

WENDOVER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING
held in St Anne's Hall, 5th November 2019 at 7.30pm

Present: Ballantine (JB), Walsh (TW), Worth (SW), Gregory (NG), Green (RG), Myers (AM), Bulpett (SB), Clayton (MC), Clare (KC) and Duggan (RD).

Chairman: Tom Walsh

Clerk: Keith Shelley

Minutes: Keith Shelley

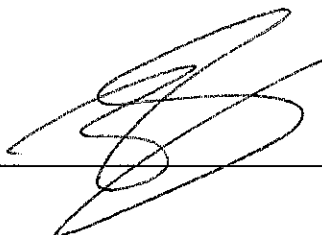
Public Attendance: 1

	Item of Business
1.	APOLOGIES FOR ABSENCE
	P19/143 None.
2.	DECLARATIONS OF INTEREST
	P19/144 None.
3.	CHAIRMAN'S ANNOUNCEMENTS
	To receive announcements and requests from the Chairman. P19/145 Cllr Walsh reminded Council about the Remembrance Day parade being held on Sunday 10 th November at 2.30pm. He will be attending to lay a wreath on behalf on the Council.
4.	MINUTES FROM THE LAST MEETING
	Consideration of approval of minutes of the meetings of 1 st October 2019. P19/146 The minutes of the meeting of 1 st October 2019 were AGREED as a true record and signed by the Chairman.
5.	CO-OPTION
	P19/147 An application for Co-option to the Council had been received from Mr Steve Campbell. Cllr Walsh invited Mr Campbell to present his justification to become a Councillor. The Council then considered Mr Campbell's application and it was RESOLVED to appoint him to the Council. The Clerk was delegated the task to organise the documentation formalities, tablet and subsequent training.
6.	PUBLIC PARTICIPATION
	P19/148 A resident from the U3A Science Group highlighted the background of Cecilia Helena Payne who resided in what was Hollywell Lodge in Wendover. Cecilia became an eminent astrologer for her work in identifying previously unknow elements. The Science Group have been active in collecting money towards a plaque recognising her birthplace and achievements to be mounted at Hollywell Lodge. The cost of the plaque is £490 and they have requested the Council provides a donation towards the project. It was RESOLVED to support the project by donating £240 from the Chairmans Allowance.
7.	REPORT FROM THAMES VALLEY POLICE
	P19/149 None, no representatives from TVP attended the meeting.
8.	REPORT FROM DISTRICT AND COUNTY COUNCILLORS
	P19/150 Cllr Newcombe confirmed that Community Access Points (CAP's) will be provided for public access to council services under the Unitary Council arrangements. Wendover Library has been identified as a CAP; Cllr Myers raised his concerns relating to the CAP and Parish Council relationships. Cllr Newcombe highlighted that harmonisation is required between the current District Councils and described the current disparities between planning within AVDC and HWDC. He emphasised the importance of responding to consultations to assist with the transition towards the Unitary Council. Cllr Newcombe confirmed legal advice was being sought in relation to HS2 and the Government delays associated with the coming election.
9.	CLERK'S REPORT
	P19/151 The Clerks report was circulated prior to the meeting and was NOTED.

	<p>It was RESOLVED to have the Chairman formally open the Witchell Car Park extension during week beginning 18th November 2019. The Clerk will organise a suitable date and invite the Bucks Herald to attend.</p> <p>The Clerk confirmed the trail of the display screen is postponed until the first week of January 2020. Cllr Clare raised concerns around the back up of taxis from the Chiltern Academy as a result of the amended drop off and pick up arrangements. It was AGREED the Clerk should investigate.</p> <p>It was RESOLVED to progress the SSAFA VE Day celebration on the 8th May 2020. The Clerk will liaise with Cllr Worth for organising the event.</p>
10.	REPORTS FROM OUTSIDE BODIES
	P19/152 Cllrs Myers confirmed he had handed his notes relating to a recent AVALC to the Clerk for review at the next PCM.
11.	CORRESPONDENCE
	P19/153 The Clerk reported on 6 items of correspondence which were circulated before the meeting. They were NOTED with no responses required.
12.	FINANCE
a.	To note the I&E report, EMR and Balance Sheet for September 2019. P19/154 The reports were NOTED .
b.	To consider the list of payments and sign cheques. P19/155 It was RESOLVED to accept the list of payments; the list and cheques were duly signed. BACS payments would be made the following day.
12.	PLANNING COMMITTEE
	To note draft minutes of the meeting of 1st and 15th October 2019. P19/156 The draft minutes were NOTED .
13.	AMENITIES COMMITTEE
	To note draft minutes of the meeting of 15th October 2019 P19/157 The draft minutes were NOTED .
14.	OTHER MATTERS
a	HS2
	<p>To receive an update and any recommendations for the working group. P19/158 Cllr Walsh circulated a report before the meeting, and it was NOTED.</p> <p>Cllr Walsh highlighted the letter from the National Trust to The Secretary of State referring to the ongoing preparatory works for HS2 prior to the outcome from the Oakervee report. It was RESOLVED to support the letter with the adjacent Parishes.</p> <p>Cllr Duggan confirmed that if the Rennie Grove trees were to be relocated it must be between now and the end of March. It was felt the soil in the proposed Walnut Tree Meadow site would be unsuitable; therefore, a suitable site needs to be identified.</p>
b	ANNUAL PARISH MEETING
	To agree the date and venue for the 2020 APM. P19/159 It was RESOLVED to hold the meeting on Thursday 30 th April at St Anne's Hall.
c	SKATE PARK
	To consider the three quotations obtained to remove the Skate Park. P19/160 The Clerk reported on three quotes to remove the Skate Park equipment from London Road. It was RESOLVED to accept Quote 1 and fund it from the reserve remaining in the Playground Improvements EMR.
d	HOGTROUGH ALLOTMENTS
	To consider the three quotations obtained to improve the entry into Hogtrough Allotments. P19/161 The Clerk reported on three quotes to improve the entry point at Hogtrough Allotments. It was RESOLVED to accept Quote 1 and fund it from the Witchell Car Park extension EMR , as the Witchell Car park grant application monies from Groundwork UK had been received.
e	SITE SAFE
	To consider the 3 quotes for the groundworks required prior to the extension install.

