPORTS FROM COUNTY COUNCILLORS**

**P20/312** Councillor Newcombe reported Buckinghamshire Council has been busy setting the 2021/22 budget and associated Council Tax, highlights included extra provision for Adult Social Care and Children's Service as well as an extra £2million for flooding. The Planning department was currently looking to recruit more staff and he was aware that the canal towpath was on the agenda at the next Community Board meeting.

Councillor Jarratt requested more information on the root cause of the flooding issues. Councillor Newcombe reported that the root causes had not been identified but gave examples of high rain fall and the permeate issues due to clay soils.

**8. CLERK'S REPORT**

**P20/313** The Clerks report was NOTED. The grounds team have created a water harvesting system at Hogtrough Lane allotments. The Community Awards nomination period finished on 28<sup>th</sup> February 2021, the selection panel will now be instructed. The Red Lion community right to bid application was completed on 11<sup>th</sup> February 2021. Advice has been sought in relation to legislation to provide burials space. Councillor Bulpett added that she was still in communications with the Diocese of Oxford and Buckinghamshire Council but communications were very slow. The grounds team trial hire vehicle had been returned as the

specification was too high, an alternative supplier has been sought however they can't supply a vehicle until September, hence short-term hire is still being investigated.

## **9. REPORTS FROM OUTSIDE BODIES**

**P20/314** Councillor Worth confirmed he had attended a Common Lands and Village Greens training course. Councillor Bulpett reported that she had attended a Community Safety Group meeting and a tool kit had been distributed by the office that gives good examples of costs of projects such as installing a crossing island. The HS2 Road Safety Fund pot has £1million per year over a four-year period. Councillor Clayton reported that it was highly unlikely that the Best Kept Village competition would take place in 2021.

## **10. CORRESPONDENCE**

**To consider items of correspondence listed at (Appendix 1)**

**P20/315** The three items of correspondence were NOTED.

Councillors were pleased with the letter of support from the Vale of Aylesbury Housing Trust in support of the towpath upgrade. The Community toolkit from the National Paralympic Heritage Trust was noted and it was AGREED that the Council would support the project, Councillor Worth confirmed he would share the detail with Wendover News and Wendover Rotary. No objections were raised in relation to the Highways notice of intention regarding land adjacent to The End of the Word, Aylesbury Road.

## **11. FINANCE COMMITTEE**

**To note the draft minutes of the meeting 16th February 2021.**

**P20/316** The draft minutes were NOTED.

## **12. FINANCE**

**a) To note the draft minutes of the Grants Sub Committee meeting 10th February 2021.**

**P20/317** The draft minutes were NOTED.

**b) To note the I&E report, EMR and Balance Sheet for January 2021**

**P20/318** The I&E report, EMR report and balance sheet for January 2021 were NOTED.

**c) To consider the list of payments and sign cheques**

**P20/319** The list of payments was NOTED with no comments. The BACS payments would be processed the following day.

## **13. PLANNING COMMITTEE**

**To note the draft minutes of the meetings of 2<sup>nd</sup> and 16<sup>th</sup> February 2021**

**P20/320** The draft minutes were NOTED.

## **14. STAFFING COMMITTEE**

**To note draft minutes of meeting of 5<sup>th</sup> February 2021.**

**P20/321** The draft minutes were NOTED.

## **15. OTHER MATTERS**

**a) HS2**

**To receive an update and any recommendations for the working group.**

**P20/322** Councillor Walsh circulated a report prior to the meeting, and it was NOTED. Councillor Walsh further reported that a meeting was scheduled for the following day in relation to the Schedule 17 noise demonstration reports and the transport/volume of traffic concerns. The office have created a spreadsheet that confirms all related HS2 communications, complaints and a distribution list, Assistant Clerk Jane Ellis was thanked for compiling the data. Councillor Walsh detailed a funding request for a hydro report to have a professional review, the review would cost approximately £1500. It was proposed by Councillor Walsh, seconded by Councillor Durden-Moore, and unanimously **RESOLVED** to instruct the professional review. It

was also **RESOLVED** to fund the review from the 4496 Professional Support account line as the dedicated EMR was required to fund the remaining professional lobbying costs until year-end.

