

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting

23rd January 2024 at 7:30pm

Chilterns Neuro Centre, Oakwood Close, Wendover, Aylesbury, HP22 5LX

Present: Councillors Stephen Worth, Julie Williams (ex-officio) & Leigh Porter

Absent: Cllr Julie Lloyd-Evans

Apologies: Cllrs Clive Gallagher, Mark Standen, Jennifer Ballantine, Diane Washington & Sam Walker

Chair: Cllr Stephen Worth

Clerk & Minutes: Phoebe Sharps

Members of Public: 3

1. APOLOGIES FOR ABSENCE

A23/091 Apologies were received and **ACCEPTED** from Cllrs Gallagher, Standen, Ballantine, Washington and Walker.

2. DECLARATIONS OF INTEREST

A23/092 None.

3. MINUTES

A23/093 The minutes of the meeting of 19th December 2023 were **RESOLVED** as a true record and were signed by the Chair.

4. PUBLIC PARTICIPATION

A23/094 A resident of Princess Mary Gate spoke about an increase in dog mess and noted the addition of two dog bins has helped, but has asked for signage, the office will work with the resident to put these signs up. They also spoke about adding a bus shelter to the bus stop opposite the vets on Tring Road the office are aware of this proposal and are looking into this. They have spoken to the Royal Mail and the Post Office about getting a post box by Princess Mary Gate stores. The resident also spoke about overgrown vegetation on a footpath from Haddington Playpark to Tedder Road. The office is going to check this and contact the responsible party.

Two representatives from the Wendover Rifle Club produced plans of a proposed traditional native hedgerow and gate for their leased parking area at Hogtrough Allotments, they have been liaising with the Clerk about this proposal going to Council for consideration.

5. UPDATE REPORT FROM THE CLERK

A23/095 The report was NOTED. It was also NOTED that the office has accepted a quote for £780.00 ex VAT from a contractor to conduct safety testing on all 65 tree and flag brackets, the Clerk has signed this off under health and safety with the current weather conditions in mind.

6. FINANCE

A23/096 The payments to consider totalling £1,062.64 were **RESOLVED** and signed.

7. OPEN SPACES AND HAMPDEN POND

a) A23/097 Flower Displays 2024

To consider the quotes for flower displays in 2024.

It was **RESOLVED** to:

- Accept the quote for flower displays for Summer and Winter 2024.
- Accept the quote for the Built in Planters with Integrated Seating 2024.

8. OTHER MATTERS

a) A23/098 2024 Events

To consider the recommendations from the Events and Engagement working group for 2024 events and engagement.

It was NOTED that the date of the Summer Event listed in the paper as the 20th July 2024 will be set to change so it doesn't clash with the July LPM, the Events and Engagement Working Group will discuss this at their next meeting.

It was **RESOLVED** to:

- Delegate the organisation of 2024 events and engagement in line with this paper to the Estates and Events Manager, in partnership with the Events and Engagement Working Group.
- Authorise the expenditure up to the budgets listed in this paper.
- Authorise the office to proceed in implementing these events and make the appropriate bookings.
- Enter Buckinghamshire Best Kept Village Competition.

b) A23/099 Streetlight Shield

To consider the quote for a shield to be fitted on streetlight number 255.

It was **RESOLVED** to accept the quote for the streetlight shield and award the work to the contractor.

c) A23/100 Rainwater Harvesting Project

To note the completion of the water harvesting project and consider approving moving money from the Climate Action EMR to the Ground Works budget line to cover the contributory costs involved with this project.

The completion of the project was NOTED by the Amenities Committee.

It was **RESOLVED** to:

- Transfer £482.02 from the Climate Action EMR (364) to the Grounds Works I&E budget 4410

9. ITEMS FOR NEXT AGENDA

A23/101 It was noted to email any items for the next agenda to the Estates and Events Manager.

10. DATE OF NEXT MEETING

A23/102 The meeting on Tue 19th March 2024 at 7.30pm was noted.

11. CLOSURE OF MEETING

A23/103 As all business was transacted the meeting was closed at 8.06pm

Signed by *S Worth*

Chair of the Amenities Committee

Date: 19th March 2024