



WENDOVER PARISH COUNCIL

Address: The Clock Tower, High Street, Wendover,
Aylesbury, Buckinghamshire HP22 6DU
Tel: 01296 623056 Email: clerk@wendover-pc.gov.uk

AMENITIES COMMITTEE AGENDA

Tuesday 19th September 2023 at 7:30pm
St Anne's Hall, Aylesbury Road, Wendover, HP22 6JG

Committee Membership: Councillors Stephen Worth, Mark Standen, Jennifer Ballantine, Julie Williams (ex-officio), Diane Washington, Sam Walker, Julie Lloyd-Evans and Clive Gallagher (ex-officio)

To all Committee Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND. MEMBERS WISHING TO ATTEND MUST CONTACT THE CLERK PRIOR TO THE MEETING.

AGENDA

- 1) **APPOINT COMMITTEE MEMBER**
To appoint Cllr Leigh Porter as a member of the Amenities Committee.
- 2) **APOLOGIES FOR ABSENCE**
To consider any apologies for absence received.
- 3) **DECLARATIONS OF INTEREST**
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.
- 4) **MINUTES - page 3**
To confirm the minutes of the meeting of 18th July 2023.
- 5) **PUBLIC PARTICIPATION**
A maximum of 3 minutes per speaker will be allowed.
- 6) **UPDATE REPORT FROM THE CLERK - page 5**
To receive an update on correspondence and actions from the Clerk.
- 7) **FINANCE**
To consider the list of payments.
- 8) **OPEN SPACES AND HAMPDEN POND**
 - a) **Tree Maintenance - page 7**
To consider the quotes for tree maintenance and approve the required tree works.
 - b) **Hedge Maintenance - page 11**
To consider the quotes for hedge maintenance and approve the required works.
 - c) **Tree Planting Proposal - page 13**
 - i) To consider the Working Party's recommendations from the planting proposal.

ii) To authorise the Open Spaces Working Group to investigate and propose a 5-year Open Spaces and Parks Strategy to be approved at a future date.

9) OTHER MATTERS

1. [Open Space Hire Request for Hampden Meadow](#) - *page 17*
To consider the hire request for Hampden Meadow.

- b) [Christmas Lights EMR 2023](#) - *page 21*
To consider the quotes for maintenance work on the Parish Council Christmas Lights.

- c) [Christmas Light Switch On Event 2023](#) - *page 23*
 - i) To consider approving the payment for one casual event staff member to support at the Christmas Light Switch On.
 - ii) To consider approving the payment for a Christmas grotto gazebo for future Light Switch On Events.

- d) [Streetlight Column Replacement](#) - *page 26*
To consider the quote for a replacing a streetlight column after damage and approve the required works.

- e) [Remembrance Parade](#) - *page 27*
To consider a request from the Royal British Legion to act as event organiser for the Sunday Remembrance Parade.

- f) [Wendover Shed](#) - *page 29*
 - i) To consider the request for an extra shed at the site.
 - ii) To consider what due diligence Wendover Parish Council require with the ongoing development of the site.
 - iii) To consider the footprint of Wendover Shed on the site.

- g) [Wendover Skatepark](#) - *page 31*
To consider approval of the application to apply for planning permission for the new skatepark.

10) ITEMS FOR NEXT AGENDA

11) DATE OF NEXT MEETING

The next scheduled meeting of the Amenities Committee is 17th October 2023.

12) CLOSURE OF MEETING

Signed by *Andy Smith*

Clerk and Finance Officer

Date: 14th September 2023.

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting 18th July 2023 at 8:15pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Worth (Chair), Julie Williams, Clive Gallagher, Jennifer Ballantine, Mark Standen, Julie Lloyd-Evans, Diane Washington & Sam Walker

Absent: 0

Clerk & Minutes: Phoebe Sharps

Members of Public: 5

APPOINT COMMITTEE MEMBER

A23.022 Cllr Julie Lloyd-Evans was unanimously appointed as a committee member.

APOLOGIES FOR ABSENCE

A23.023 None

DECLARATIONS OF INTEREST

A23.024 None

MINUTES

A23.025 The minutes of the meeting of 20th June 2023 were **RESOLVED** as a true record and were signed by the Chair.

PUBLIC PARTICIPATION

A23.026 None

UPDATE REPORT FROM THE CLERK

A23.027 The report presented by the Clerk was NOTED. It was NOTED that the Clerk gave an update on the community payback trial project, this is taking place on Thursday 20th July 2023, and they are painting Hampden Shelter, there will be a maximum of 6 people with 1 supervisor. It was NOTED that there was an update from the Open Spaces Working Group on the skatepark project funding, the main funding is likely to come from the National Lottery Community Fund, but this means the project would need planning to apply for this funding. The working group will run a public consultation to get opinions on the project and design.

OPEN SPACES AND HAMPDEN POND

a) EMR for Playground Updates

To consider that the Council plan ahead and approve a 5-year plan for improvements to Hampden and Ashbrook playgrounds.

A23.028 – It was **RESOLVED** to get figures to take to finance committee to approve. It was NOTED to get quotes for sustainable playpark equipment.

b) HS2 and impact on local hydrology

To note that HS2 are about to cut through the local aquifer and consider a campaign to ensure local waterways are not affected.

A23.029 – It was **RESOLVED** to

- Fund qualified opinion from a hydro geologist up to £2000

- Develop an awareness campaign around the issue of the Waterways and the potential impact on Wendover's open spaces
- Report back to Amenities on any developments

c) Hampden Pond Throwing Line Signage

To consider authorising expenditure of up to £800 to add signage explaining that tampering with equipment is an offence.

A23.030 – It was **RESOLVED** to Approve expenditure of up to £800 to add signage to the Hampden Pond throwing lines.

OTHER MATTERS

a) Open Space Hire Request for Ashbrook Open Space

To consider the hire request for Ashbrook Open Space for the Phillip Green Fun Fair from the 7th August 2023 to the 14th August 2023.

A23.031 – It was **RESOLVED** to accept the hire request. It was **NOTED** to speak to the company about anti-social noise due to issues raised from previous years.

b) Christmas Lights 2023

To consider the quotes for the Parish Council Christmas Display 2023 and award the work to the selected contractor.

A23.032 – It was **RESOLVED** to accept quote 2 and send to Full Council for approval.

c) Christmas Light Switch On Event 2023

To consider approving the recommendations brought by the Christmas Event Working Group.

A23.033 – It was **RESOLVED** to

- Authorise the office to look for sponsorship opportunities for the Christmas Light Switch On Event 2023.
- Approve the family friendly policy for the event.

ITEMS FOR NEXT AGENDA

A23.034 None

DATE OF NEXT MEETING

A23.035 The next scheduled meeting of the Amenities Committee is 19th September 2023.

12. CLOSURE OF MEETING

A23.036 As all business was transacted the meeting was closed at 8.47pm.

Signed by
Chair to the Amenities Committee

Date: 19th September 2023



ITEM 6 – CLERKS REPORT

Wendover PROW –

The office received the reports for WENDOVER PROW WEST as of the 1st June 2023, this was shared with the Amenities Committee in an email on Thursday 14th September 2023.

Allotments Update –

As of the 6th September 2023, we have 2 full plots and 1 half plot vacant at the London Road allotments, there is an interested party in one of the full plots. There is no waiting list for London Road allotment so the office will do a social media post to advertise the vacant plots. There is also 1 vacant half plot at Hogtrough allotments, there are 3 people on the waiting list so this is being offered to them.

Witchell Information Sign –

The information map/sign at the entrance to Witchell Meadow from the car park has been updated, since it was noted that it still had the Skatepark information, 2 vinyl stickers were purchased for £20.00.



Buckinghamshire Council Devolved Services Survey –

In August, the office was sent an email from the Devolved Services Team at Bucks Council with a survey which asked what the Council currently thinks about the agreement, and for positives and negatives. The response to the survey stated that devolved services give the Council a sense of ownership on how our Parish looks which is important and the devolved services can achieve this. But we did highlight that the financial compensation package could be increased and that we would like to be able to request one off works that will resolve long standing inherited and long-standing issues we have. We also highlighted the grey areas in Princess Mary Gate that are frustrating for residents.

Hampden Pond Risk Assessment Query –

We were asked via webform if we had conducted a risk assessment on Hampden Pond and signage that was required, the Clerk responded to this email and has no further reply.