#### **b) Speeding and Noise Working Group**

**To receive an update from the Noise and Speeding Working Group.**

**P20/323** A member of the working group gave a brief update on progress to date and presented two recommendations. The first recommendation was for the Council to apply for funding from the HS2 Road Safety Fund to have an average speed camera installed along the A413, subject to discussions with Transport for Bucks. Councillor Ballantine supported the recommendation, seconded by Councillor Durden-Moore, following a vote it was unanimously **RESOLVED** for the Council to apply for the funding. It was **AGREED** that the working group, office and Councillor Walsh would work together to submit the application before the deadline of 15<sup>th</sup> May 2021. The second recommendation related to a request to conduct a public consultation in relation to a 20mph speed control area. It was **AGREED** that this should be considered later in the year due to the potential overlap with the current parking consultation.

#### **c) Wendover Support Working Group**

**To receive an update and consider any recommendations from the Working Group:**

**P20/324** A member of the working group gave a brief update and the final proposed pamphlet was **NOTED**. It was **RESOLVED** to order 1000 pamphlets at a cost of £204 and to charge against account 4550 Publicity. Councillor Clayton supported the recommendation to close the working group as the objective has been met, this was seconded by Councillor Jo Durden-Moore. It was **RESOLVED** close the working group, Councillor Bulpett **AGREED** to write a thank you letter. It was **AGREED** that a copy of the pamphlet would also be accessible on the Councils website and the group could be re-instated by the new Council when the pamphlet needs revising.

#### **d) Community Board**

**To consider any recommendations for the next Community Board Meeting.**

**P20/325** Councillor Bulpett reported that the next Community Board Meeting was scheduled to take place on 16<sup>th</sup> March 2021 and she would be attending on behalf of the Council. It was **AGREED** that the focus should remain on the funding for the tow path repairs along the Wendover Arm.

#### **e) Istanbul Restaurant**

**To consider a request from Istanbul to display an advertising board on the Manor Waste.**

**P20/326** The request was **NOTED** and debated. Councillor Green proposed that permission should not be granted, this was seconded by Councillor Ballantine. Following a vote, six Councillors agreed with the proposal from Councillor Green and it was therefore **RESOLVED** not to permit permission.

#### **f) RMTG Group Membership**

**To confirm the free membership for the RMTG Group has been extended to end of July 2021.**

**P20/327** **NOTED** and **AGREED** to retain the membership through to the extended period.

#### **g) Clare Foundation – Hot Food in Wendover.**

**To receive an update from Councillor Bulpett on the proposed project.**

**P20/328** Councillor Bulpett reported that the Clare foundation had sourced a local outlet to provide the meals which would be delivered on either Mondays or Tuesdays. Six volunteers from the community had been trained on the necessary requirement including GDPR. The target start date was 16<sup>th</sup> March. There was no requirement for the Council to advertise as the charity already has access to the list of residents that meet the criteria to receive the hot meal provision.

#### **h) Ashbrook Path**

**To consider three quotes to provide a path for the Ashbrook Play Park.**

**P20/329** The three quotations were **NOTED**. It was proposed by Councillor Gregory, seconded by Council Green to proceed with quotation three. Discussions took place in relation to the varying quote costs. It was unanimously **RESOLVED** to proceed with quote three, subject to a review of all quotations by Councillor Walsh

due to his highways background. If quotation three highlighted issues, the contractor who supplied quotation two would be instructed. The project would be funded by the dedicated EMR which held a budget of £25k.

**i) Election Recruit Campaign**

**To receive a proposal for a recruitment campaign for new councillors from Councillor Durden-Moore.**

**P20/330** The proposal circulated by Councillor Durden-Moore was NOTED. Councillor Walsh reported that the Council cannot recruit Councillors, Councillor Clayton agreed but added the Council could encourage residents to think about becoming Councillors. Councillor Walsh proposed that the office should continue with advertising via Facebook and the website. The Deputy Clerk reported that the office were using the resources available from the National Association of Local Councils. It was **RESOLVED** for the office to continue with the campaign, and to dedicate the April back page in Wendover News to the elections with the article being written by Councillor Durden-Moore.

