

# WENDOVER PARISH COUNCIL

## Minutes of the Parish Council Meeting

5<sup>th</sup> August 2025 at 7:40pm

Wendover Community Library, High St, Wendover HP22 6DU

**Present:** Councillors Atwell, Ballantine, Coupland, Gallagher, Mackinlay, O'Donnell, Porter, Thornton, Tipper, Walsh, Washington and Worth.

**In attendance:** Cllr Strachan

**Clerk:** Andy Smith

**Members of Public:** 8

### 1. APOLOGIES FOR ABSENCE

**PC25/144** Cllr Standen sent his apologies which were **ACCEPTED** by the Committee. Buckinghamshire Councillor Field sent his apologies

### 2. DECLARATIONS OF INTEREST

**PC25/145** Cllrs Thornton and Porter declared an interest in Hale Lane being residents along the relevant stretch. They will not vote on the proposal

### 3. MINUTES

**PC25/146** The minutes of the Parish Council of 1<sup>st</sup> July 2025 were **RESOLVED** as a true record to be signed by the Chair of the meeting.

### 4. CHAIR'S ANNOUNCEMENTS

**PC25/147** A request has been made to have a hedge along the front of Ashbrook Park by the roadside. This has previously been rejected by Council, but will be looked into and taken to Amenities.

### 5. PUBLIC PARTICIPATION

**PC25/148** A member of the public raised the issue of public money being used to support YardFest and wanted to understand why the Council had agreed to support a for profit organisation.

**PC25/149** A member of the public supported the question on YardFest and the issue of supporting commercial enterprises. They stated that there needed to be clear procedures to undertake this sort of expenditure.

**PC25/150** A member of the public brought up the issue of the burst water main on Manor Waste, Councillors should consider informing Wendover of what they do in the case of emergencies.

**PC25/151** A member of the public asked if the Council could have an armed forces day in the armed forces week.

**PC25/152** A member of the public asked how the new engagement strategy announced in Aug 24 was progressing.

**PC25/153** A member of the public explained it may be prudent to include a maintenance provision in the next budget for the new skate park.

**PC25/154** A member of public brought up the issue of the CCTV camera that was planned in the high street and that this could be the thin end of the wedge for civil liberties issues.

**PC25/155** The chair responded to the questions on YardFest. He outlined the nature of the discussions that led to support of the event referenced by the member of the public. There will be a

meeting with the Craftyard to review the event and the community impact of the money spent. It was clear that this was about trying to establish an annual event valued by the community and not support commercial profit. When the meeting has been held there will be a full paper to Parish Council.

## **6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS**

**PC25/156** The local plan for Buckinghamshire is making progress and is on schedule. There has had to be additional calls for sites, a review of the greenbelt and planning for a significant increase in housing supply. The public consultation will be this autumn. In Wendover the Chilterns National Landscape and green belt will prevent a lot of development, but areas local to Wendover will have lots of building, putting pressure on the local Wendover infrastructure.

**PC25/157** Cllr Strachan was thanked for support of Parish Council initiatives

## **7. CLERKS REPORT AND CORRESPONDANCE**

**PC25/158** The Clerks report was noted.

## **8. FINANCE AND PAYMENTS**

### **a) Payments to consider.**

**PC25/159** The payments to consider, totalling £27,991.76 were considered and questions answered. The payments were **RESOLVED** and signed.

### **b) Latest financial reports**

**PC25/160** The financial reports were noted.

### **c) Flagstone statement**

**PC25/161** The statement was noted.

## **9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES**

### **a) HS2 Mitigation Action Group**

**PC25/162** The report was noted. A verbal update on a more recent meeting discussing Bacombe Lane was noted. There were issues about street lighting on the local roads that the Parish Council will need to help resolve.