Parking for events on Ashbrook Recreation Ground –

An email came to the office from a resident who reported issues that residents who live close to Ashbrook Recreation Ground experienced when the fair was on it August. These issues are the result of inconsiderate and illegal parking by suspected visitors of the fair.

Throwing Lines Hampden Pond –

At the July Amenities Committee, it was agreed to get signage made to hopefully prevent the damage and theft of the throwing lines at Hampden Pond. Since this one of the throwing lines has gone missing, therefore we now have one throwing line and one life ring currently at the pond. The Estates and Events Manager has been reaching out to local councils to ask what provisions they have at their ponds/lakes and what signage they use. More research will be done by the office with the hope to bring options and ideas to the next Amenities Committee.

Hampden Pond Restoration Project –

In the last two weeks the restoration work on has started at Hampden Pond, the repairs on a section of the bank and reduction of the water lilies have been completed. The tree work should be completed in the next 2-3 weeks, dependant on Bucks Council as it's a conversation area, we will then be getting an updated risk assessment and management plan for the pond.



Christmas Celebration Event/Light Switch On Update –

The organisation is underway, staging is confirmed, and we have mentioned the volume issues from last year, the company have expressed that it could have also been user error, but they are adding more speakers and raising them higher. Bucks Radio are booked in to host/comperre the event on the day with the Bucks Bear, with this package they also advertise the event and any sponsors on the show 2 weeks prior, this costs £595, we have also paid for there to be a extra prize for the winner of the window competition this year, they will get the cup and will also win a 3 month advertising campaign on Bucks Radio, this means that there will have to be an official entry into the competition, this costs £195 both of these are coming out of the 4132 Christmas Celebration Event budget line. Stalls applications for gifts and food vendors are open, and the sponsorship package is being advertised.



ITEM 8A – Tree Maintenance

BROUGHT BY

Office

SUMMARY

To consider the quotes for tree maintenance and approve the required tree works.

PARISH COUNCIL BACKGROUND

The Tree Safety Report was completed in June 2023, please see the trees that have been highlighted for work due to this report below:

Category keys:

Age

Middle aged [MA] Between one third and two thirds of its estimated lifespan.

Mature [M] Over two thirds of its estimated life span.

Zone

High H Close to main public areas, roads, car parks, buildings, any other heavily used areas

Medium M Regularly but not intensively used areas, such as the quieter parts of the grounds.

Cat.

Moderate 2 Mitigate the problem as soon as the work schedule allows.

Tree no.	Species	Age	Condition	Comments and recommendations	Zone	Cat.
7	Ash	M	fair	Large three trunked tree ivy was cut, fork appears sound. There is some dead bark on the long branch on the N side, which looks like sun scald following the hot summer in 2018. The branch is also carrying much of the weight at the end and its exposure has been increased by the other tree removals nearby, but there is new growth closer in to the trunk. <ul style="list-style-type: none"> Shorten the long low branch back to the denser growth 3 - 4m out from the trunk. 	M	2
26	Horse chestnut	M	fair	Twin trunked from about 5m, but the fork is sound looking. Has an old lightning strike, a large old wound in the upper crown above the lane and a superficial wound at the base. Part of the top and some branch ends over the play area have been reduced and regrowth is vigorous. Ivy has been cut. <ul style="list-style-type: none"> Recut growth from former reduction, inspect cavity. 	M	2



27	Horse chestnut	M	fair / poor	Twig growth sparse and later into leaf then the other horse chestnuts. Not reduced, but a large limb on the west side was removed some years ago, leaving a large cut, which has signs of decay. Callus round the edges has been gnawed by squirrels suggesting that there is a cavity behind it.	M	2
				<ul style="list-style-type: none"> Climb and inspect old pruning cuts. 		
33a	Sycamore	MA	poor	Multiple trunked tree leaning over the road and has very severe squirrel damage.	H	2
				<ul style="list-style-type: none"> Fell. 		
48	Beech	MA	fair	Has some narrow forks in the trunk. There is a weak, over extended and distorted branch growing through the crown on the far side from the weeping willow. It would cause problems if left to develop.	M	2
				<ul style="list-style-type: none"> Remove weak extended branch. 		
57	Sycamore	MA	fair	Multiple trunked from ground level. There is a large dead branch hanging in the crown and some crossing and rubbing branches. Ivy is growing back.	M	2
				<ul style="list-style-type: none"> Take down large dead branch and dead wood and rubbing branches. 		
				<ul style="list-style-type: none"> Fell. 		

