

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting

19th September 2023 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Worth (Chair), Julie Williams (ex-officio), Jennifer Ballantine, Mark Standen, Diane Washington & Leigh Porter

Absent: Cllr Julie Lloyd-Evans & Sam Walker

Clerk & Minutes: Phoebe Sharps

Members of Public: 4

1. APPOINTMENT TO THE COMMITTEE

A23/037 It was **RESOLVED** unanimously to appoint Cllr Porter to the committee.

2. APOLOGIES FOR ABSENCE

A23/038 Apologies were received and **ACCEPTED** from Cllr Gallagher.

3. DECLARATIONS OF INTEREST

A23/039 Cllr Stephen Worth declared an interest in Item 9f Wendover Shed as he is a member, it was **RESOLVED** that Cllr Worth would not discuss the item and not vote.

4. MINUTES OF PREVIOUS MEETINGS

A23/040 The minutes of the meeting of 18th July 2023 were **RESOLVED** as a true record and were signed by the Chair.

5. PUBLIC PARTICIPATION

A23/041 None

6. CLERKS REPORT AND CORRESPONDENCE

A23/042 The report was **NOTED**.

It was **NOTED** that since the report was written there had been recent damage to play equipment in Hampden Meadow, the office has received a quote of £1,266.96 incl VAT for the work, other quotes are being gathered for repair.

The office would try to calculate a total price for vandalism caused in the 12 months and investigate insurance claim options.

It was **NOTED** that since the report was produced the Crowdfunder link for the Skatepark project had gone live and will have rewards added future weeks. It was further **NOTED** that The Clerk and Cllr Williams met with the head of John Colet School and that the Skatepark was welcomed as a focal point for young people.

7. FINANCE

A23/043 The payments to consider totalling £3631.29 were **RESOLVED** and signed

8. OPEN SPACES AND HAMPDEN POND

a) **A23/044** To consider the quotes for tree maintenance and approve the required tree works.
It was **RESOLVED** to accept the quote 1 and award work to the contractor.

b) **A23/045** To consider the quotes for hedge maintenance and approve the required works
It was **RESOLVED** to accept the quote and award work to the contractor. It was **NOTED** that the office has been asked by the Council to speak with the contractor and consider the inside of the Old Skatepark/London Road hedge, regarding the Wendover Wildbelt.

c) CLAW tree planting proposal

A23/046 i) To consider the Working Party's recommendations from the tree planting proposal.
It was **RESOLVED** to bring this item to Full Council in October, with pictures of the proposed planting areas.

A23/047 ii) To authorise the Open Spaces Working Group to investigate and propose a 5-year Open Spaces and Parks Strategy to be approved at a future date.
It was **RESOLVED** to authorise the Open Spaces Working Group to investigate and propose a 5-year Open Spaces and Parks Strategy to be approved at a future date.

9. OTHER MATTERS

a) **A23/048** To consider the hire request for Hampden Meadow.
It was **RESOLVED** to:

- Approve the charge of £95.00.
- Approve the hire request.

b) Christmas Lights EMR

A23/049 i) Updating clock tower light panels
It was **RESOLVED** to accept the quote totalling £2,400 (ex VAT) and award the work to the contractor.

A23/050 ii) Updating High Street Festoons
It was **RESOLVED** to accept the quote totalling £4,158.00 (ex VAT) and award the work to the contractor.

c) Christmas Light Switch On event

A23/051 i) To consider approving the payment for one casual event staff member to support at the Christmas Light Switch On
It was **RESOLVED** to approve the payment of £100 for one casual event staff member for the Christmas Light Switch On event. It was further **RESOLVED** that in this particular instance that a relation of the Estates and Events Manager can be employed as the casual event staff member.

A23/052 ii) To consider purchase for a Christmas Grotto

It was **RESOLVED** to:

- Approve the purchase of Grotto 2 to come from the EMR.
- Authorise expenditure of up to £200 for gazebo weights.

d) A23/053 Streetlight column replacement - To consider the quote for a replacing a streetlight column after damage and approve the required works.

It was **RESOLVED** to accept the quote and award work to the contractor. It was **NOTED** that when damage to streetlights occur the office will go out and ask residents if they have any information.

e) A23/054 Remembrance Parade - To consider a request from the Royal British Legion to act as event organiser for the Sunday Remembrance Parade.

It was **RESOLVED** to become event organiser for the Wendover Remembrance Day Parade and Service and work with the Royal British Legion to deliver the event.

f) Wendover Shed

A23/055 i) To consider the request for an extra shed at the site.

It was **RESOLVED** to agree to the request for the extra shed on site.

A23/056 ii) To consider what due diligence Wendover Parish Council require with the ongoing development of the site.

It was **RESOLVED** to agree that the Amenities Committee ask Wendover Shed to present written confirmation that their site meets planning regulations from a planning officer at Buckinghamshire Council within the next 2 months. It was further **RESOLVED** that if Wendover Shed cannot get a response from a Buckinghamshire Council planning officer in 2 months that they can instead prove that they have sought confirmation.

A23/057 iii) To consider the footprint of Wendover Shed on the site

It was **RESOLVED** to agree that the current footprint remains unchanged for the Wendover Shed site for at least 12 months, until they are confident with what they are going to operate and run from the site.

**g) A23/058 Wendover Skatepark
To consider approval of the application to apply for planning permission for the new skatepark**

It was **RESOLVED** to approve making a planning application for the skatepark. It was **NOTED** that the Council asked the office to ask the Community Board Fund about getting the funding upfront

10. ITEMS FOR THE NEXT AGENDA

A23/059 None presented at this time

11. DATE OF NEXT MEETING

A23/060 The next scheduled meeting of the Amenities Committee is 17th October 2023.

12. CLOSURE OF MEETING

A23/061 As all business was transacted the meeting was closed at 8.51pm

Signed by *S Worth*

The Chair of the Amenities Committee

Date: 17th October 2023