### **b) Other organisations**

**PC25/163** **Lionel Abel Smith Trust** – the report was noted

**PC25/164** **Community Library Trustees Meeting** – they are considering works to improve the seating area at the front of the library – looking at autumn for the works

## **10. REPORTS FROM STANDING COMMITTEES**

### **a) AMENITIES COMMITTEE**

**PC25/165** The draft minutes of the meeting on 15<sup>th</sup> July 2025 were NOTED.

### **b) PLANNING**

**PC25/166** The draft minutes of the meeting on 15<sup>th</sup> July 2025 were NOTED.

## 11. REPORTS FROM WORKING GROUPS

### a) Transport Working Group

- PC25/167** i) The group met on the 30<sup>th</sup> July and the group has expanded to include community speedwatch and liaison with Halton over speeding on the B4009. The RAF also attended. It was noted that this multi stakeholder approach was positive for the community. The group are looking into moving our speed awareness LED signs and rotating around the village. The issues with batteries were noted. Parking was discussed and a log will be kept of any incidents as a result of changes at the GP surgery and parking on Aylesbury Rd
- PC25/168** ii) **zebra crossing and bollards** – It was noted that this proposal had the support of Buckinghamshire Councillor Strachan. It was further noted that Buckinghamshire Council are going to repaint existing road markings
- PC25/169** It was **RESOLVED** to lobby Buckinghamshire Council for a zebra crossing
- PC25/170** It was **RESOLVED** to authorise the Transport Working Group to Lobby Bucks Council to install bollards and a keep clear zone as set out in the paper.
- PC25/171** iii) **works on Hale Ln** – It was **RESOLVED** to authorise the Transport Working Group to lobby Buckinghamshire Council to halt current works on Hale Lane and to undertake further consultations with residents.
- PC25/172** Cllr Tipper and the Transport Working Group were thanked for leading this work

### b) Open Spaces Working Group

- PC25/173** It was noted that the Skatepark seems to be very well used.

### c) Sustainability and Biodiversity Group

- PC25/174** There was a call to discuss the EV charging scheme. There are going to be additional opportunities for the charge cable channels in the pavements and residents have until September to sign up. There are going to be 5 lamppost charge points installed in Aug/Sep and an additional 5 charge points installed in Oct.
- PC25/175** The Community Climate Action day was discussed in a zoom call building up to the event. It was noted that there will be a lot of support for grants to fund large scale projects. The councillors will consider who in the community we could invite to support these projects.
- PC25/176** ii) **Consultation on street lights** – It was noted that the questions offer similar options. There is a lot of care in how the questions are put to the community. Cllr Thornton volunteered to help on the wording of the questions. It was noted that the consultation will have links to evidence.
- PC25/177** It was **RESOLVED** to progress the consultation within the budget set out and report back to Council

### d) Strategic Planning Steering Group

- PC25/178** The ideas discussed at the July meeting were distilled with some of the proposals considered as business as usual and 10 proposals for larger projects requiring more scrutiny. It was also noted that as the Parish Council does not depreciate assets that the framework should also include moving money to EMR's to replace key items of equipment as part of our business as usual.
- PC25/179** ii) **Strategic Themes** -it was noted that there was nothing in the plan about making Wendover look its best, and that possibly we should bring together the work we do already as one larger project. It was noted that the framework was designed to be regularly updated. It was **RESOLVED** to accept the proposal and place the consultation on the website

### e) Community Emergency Response Group

- PC25/180** No progress to report.

## 12. OTHER ITEMS

### a) Policy Renewals

- i. Co-option policy
- ii. Health and safety policy
- iii. Communication and Engagement Policy
- iv. Role of working groups

**PC25/181** It was **RESOLVED** to renew all of the policies listed above with no amendments required.

### b) Devolved Services for Halton

**PC25/182** There was concern that we should be looking after Wendover as a priority and any contract should not detract from that. It was also noted that a more detailed review of costs was needed as the Parish Council would need to be certain that we are covering costs.

**PC25/183** It was **RESOLVED** to undertake further investigations into our inputs and capacity before proceeding. A proposal will need to be brought back to Council

### c) Local Markets

**PC25/184** It was noted that this was a proposal from a market trader, made to Council. It was noted that it was felt by Council that this would be a positive for Wendover.

**PC25/185** It was **RESOLVED** to accept the proposal and authorise the office to proceed with a trial of the Sunday market at the agreed charges

### d) Office phone and broadband contract

**PC25/186** It was **RESOLVED** to authorise the office to enter a new contract if it presents a cost saving to the Council.

### e) Skatepark event

**PC25/187** It was **RESOLVED** to note the event and authorise the office to continue publicising.

## 13. DATES OF FUTURE MEETINGS

**PC25/188** It was noted next Parish Council meeting 7.40pm on Tuesday 2<sup>nd</sup> September 2025 at Wendover Community Library. All agenda items and papers to be with the clerk by Tue 26<sup>th</sup> Aug.