The office also asked for quotes to remove limbs from tree's overhanging phone & power cables for the entire length of Chapel Lane & Heron Path, allowing a 1.5 metre clearance. This is usually done every 3 years dependant on growth, if a limb falls and damages the cables the Council will be liable.

DETAILS

See the quotes below: **Tree no. 7 is included in the quotes for clearing the overhanging limbs.**

Chapel Lane & Heron Path Limb clearance – power cables

Quote 1

Clear limbs from tree's overhanging phone & power cables entire length of Chapel Lane & Heron Path, allowing a 1.5 metre clearance.

£1,800.00 inc VAT

Quote 2

G1	Mixed Trees	Reduce back selected branches to provide 1.5 metres clearance from phone and electric cable	£2,500.00
P1	Planning	Your trees are protected by CA, if you would like SBTS to apply for planning we would make an admin charge.	£75.00

Total Value: £2,575.00
 Vat(20%): £515.00
 Total Inc Vat: £3,090.00

Remaining trees highlighted in the Tree Safety Report

Quote 1

Tree No. 07 as per survey - Ash, shorten long low limb overhanging cables by 2.5 metres

£240.00 inc VAT



Tree No. 26 - Horse Chestnut, overall crown reduction back to previous pruning cuts
£840.00 inc VAT

Tree No. 27 - Horse Chestnut, climb & inspect tree
£240.00 inc VAT

Tree No. 33a - multi stem Sycamore tree, remove tree.
£1,200.00 inc VAT

Tree No. 48 - Beech, remove low limb overhanging pond.
£120.00 inc VAT

Tree No. 57 - Sycamore, remove dead wood & rubbing limbs from crown of tree
£360.00 inc VAT

Total - £3,000 inc VAT

Quote 2

T26	Common Horse Chestnut	South side of tree overhanging play ground, cut back to previous reduction points . W3w. Took.mows.loud	£480.00
T27	Common Horse Chestnut	Inspect pruning cuts with probe and sound hammer. W3w. Clots.stall.former	£120.00
T33 a	Sycamore	Fell to ground level and remove all arisings. W3w. Loudly.pave.purchaser	£480.00
T48	Beech	Remove two badly damaged crossing limbs on the west side of the tree @ 6 metres and @ 7 metres from ground level. W3w. Pheasants.query.tiny	£280.00
T57	Sycamore	Remove major deadwood throughout whole crown area (Deadwood > 25mm in diameter) remove large failed limb hung up. W3w. Surfer.squashes.kicks	£180.00
P1	Planning	Your trees are protected by CA, if you would like SBTS to apply for planning we would make an admin charge.	£75.00

Total Value:	£1,615.00
Vat(20%):	£323.00
Total Inc Vat:	£1,938.00

Total Job Cost – Contractor (Quote 1) - £4,800 inc VAT
(£1,800.00 inc VAT & £3,000 inc VAT)

Total Job Cost – Contractor (Quote 2) - £5,028 inc VAT
(£1,938 inc VAT & £3,090 inc VAT)

FINANCIAL CONSIDERATIONS

- 4417 Tree Works, this budget line is over budget, but Clerk suggests that the works come out of this budget line to get an indication on how much tree and hedge works cost for future budgeting.

LEGAL AND OTHER IMPLICATIONS

- If a limb from a Council tree falls and damages the phone/power cables the Council will be liable.
- Potential Health and Safety implications if the work is not completed.



PROPOSAL

To resolve to:

- Accept the quote and award work to the contractor.



ITEM 8B – Hedge Maintenance

BROUGHT BY

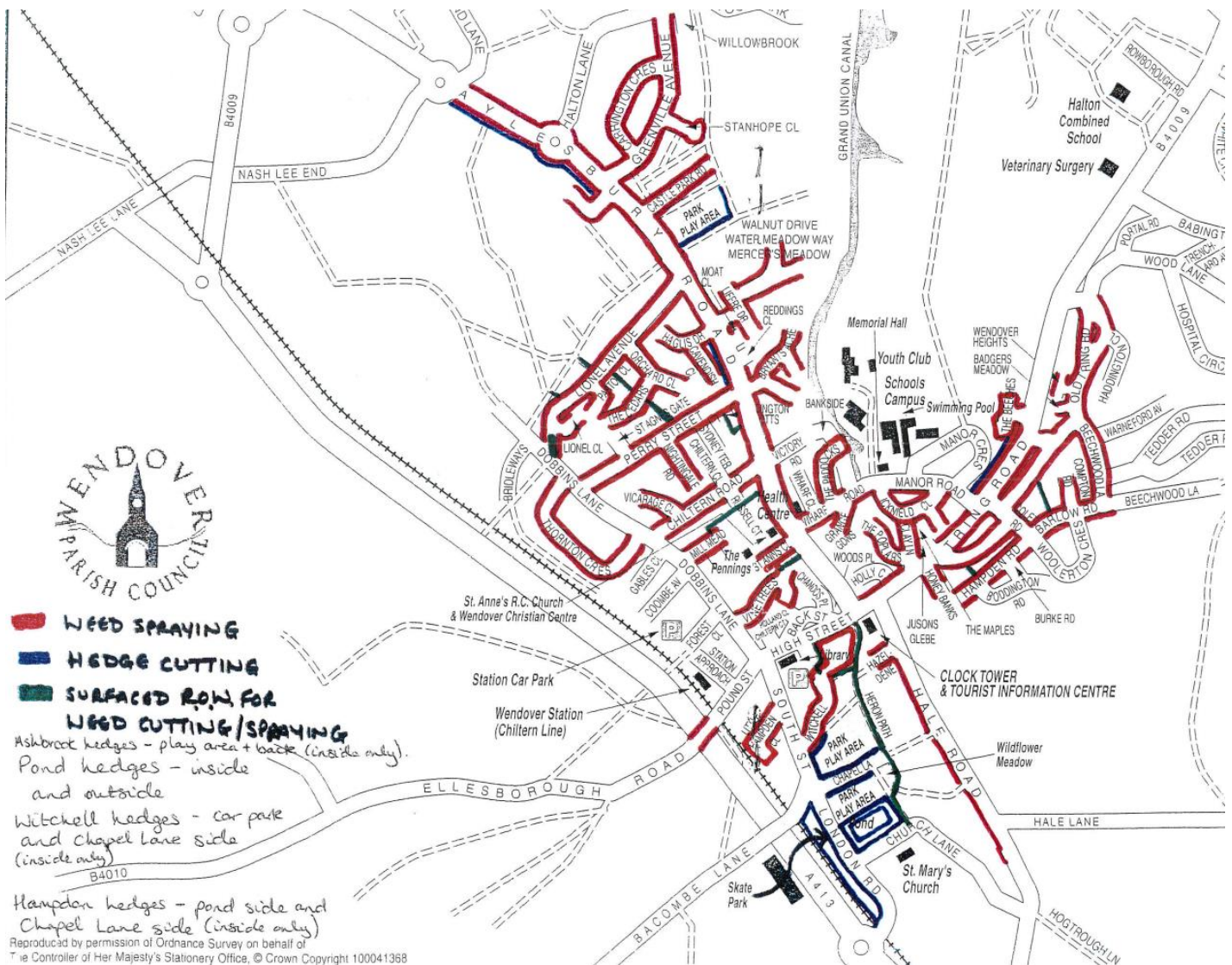
Office

SUMMARY

To consider the quotes for hedge maintenance and approve the required works.

PARISH COUNCIL BACKGROUND

Under Devolved Services the Council are responsible for maintaining hedges on Tring Road, Aylesbury Road and London Road, this maintenance is an annual job, see the map below:



The Estates and Grounds Team got confirmation from our Local Area Technician at Bucks Council that the hedge from the white gates on London Road up to the bypass roundabout is the responsibility of Highways not the Parish Council.



DETAILS

Please see the below quote for the work, the Council have used this contractor previously and when looking for alternative quotes the prices have been considerably higher:

Quote (Aylesbury Road) –

Cutting hedge on Aylesbury Road near the white gates, blowing rubbish off the road **£430.00**

Quote (Tring Road) –

Cutting hedge on Tring Road as agreed, blowing rubbish off the road **£430.00**

Quote (London Road/Old Skatepark) –

Cutting skate park hedge, inside and out, blowing rubbish off the road **£430.00**

Total cost for all 3 hedges - £1,290.00

FINANCIAL CONSIDERATIONS

- 4417 Tree Works, this budget line is over budget, but Clerk suggests that the works come out of this budget line to get an indication on how much tree and hedge works cost for future budgeting.