**j) Wendover Community Action Plan**

**To review the draft Community Action Plan.**

**P20/331** The revised Community Action Plan was NOTED. It was AGREED that the agenda item would be deferred to the June Council meeting for the new Council to consider after the elections.

**k) Clock Tower Wall Restoration**

**To consider a recommendation from the Building Surveyor on the wall restoration.**

**P20/332** The update from Aston Building Surveyors was NOTED. After some debate the Councillors AGREED that they were unable to comment on the new proposal of dismantling the wall and rebuilding it without seeing the requested three quotes for the initial project for repair work. Concerns were raised that the new proposal would double the project costs, the deputy Clerk reported that the EMR for the project had not been carried forward into 2021/22. It was AGREED that the three quotes as per the original proposal should be requested.

**l) Market Protocol**

**To consider the draft wording for the Thursday and Local Produce Market protocol.**

**P20/333** The draft protocol was NOTED. It was **RESOLVED** to adopt the protocol, subject to adding wording to confirm that market traders are responsible for taking away all rubbish.

**m) Clerk Vacancy**

**To receive an update on the vacancy and consider employing a temporary Locum Clerk.**

**P20/334** The Deputy Clerk gave an overview of applications to date. It was **RESOLVED** to seek advice on the availability of a locum Clerk and appoint if required once the applicants have been reviewed following the closing date of 5<sup>th</sup> March.

**n) Wendover News**

**To consider continuing with the current Wendover News 'back page' contract from the April 2021 edition.**

**P20/335** It was **RESOLVED** to continue using the back page of Wendover News for Council communications at the cost of £3300.00 for 2021/22. Budget had been accounted for against account 4550.

**o) Cesspit**

**To consider a quote to have the remedial works on the cesspit completed.**

**P20/336** The quotation was NOTED and it was AGREED by all that the works were necessary and should be completed as soon as possible. It was **RESOLVED** to proceed with the works at the agreed cost of £1035, charged against the 4410 Groundworks account line.

**p) Manor Waste Bins**

**To consider concerns expressed by Councillor Green about the overflowing bins at weekends.**

**P20/337** Councillor Green reported that despite the new bins having an increased volume, overflowing was still an issue at the weekends. It was **RESOLVED** for Councillor Bulpett to write to the local cafes and takeaway outlets to see what measures they can take to help the situation.

**q) Wendover Parking Project**

**To receive an update from Councillor Bulpett on the parking project.**

**P20/338** Councillor Bulpett gave an overview of timelines and potential costs and recommended that the Council should proceed with an informal consultation which would cost £5k. Councillor Myers agreed with the recommendation, this was seconded by Councillor Green. Following a vote, nine Councillors agreed with the recommendation from Councillor Bulpett and it was therefore **RESOLVED** for Buckinghamshire Council to start the informal consultation.

**r) Tres Corazones**

**To consider an application from Tres Corazones for outside hospitality on the Manor Waste Thursday evenings, Fridays and Saturdays.**

**P20/339** Councillors were unable to decide on the application, as it lacked key information. Further questions would be raised and the item would be deferred to the April meeting.

**s) Wendover Cycleway**

**To consider the proposed designs and plans for consultation.**

**P20/340** Councillor Bulpett expressed her disappointment that the proposed plans in the consultation that had gone live are not what the Council was originally shown. All Councillors AGREED and further disappointment was noted as the Council had not been consulted on the new and what seems to be final plans. Councillor Bulpett urged Councillors to comment on the consultations as individuals. It was AGREED that Councillor Bulpett would raise concerns with Buckinghamshire Council, Councillor Newcombe confirmed the highways contact.

**16. DATES OF FUTURE MEETINGS**

**P20/341** The date for the next Full Council meeting is 6<sup>th</sup> April 2021 at 7.30pm on Zoom.

**17. CONFIDENTIAL ITEMS**

**P20/342** None

**18. CLOSURE OF MEETING**

**P20/343** As all business was transacted the meeting was closed at 9.35 pm.

*Shelia Bulpett*

Signed by  
Chair to the Parish Council

Date: 6<sup>th</sup> April 2021