	P19/162 The Clerk reported on three quotes to complete the groundworks necessary prior to the site safe extension install. It was RESOLVED to accept Quote 1 and fund it from: £3k remaining in the Site Safe Extension EMR and a further £1,350 from 4410 (Maintenance Groundworks).
f	FENCE AND GATE REPAIRS
	To consider a quotation to repair the Witchell Stream fence and Hampden Pond gate. P19/163 It was RESOLVED to accept the quote and fund it from: 4405 Maintenance £1650 4497 Defib vire £750 4415 Maintenance Inspections vire £435. It was AGREED the Clerk will contact the Canals and Rivers Authority to inform them of the proposed repairs.
g	WHITE ENTRY GATES
	To consider replacing all four entry point gates and relocating the Tring Road gates as a LAF 50/50 funding project application. P19/164 It was RESOLVED to progress the project as an EMR for 2020/21. The Clerk will consider the LAF funding application at the next LAF Transport meeting.
h	POLICY REVIEW
	To review the Role of Working Groups Policy. P19/165 The Clerk explained the role of the Working Groups was being reviewed and subsequent revisions will be included. Cllr Clayton expressed the need to ensure communication between the Working Groups and Council must be maintained. For the time being it was AGREED not to make any changes to the current policy.
i	COMMUNITY ACTION PLAN
	To conduct the annual review of the Community Acton Plan. P19/166 The Clerk explained that amendments had been incorporated to account for the change in staffing. Cllr Myers identified further wording and punctuation errors which have been amended. It was RESOLVED to accept the changes recommended by the Clerk and Cllr Myers.
j	CLOCK TOWER WALL RESTORATION
	To receive an update on the Clocktower Wall restoration project. P19/167 The Clerk confirmed a meeting with Charles Mallard had taken place to consider the proposed work and how the project should be managed. Charles confirmed the work should include all the paving stonework around the wall and the drains to ensure they are clear. Following a discussion, it was RESOLVED to appoint Charles as the Project Manager for the project.
15.	DATES OF FUTURE MEETINGS
	P19/168 The next meeting will be held on 3 rd December 2019 at 19.30 in St Anne's Hall. P19/169 Cllr Green highlighted her concerns relating to recent tree works and the likely impact if these works continue. It was RESOLVED to include the concerns on the agenda for the next Amenities meeting.
16.	CONFIDENTIAL ITEMS
	P19/170 None
17.	CLOSURE OF MEETING
	P19/171 As all business was transacted the meeting was closed at 9.00 pm.

Signed: _____



Date: 3rd December 2019

AVALC – Aylesbury Vale Association of Local Councils
AVDC - Aylesbury Vale District Council
BBOWT - The Berks, Bucks & Oxon Wildlife Trust
BCC - Buckinghamshire County Council
BOAT – Byway Open to All Traffic
Cllr – Councillor
CoT – Chamber of Trade (Wendover WCoT)
C&RT – Canal and River Trust
EMR – Ear Marked Reserve
MVAS - Mobile Vehicle Activated Signage
HoC or HoL – House of Commons or House of Lords
HS2 – High Speed Rail II
I&E – Income and Expenditure
LAF - Local Area Forum
LAT – Transport for Bucks Local Area Technician
LDP - Local Development Plan
MUGA – Multi Use Games Area
MVAS – Mobile Vehicle Activated Signage
NP – Neighbourhood Plan
NPSG – Neighbourhood Plan Steering Group

PC - Parish Council
PMG – Princess Mary Gate development
POP – Partners on Petitioning
RoW – Right of Way
S106 - Section 106
SC – Select Committee
TfB – Transport for Bucks (BCC Highways)
TWS – The Wendover Society
VALP – Vale of Aylesbury Local Plan

HPC – Halton Parish Council
WHS2 – Wendover HS2 (action group)
TWS – The Wendover Society
WCTC – Wendover Chamber of Trade and
Commerce
WG – Working Group
WPC - Wendover Parish Council
WSA - Wendover Swimming Association