LEGAL AND OTHER IMPLICATIONS

- This is devolved from Buckinghamshire Council and is in our contract of works.

PROPOSAL

To resolve to:

- Accept the quote and award work to the contractor.



ITEM 8C – Tree Planting Proposal

BROUGHT BY

Office/CLAW

SUMMARY

- i) To consider the Working Party's recommendations from the planting proposal.
- ii) To authorise the Open Spaces Working Group to investigate and propose a 5-year Open Spaces and Parks Strategy to be approved at a future date.

PARISH COUNCIL BACKGROUND

Amenities Committee meeting 20th September 2022:

9e) Climate Action Wendover Tree and Hedge Planning

(ii) To consider a request from Climate Action Wendover to plant hedging along the roadside railings at Ashbrook Open Space.

A22.051 It was NOTED that there is a safety and security issue around the line of sight from the main road that a hedge would create. It was unanimously **RESOLVED** not to install the hedge.

Amenities Committee meeting 20th June 2023:

9f) Local Area Tree Fund

To note that CLAW has applied for funding for a tree planting project with support from the office and to consider supporting CLAW should they be successful in their bid.

A23.017 – It was NOTED that a walk with amenities committee members and CLAW would be advantageous to look at planting locations in Open Spaces. It was NOTED to send the tree report to CLAW to look at potential planting locations based on the report.

It was **RESOLVED** to support the bid with CLAW by:

- Identify locations for planting.
- Support the purchase of any equipment needed which will be used in the project.
- Purchase equipment that will remain the property of the Parish Council but will be required by the project.

DETAILS

On Thursday 10th August 2023, 2 members of CLAW were joined by a working party of Councillors Williams, Worth, Walker, Porter and Wales, and the Estates Manager for a “walkabout” to view most of the areas detailed below.

The working party met again on the 13th September 2023 to review the “walkabout” and gain the input of the Estates and Grounds Team. Their recommendations to Council are shown by each of the proposals.

It was also recommended at that discussion that the council should create a 5-year Open Spaces and Parks Strategy that will highlight future projects, the timeline for these projects to be completed and the funding and requirements for all our parks and open spaces, this should be led by the Open Spaces Working Group and will be guided by the Estates and Grounds Team and CLAW.



The “walkabout” led to the following proposal by CLAW

CLAW Proposal –

General information points:

- Mature trees will eventually die. Depending on species, lifespan may be from 30 years to >300 years, as long as conditions remain favourable, and disease is avoided.
- From a “whip” to a sapling is around 5 years, from a sapling to a mature tree can be many decades.
- If we don’t replace maturing trees, then there will be even fewer than today. A warming climate and potential risk to ground water (HS2 project) increases the likelihood of loss.
- Hedges are a good pollution trap and provide a haven for biodiversity.
- We want to plant trees that will provide an amenity value in the future (including shade), in a typical English parkland style, NOT a dense woodland.
- We want to see a net increase in the number of growing trees, this will reduce atmospheric carbon dioxide over the decades in which they grow.
- Planting will be a variety of native species, reducing the disease risk of low diversity.
- Watering – don’t water hedges, simply replace failures year on year. Saplings to be watered for 3 years – the cost of contractor hours to support this has been included in the LATF application.

CLAW REQUEST

1. Ashbrook Recreation (wasn’t visited)
 - a. Hedge – we recognise the conflicting needs of enabling the park to be “visible” from Aylesbury Road, but that a hedge on the front fence line would provide a pollution and noise reducing barrier. (Recommended in WPC’s environmental audit.)
 - b. Saplings (also referred to in the LATF scheme as “feathers”) – suggesting approximately 12 saplings be planted to the rear of the park, avoiding conflict with the new skate park installation.

WORKING PARTY RECOMMENDATION

The hedge at Ashbrook Park has been rejected on multiple occasions and the party saw no reason to change this decision. We recommend that CLAW be informed that this decision will not be revisited. The party propose the planting of 12 saplings to the rear of the park.

CLAW REQUEST

2. Clock Tower – Witchell
 - a. Hedge – approx 150m on the right and 50m on the left. This would require approx 800 whips. (Consider protection from dogs?) Species should be shallow rooting to avoid risk to paths and fencing. Also, non-thorny varieties are appropriate along a well-used walking route. Hedge pruning is unlikely to be required for at least 5 years, then height and spread onto the path would need to be controlled.

WORKING PARTY RECOMMENDATION

The party would recommend rejecting this proposal for a hedge for the following reasons:

- Potential boundary challenges
- Potential damage to underground services
- Future maintenance, with the Estates and Grounds Team having a busy working schedule especially fulfilling the Devolved Services agreement.
- Potential watering challenges, the Estates and Grounds Team would not be able to get the bowser in position to water the hedge.
- Potential damage to the footpath and private property caused by the roots.

The party would recommend that the Estates and Grounds Team investigate the idea of planting bulbs.



CLAW REQUEST

3. Witchell park

- a. Saplings – suggesting approximately 8 saplings around the picnic area perimeter.
- b. And approximately 6 saplings along the southern hedge of the cricket ground, in line with the mature trees that are already growing there.

WORKING PARTY RECOMMENDATION

The party propose the planting of 8 saplings around the picnic area perimeter and 6 saplings along the southern hedge of the cricket ground.

CLAW REQUEST

4. Hampden Meadow

- a. Saplings – suggesting approximately 32 saplings, complete an “avenue” along both sides of the path.
- b. Add to the partial line of mature trees along the pond side of the meadow.
- c. “Parkland” planting at the western end (adjacent to London Rd).
- d. Hedge – pond side hedge needs grass removal and mulch. CLAW follow-up.

WORKING PARTY RECOMMENDATION

Advice from the Estates and Grounds Team was sought and as a result the party propose the planting of up to 32 saplings for the avenue along the path, and to adding a maximum of 6 trees to the partial line of trees along the pond fence. The party also propose the planting of a “parkland” adjacent to London Road.

CLAW REQUEST

5. Heron Path

- a. Between two sets of bollards, along the pond fence, approx 65m of hedge requiring just over 500 whips. (May also need protection from dogs?)

WORKING PARTY RECOMMENDATION

The party recommend rejecting this proposal at this time and revisiting after further investigation.

CLAW REQUEST

6. Wild verge

- a. Propose the “inner” verge between Chapel Lane and Church Lane be designated as a wild verge. This requires an application by WPC to the highway’s authority (Bucks Council) to agree this designation.

WORKING PARTY RECOMMENDATION

The party recommend rejecting this proposal at this time and revisiting as part of the proposed 5-year Open Spaces and Parks strategy.

CLAW REQUEST

7. Wildbelt

- a. Saplings – recommending approx 12 additional fruit trees, plus replace any failures.
- b. Need to develop an info board for this area. CLAW follow-up.

WORKING PARTY RECOMMENDATION

The party propose the planting of 12 fruit trees in the Wendover Wildbelt.



Additional working party recommendations

All proposals should be subject to the following conditions:

1. All saplings and whips need to be maintained to a high level by CLAW, this includes them being dug in, to a suitable depth, feed and mulched.
2. Tree species and planting locations need to be confirmed by the Estates and Events Manager and the Estates and Grounds Team before planting can take place.
3. All existing failed whips need to be removed and disposed of by CLAW and future planting needs to be monitored on the same basis by CLAW.
4. CLAW should explore and use environmentally friendly guards for whips and saplings where possible and should reduce the use of single use plastic guards.

The working party recommend creating and running a campaign alongside CLAW, “Green Up Wendover” (working title), where residents would be given free hedge whips with the aim to double the length of the proposed the hedges in Ashbrook and Heron Path (Clock Tower end) which totals approximately 350m. It would be a community campaign to encourage residents to plant hedge whips in their gardens, collectively reaching 700m.

FINANCIAL CONSIDERATIONS

- CLAW will be responsible for the planting and maintenance of the early life of the trees, therefore there should be minimal budgetary impact.

LEGAL AND OTHER IMPLICATIONS

- N/A

PROPOSAL

To resolve to:

- Approve the working party recommendations.
- Authorise the Open Spaces Working Group to investigate and propose a 5-year Open Spaces and Parks Strategy to be approved at a future date.



ITEM 9A – Open Space Hire Request for Hampden Meadow

BROUGHT BY

Office

SUMMARY

To consider the hire request for Hampden Meadow.