## 14. CLOSURE OF MEETING

**PC25/189** As all business was transacted the meeting was closed at 8:52pm

Signed by  
Chair to the Parish Council

Date:

PAYMENTS TO CONSIDER		Aug	Parish Council 5-8-2025
PC5-8-2025			
BACS			
Date	To	Amount	Payment for
06/08/2025	WindowFlowers Limited	£3,189.60	Hanging Baskets & Planters
06/08/2025	Sparkx Ltd	£672.00	S/L 74,154
06/08/2025	Sharp fencing	£873.44	Fence repair Hampden Pond
06/08/2025	Wendover Computers Limited	£180.00	4 Samsung Tablets
06/08/2025	Numbers Ltd	£72.00	Payroll services
06/08/2025	Numbers Ltd	£72.00	Payroll services
06/08/2025	Farol	£325.00	Chainsaw
29/08/2025	Salaries	£9,967.75	August Salaries
29/08/2025	HMRC	£3,667.87	August Tax and NI
06/08/2025	Val Mayland	£75.00	Clock Tower cleaning (Jul)
06/08/2025	Wendover Community News	£900.00	View from the clock tower
06/08/2025	Marley Design	£455.00	Web and Communications
TOTAL BACS AMOUNT		£20,449.66	
CARD			
Date	To	Amount	Payment for
31/07/2025	Sweeneys Wendover	£15.00	Office Supplies - Coffee
06/08/2025	Buckinghamshire Council	£26.08	Meeting Room
15/07/2025	The Print Lab	£931.20	Staff Uniform
21/07/2025	Drax	£1,689.82	Streetlight electricity Jun 2025
14/07/2025	Wendover post office	£3.69	Office Supplies
21/07/2025	Amazon	£14.50	Numbered Index dividers
21/07/2025	Amazon	£35.99	Stihl Mowing Line
21/07/2025	Amazon	£54.60	Stihl Lubricant
21/07/2025	Amazon	£17.96	Black Refuse Sacks
21/07/2025	Amazon	£7.99	Plastic Wallets
21/07/2025	Amazon	£142.35	Flower Garlands
26/08/2025	Adobe	£19.97	Acrobat pro plan
11/08/2025	Lebara Mobile	£5.00	Office mobile plan
03/07/2025	Wendover Computers Limited	£30.00	Keyboard and mouse replacement
03/07/2025	Wendover Computers Limited	£54.00	Samsung tablet case
05/08/2025	Land Registry	£14.00	Search of HS2 lands by Bacombe In
22/07/2025	Sam Turner & Sons	£40.16	Strimmer mowing line
29/07/2025	Revolutionrace	£158.00	PPE for grounds staff
TOTAL CARD AMOUNT		£3,260.31	
DD/SO			
Date	To	Amount	Payment for
06/08/2025	Buckinghamshire Council	£2,286.00	May 2025 Electoral Recharge
20/07/2025	Microsoft	£86.05	Office Subscriptions
07/07/2025	Radius UK Fuels	£4.80	Fleet Control & Insights
14/07/2025	Radius UK Fuels	£100.08	Fuel Card
04/08/2025	Radius UK Fuels	£52.63	Fuel Card
05/08/2025	Buckinghamshire Council	£90.00	Market Rates
01/08/2025	Sidleys	£135.00	Garage rental
14/07/2025	Radius Telematics	£14.40	Vehicle trackers
14/08/2025	Radius Telematics	£14.40	Vehicle trackers
14/08/2025	Wendover Canal Trust	£37.50	Wendover Canal Trust membership
15/08/2025	British Gas Lite	£20.84	Manor Waste Elec
15/08/2025	British Gas Lite	£42.66	Clock Tower Elec
15/08/2025	British Gas Lite	£3.88	Site Safe Elec
29/08/2025	Smart Pensions	£1,085.00	Pension Contributions - Aug
01/08/2025	Buckinghamshire Council	£102.25	Commercial Waste collection
07/08/2025	Smart Pensions	£26.40	Smart Pension Fee
17/08/2025	BT	£170.55	Phone and broadband
10/07/2025	Lloyds Bank plc	£9.35	Bank Charges
TOTAL DD & SO		£4,281.79	
TOTAL PAYMENTS		£27,991.76	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER			