

# WENDOVER PARISH COUNCIL

## Minutes of the Parish Council Meeting

7<sup>th</sup> April 2026 at 7:40pm

Wendover Community Library, High St, Wendover HP22 6DU

**Present:** Councillors Atwell, Ballantine, Coupland, Mackinlay, O'Donnell, Standen, Thornton, Tipper, Washington and Worth.

**Chair:** Councillor Thornton

**In attendance:** Buckinghamshire Councillor Strachan and Field

**Clerk:** Andy Smith

**Members of Public:** 1

### 1. APOLOGIES FOR ABSENCE

**PC25/451** Cllrs Gallagher and Ballantine offered apologies, which were accepted by the Committee.

### 2. DECLARATIONS OF INTEREST

**PC25/452** None

### 3. MINUTES

**PC25/453** The minutes of the Parish Council of 3<sup>rd</sup> March 2026 were **RESOLVED** as a true record to be signed by the Chair of the meeting.

### 4. CHAIR'S ANNOUNCEMENTS

**PC25/454** The Chair announced that Cllr Walsh had tendered his resignation and Chair offered thanks for his service to the Council.

### 5. PUBLIC PARTICIPATION

**PC25/455** A member of the public thanked the Council for putting the Tommy back into the orchard. They asked if the Council could approach the schools to look to adopt the Tommy and look after it as a way to engage with younger people in the community.

**PC25/456** A member of the public asked about the Speedwatch project for an update. Two volunteers have been trained but there is a need for more volunteers.

**PC25/457** A member of the public asked about cleaning the Manor Waste and if it had been allocated in the budget.

**PC25/458** A member of the public asked about the emergency plan and if the Council had acted on the "be prepared" phase given the current geopolitical issues.

### 6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

**PC25/459** Cllr Strachan gave an update on the Local Plan and explained that the previous call for sites was not the full consultation but a feedback exercise for local views on the sites that are being considered. There will be a full consultation once the draft plan has been made. The housing numbers that are required are significant but are set by central government.

**PC25/460** Cllr Field outlined changes to highways in April and there will be a focus on Bucks Council staff who look after works within the wards.

**PC25/461** Cllr Field outlined that the Parish Council need a process for dealing with questions around housing of asylum seekers in the community so that a response could be made to Buckinghamshire Council

## **7. CLERKS REPORT AND CORRESPONDANCE**

**PC25/462** The Clerk's report was noted

## **8. FINANCE AND PAYMENTS**

### **a) Payments to consider**

**PC25/463** The payments to consider, totalling £31,483.76 were considered and questions answered. The payments were **RESOLVED** and would be signed electronically by Councillors Thornton and Worth

### **b) Latest financial reports**

**PC25/464** The financial reports were noted.

### **c) Flagstone statement**

**PC25/465** The statement was noted.

### **d) End of year projection**

**PC25/466** The projection was considered and a modest reduction to the general reserve was noted.

## **9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES**

### **a) HS2 Mitigation Action Group**

**PC25/467** The report was noted.

### **b) Wendover Youth Centre**

**PC25/468** The report was noted.

### **c) Other Groups**

**PC25/469** **The Churchyard Committee** met and expressed gratitude for the grant and support from the grounds team

## **10. REPORTS FROM COMMITTEES**

### **a) AMENITIES COMMITTEE**

#### **i) Minutes**

**PC25/470** The minutes of the Finance committee meeting on 17<sup>th</sup> March 2026 were noted.

#### **ii) Devolved Services**

**PC25/471** It was **RESOLVED** to continue undertaking devolved services for 2026/27

**PC25/472** It was **RESOLVED** to reject the request to maintain the grass at Princess Mary Gate and request a more considered proposal for the maintenance of the grass at that location

**PC25/473** It was **RESOLVED** to authorise the office to look into working with other local Parish Councils

#### **iii) Borehole**

**PC25/474** The paper outlining the borehole options was discussed .

**PC25/475** It was **RESOLVED** to authorise the electrical works on the connections to be funded from the Hampden Pond EMR

- PC25/476** It was **RESOLVED** to waive the financial regulations requiring 3 quoted as this work can only be completed by specific contractors.
- PC25/477** It was **RESOLVED** to instruct works with the contractor.
- PC25/478** It was **RESOLVED** to authorise the office to negotiate to try and recoup the additional expenditure through grants.

**b) STAFFING COMMITTEE**

- PC25/479** The minutes of the Extra Ordinary Staffing committee meeting on 24<sup>th</sup> March were noted

**11. REPORTS FROM WORKING GROUPS**

**a) Transport Working Group**

- PC25/480** The report was noted.
- PC25/481** The response to the Transport Infrastructure Survey was noted

**b) Open Spaces Working Group**

- PC25/482** No update given.

**c) Sustainability and Biodiversity Group**

- PC25/483** The report was noted.

**d) Strategic Planning Steering Group**

- PC25/484** No changes since the meeting.

**e) Engagement Strategy**

- PC25/485** The report of the meeting was noted. It was noted that the group identified 12 organisations to focus on for engagement activities. All Councillors are asked to help to engage with the priority organisations and sign up for a group with Cllr Mackinlay.

**12. OTHER ITEMS**

**a) Assets of Community Value**

- PC25/486** The paper was considered and it was noted how important the two spaces were to the local community
- PC25/487** It was **RESOLVED** to submit the application as set out in the meeting pack.

**13. CONFIDENTIAL ITEMS**

**i) Move to confidential meeting**

- PC25/488** It was **RESOLVED** to move the meeting to confidential session.

**ii) Change of Streetlight maintenance contract**

- PC25/489** The two contractors were reviewed and the scoring grid was checked over with details of each bid. It was **RESOLVED** to award the streetlight maintenance contract, including part night lighting changes to the highest scoring contractor and implement this change whilst minimising any disruption.

**iii) Change of streetlighting electrical supplier**

- PC25/490** It was noted that in the current market it had been difficult to get any company to quote to supply our street lighting as a Half Hourly Metered Supply. It was **RESOLVED** to award the supply contract to SSE and fix for 3 years.

**14. DATES OF FUTURE MEETINGS**

**PC25/491** The next Parish Council meeting will sit at 7.40 pm on Tuesday 5<sup>th</sup> May at Wendover Community Library. All agenda items and papers to be with the clerk by Mon 27<sup>th</sup> April.

**15. CLOSURE OF MEETING**

**PC25/492** With all business having been transacted, the meeting was closed at 8:25pm

Signed by  
Chair to the Parish Council

Date:

DRAFT

PAYMENTS TO CONSIDER		Apr	Parish Council 7-4-26
PC7-4-26			
<b>BACS</b>			
Date	To	Amount	Payment for
08/04/2026	Wendover Community News	£900.00	Apr-Jun 2026 back page
08/04/2026	PawPrint	£140.40	Printer/copier costs
08/04/2026	Farol Limited	£702.00	Isuzu Service and Health Check
08/04/2026	Farol Limited	£234.01	Service Labour Charge
08/04/2026	Farol Limited	£1,929.95	Repairs to Power unit and deck
08/04/2026	Farol Limited	£1,437.17	Repairs to reseal rear axle oil leak
30/04/2026	Salaries	£10,287.32	Apr Salaries
30/04/2026	HMRC	£3,874.63	Apr Tax and NI
08/04/2026	Aylesbury Plant & Tool Hire (A	£56.07	Hire Petrol Rotovator
08/04/2026	Sparkx Ltd	£721.80	S/L Repair 62 & 383
08/04/2026	Sparkx Ltd	£1,988.36	Christmas lights removal
08/04/2026	Numbers Ltd	£72.00	Payroll services
08/04/2026	Rialtas Business Solutions	£1,737.60	Software Support and Maintenance
08/04/2026	Marley Design	£875.00	Graphic and Web design (split across two lines on PTC)
08/04/2026	Marley Design	£105.00	Graphic and Web design (split across two lines on PTC)
08/04/2026	Sparkx Ltd	£3,268.80	Deposit Quote 1877
<b>TOTAL BACS AMOUNT</b>		<b>£28,330.11</b>	
<b>CARD</b>			
Date	To	Amount	Payment for
17/03/2026	Work&Safety	£58.50	Safety Boots
17/03/2026	Gov.uk	£7.00	Land/ Property Search
17/03/2026	Budget Seeds	£260.98	Wild Flower Seeds
17/03/2026	Chiltern View Nursery	£100.00	Compost
17/03/2026	Blue Diamond	£12.99	Seed Shaker
18/03/2026	Chiltern View Nursery	£35.00	Compost
20/03/2026	Rumsey's	£50.00	Chocolate Bunnies
23/03/2026	Gov.uk	£14.00	Land and property Search - Field by Council Halton
25/03/2026	Tesco	£3.30	Office Supplies - Handwash
25/03/2026	Sutcliffe Play	£159.91	Safety Edging - Play Park
20/03/2026	Amazon Business EU	£32.49	Hammer
26/03/2026	Adobe	£19.97	Adobe Acrobat plan
24/03/2026	Lebara Mobile	£5.00	Estates mobile plan
01/04/2026	Amazon Business EU	£90.79	Office Chair
30/03/2026	Amazon Business EU	£27.84	First Aid Plasters
30/03/2026	Amazon Business EU	£10.00	Extension bar - impact driver
25/03/2026	ShoeStation Direct Ltd	£78.99	Work Boots
01/04/2026	Sweeneys Wendover	£5.29	Office Supplies - Coffee
02/04/2026	Wendover Motor Spares	£30.00	Tyre Change
30/03/2026	Wendover Post office	£6.90	Postage - Boots Return
07/04/2026	Lebara Mobile	£5.00	Office mobile plan
01/04/2026	Amazon Business EU	£10.86	Office Supplies - Milk/ Sugar
01/04/2026	Amazon Business EU	£25.45	Office Supplies - Biscuits
02/04/2026	Amazon Business EU	£19.07	Office Supplies - Cups/ Table cloths
<b>TOTAL CARD AMOUNT</b>		<b>£1,069.33</b>	
<b>DD/SO</b>			
Date	To	Amount	Payment for
23/03/2026	Radius UK Fuels	£18.10	Fuel Card
30/03/2026	Radius UK Fuels	£90.12	Fuel Card
30/04/2026	Smart Pensions	£1,137.90	Apr Smart Pensions
14/03/2026	British Gas	£50.12	Site Safe Elec
14/03/2026	British Gas	£286.38	Clock Tower Elec
14/03/2026	British Gas	£33.94	Manor waste elec
02/05/2026	Buckinghamshire council	£98.25	Commercial Waste Collection Mar 26
05/05/2026	Wix.com LTD	£108.00	Essentials Premium Subscriptions
01/04/2026	Sidleys	£135.00	Garage rental - Apr 26
30/03/2026	Lloyds Bank plc	£10.20	Bank Charges - Feb 2026
14/04/2026	Radius Telematics	£14.40	Vehicle trackers
07/04/2026	Radius UK Fuels	£4.80	Fuelcard charges -April
07/04/2026	Buckinghamshire council	£97.11	Market Rates - April 2026
<b>TOTAL DD &amp; SO</b>		<b>£2,084.32</b>	
<b>TOTAL PAYMENTS</b>		<b>£31,483.76</b>	SIGNED BY COUNCILLORS: