

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting

1st July 2025 at 7:40pm

Wendover Community Library, High St, Wendover HP22 6DU

Present: Councillors Atwell, Ballantine, Coupland, Gallagher, Mackinlay, O'Donnell, Porter, Standen, Thornton, Tipper, Walsh, Washington and Worth.

In attendance: n/a

Clerk: Andy Smith

Members of Public: 4

1. APOLOGIES FOR ABSENCE

PC25/100 Buckinghamshire Councillors Strachan and Field sent their apologies

2. DECLARATIONS OF INTEREST

PC25/101 Cllr Gallagher highlighted that as a householder who lives close to a patch of land being discussed in confidential business he will not partake in any vote.

3. MINUTES

PC25/102 The minutes of the Parish Council of 3rd June 2025 with minor drafting amendments highlighted before the meeting were **RESOLVED** as a true record to be signed by the Chair of the meeting.

4. CHAIR'S ANNOUNCEMENTS

PC25/103 The Chair mentioned a meeting that himself and Cllr Tipper had attended on the EV charging pilot scheme. Council was briefed on the outcome of that meeting.

5. PUBLIC PARTICIPATION

PC25/104 A member of the public updated the Council on the meeting with the CEO of HS2 and that it was a positive and engaging discussion. All the key local issues were raised, and it was felt that we were listened to as a community. A mitigation board with local representatives was proposed to HS2 and that was well received. There will be a follow up visit at the end of October.

PC25/105 A member of the public highlighted a concern about item 12b that the request for a grant was coming from a commercial organisation that was against our grant policy. It was noted that this was considered as a part of the paper.

PC25/106 A member of the public highlighted a concern about speeding around the junctions on the Aylesbury Rd - where the cycleway crosses the entrance of the roads. The Chair updated the member of the public on the Transport Working Group meeting and how we can work on this issue.

PC25/107 A member of the public highlighted increasing parking issues on the Aylesbury Road by the Health Centre. The Chair updated the member of the public that we had brought the issue to the attention of Buckinghamshire Council and are trying to work through solutions.

6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

PC25/108 There were no reports to present.

7. CLERKS REPORT AND CORRESPONDANCE

PC25/109 The Clerks report was noted and the Clerk answered questions from the Councillors.

8. FINANCE AND PAYMENTS

a) Payments to consider.

PC25/110 The payments to consider, totalling £2,517.40 were considered and questions answered The payments were **RESOLVED** and signed.

b) Latest financial reports

PC25/111 The financial reports were noted.

c) Flagstone statement

PC25/112 The statement was noted.

9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) HS2 Mitigation Action Group

PC25/113 The report was noted.

b) Wendover Community Library Meeting

PC25/114 The report was noted.

c) CLAW Meeting

PC25/115 The report was noted.

d) Other organisations

PC25/116 Wendover Churchyard – it was noted that there is a shortage of space and that problem is being managed by the Church

PC25/117 Wendover Memorial Hall – no major issues to report

10. REPORTS FROM STANDING COMMITTEES

a) AMENITIES COMMITTEE

PC25/118 The draft minutes of the meeting on 17th June 2025 were NOTED.

b) PLANNING

PC25/119 The draft minutes of the meeting on 17th June 2025 were NOTED.

11. REPORTS FROM WORKING GROUPS

a) Transport Working Group

PC25/120 The group are looking at any quick fixes to improve the entrance to the school by relining the roads and adding bollards. This has been presented to Buckinghamshire Council for action. Also working on the longer term more strategic options for the campus

b) Open Spaces Working Group

- PC25/121** The skatepark construction is near completion and ahead of schedule. There is an official opening event on the 17th August. There is an article in Wendover news about the project to update the residents.

c) Sustainability and Biodiversity Group

- PC25/122** The tree planting with CLAW has been discussed. A look at the streetlight issue will come back to Parish Council however it was noted that the Thornton Crescent issue will be discussed.

d) Strategic Planning Steering Group

- PC25/123** The update was noted
- PC25/124** The strategic themes were discussed and it was noted that the start point for our 10 year plan. There was debate as to the validity of having a 10 year programme. It was agreed that it would be best to have ongoing meetings outside of Council before bringing to the next meeting
- PC25/125** It was **RESOLVED** to approve the Strategy Steering Group to continue working on the plans for a paper back to Council
- PC25/126** It was **RESOLVED** that Councillors would read the plans and feed back to the Strategy Steering Group

12. OTHER ITEMS

a) Installing a visitor information sign on the Manor Waste

- PC25/127** The paper was discussed and it was. It was **RESOLVED** to approve the location of the board
- PC25/128** It was **RESOLVED** to progress the installation after final artwork is circulated for comment from the Council
- PC25/129** It was **RESOLVED** to discuss future costs with the Wendover Society

b) Major Grant Request

- PC25/130** It was noted that the Grants policy does not allow grants to commercial organisations and they have missed the normal grants deadline. It was noted that major grants can be considered out of the deadline, under the policy in exceptional circumstances.
- PC25/131** It was noted that a previous event the Parish Council sponsored was a more community focused event and this event is a private enterprise from a profit making organisation.
- PC25/132** It was noted that most Councillors would like to support this event because of the broader benefits to Wendover and that it brings visitors into the area. The wristband system will allow event attendees to come out of the event and explore the high street.
- PC25/133** It was proposed that the motion be amended for the Parish Council to sponsor an element of the event. It was **RESOLVED** to amend the motion from approval of a grant of £5000 to approval of sponsorship up to £5000
- PC25/134** It was noted that it was preferred that the sponsorship should cover family activities and the Parish Council should have some clear community benefit from the sponsorship.
- PC25/135** It was **RESOLVED** to amend the motion further to authorise the Chair to make a decision of sponsorship up to £5000 that is an investment
- PC25/136** The proposal as amended was **RESOLVED** to be approved.

c) Community Emergency Planning

- PC25/137** The proposal was discussed and it was **RESOLVED** to establish a working group with the terms of reference as set out in the motion.

d) School Gates

PC25/138 It was **RESOLVED** to waive the requirement for three quotes

PC25/139 It was **RESOLVED** to award the work to the local company

13. CONFIDENTIAL ITEM

a) Consider moving into confidential session

PC25/140 It was **RESOLVED** to move the meeting into confidential session because of the discussion of sensitive personal details.

b) To consider land issues

PC25/141 The Parish Council considered the paper outlining land important to Wendover to preserve and enhance the local amenity. It was **RESOLVED** to authorise the Chair and Office to progress the discussions to formulate proposals for council to consider

14. DATES OF FUTURE MEETINGS

PC25/142 It was noted next Parish Council meeting 7.30pm on Tuesday 5th Aug 2025 at Wendover Community Library. All agenda items and papers to be with the clerk by Monday 28th July.

15. CLOSURE OF MEETING

PC25/143 As all business was transacted the meeting was closed at 9:36pm

Signed by *Clive Gallagher*
Chair to the Parish Council

Date: 5th August 2025

PAYMENTS TO CONSIDER		Jul	Parish Council 1-7-2025
PC1-7-2025			
BACS			
Date	To	Amount	Payment for
27/06/2025	Dor-2-Dor (Aylesbury)	£530.51	July 2025 Mail drop
02/07/2025	Sparkx Ltd	£1,062.00	S/I 390, 216
02/07/2025	Buckinghamshire Council	£26.08	Meeting Room
02/07/2025	Frank Fennell - Plumbing and H	£60.00	Plumbing
02/07/2025	Sign Wizzard	£46.22	Vinyl signage for mower
02/07/2025	PawPrint	£140.40	Printer/copier costs
02/07/2025	Pat Kernan	£120.00	Tree works and repairs
TOTAL BACS AMOUNT		£1,985.21	
CARD			
Date	To	Amount	Payment for
26/07/2025	Adobe	£19.97	Adobe pro plan
24/06/2025	Waitrose	£8.05	Cake and Card - work experience staff
24/06/2025	St Marys (Wendover) Ltd	£5.89	Office Supplies
24/06/2025	Sweeneys Wendover	£9.58	Office Supplies
23/06/2025	Gov.uk	£7.00	Land and property Search
23/06/2025	Gov.uk	£7.00	Land and property Search
23/06/2025	B&Q plc	£49.20	Goggles, Ear Defenders & Paint
12/07/2025	Lebara Mobile	£5.00	Office mobile plan
TOTAL CARD AMOUNT		£111.69	
DD/SO			
Date	To	Amount	Payment for
01/07/2025	Sidleys	£135.00	Garage rental
05/07/2025	Buckinghamshire Council	£90.00	Market Rates
16/06/2025	Radius UK Fuels	£48.55	Fuel Card
23/06/2025	Radius UK Fuels	£90.47	Fuel Card
23/06/2025	Radius UK Fuels	£56.48	Fuel Card
TOTAL DD & SO		£420.50	
TOTAL PAYMENTS		£2,517.40	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			