PARISH COUNCIL BACKGROUND

N/A

DETAILS

The Chiltern Ridge 50k is an annual trail running event see more here - [Chiltern Ridge Ultra 50K - Runaway Adventures](#) They charge entry at £66 (UKA affiliated)/ £68 (Unaffiliated).

Redacted Form –

OPEN SPACES BOOKING FORM

*Please post or email this form using the above details.
We will let you know if charges apply to your event before confirming your booking.*

Event Type	Charge
Daily Event	£16 for 2hrs plus an additional £16 for subsequent 2hr periods or part thereof.
Multi Day	Set up and removal £50 per 24hr period. Active £95 per 24hr period.
Charitable / Fitness Classes	No charge

Title ...**Mr**..... First name ...**Chris**.... Surname ...**Bradley**.....

Name of organisation.....**Runaway Adventures Limited**

Address:

Postcode

Daytime Telephone Number

Alternative Daytime Telephone Number (eg mobile)

Email address



Please provide a brief description of your activity

We organise an annual trail running event called the Chiltern Ridge 50K. The event has been operating for 5 years. Since moving to Wendover in 2023 we have decided that it would be fitting to have the finish of this run within Wendover itself.

The start point of the run is in Bledlow, runners following The Ridgeway to Ivinghoe Beacon and then run back to Wendover via various footpaths. We would like to use the Hampton Meadow as a finish area for the run. This would be on **Saturday 27th April 2024.**

Our aim is to grow this event to have around 300 runners and think having the event in a public space I Wendover would be great for the village. We would encourage family and friends to join to watch runners finish.

We would hire toilets for the field and have our own temporary structures for shelter.

Name of space to be hired

Hampden Meadow

Requested dates/times of hire

Date:	Time:
...26 th April 2024.....	1400-1900 (set-up)
...27 th April 2024.....	0800-1800

Signed Date07/08/2023.....

INDEMNITY FORM



Organisation / Club: ...Runaway Adventures Limited

As the duly authorised representative of the above, I agree that:

1. Wendover Parish Council will not be liable for the death or injury of any person attending the site/facility for the subject of hiring, or for the losses, expenses or other costs incurred by the hirer except where such death, injury or loss is due solely to the negligence of the Council or anyone authorised on its behalf.

2. Wendover Parish Council will not in any circumstances accept responsibility or liability in respect of any damage to or loss of any goods, articles or property of any kind brought to or left at the site / facility either by the hirer or by any other person, unless this is due to the negligence of Wendover Parish Council.

3. The hirer is not to cause any damage to be done to the site / facility and – except to the extent that the Council may be indemnified by insurance – the hirer is to make good and pay for such damage caused by any act or neglect of the hirer; or anyone the hirer is responsible for; or of anyone permitted by the hirer to enter the site / facility.

4. The hirer shall be responsible for any losses, expenses or other costs mentioned in the above clauses and shall maintain a policy of Public Liability Insurance in the minimum sum of £5m in respect of any one incident to cover such liability.

5. The hirer will, on request by the Council, immediately produce to the Council a certified copy of its insurance policy taken out for the purposes of this Indemnity and satisfactory evidence that the premium has been paid and is up to date.

Agreed & Signed by Hirer:

Name:	
Address:	
Contact Number:	
Signed:	Date: 07/08/2023

For Office Use Only:

Insurance seen:		Policy Number:	
Indemnity Limit:	£:	Renewal Date:	
Name & Address of insurance company:			

The office has received a copy of their public liability insurance.

The event organiser has provided the below, this was sent to the Amenities Committee via email on Thursday 14th September 2023:

- Event Plan Document
- Site Plan
- Risk Assessment



FINANCIAL CONSIDERATIONS

- The Open Spaces Booking Form had not been updated on the website with the new hire charges since 2022/23, an operational day would be charged at £100.00 in 2023/24, this has now been updated. However, this means that the Council should consider honouring the lower price of £95.00 on the form the event organiser completed.

LEGAL AND OTHER IMPLICATIONS

- Risk assessments and PL insurances have been provided.

PROPOSAL

To resolve to:

- Approve the charge of £95.00.
- Approve the hire request.



ITEM 9B – Christmas Lights EMR 2023

BROUGHT BY

Christmas Event Working Group

SUMMARY

To consider the quotes for maintenance work on the Parish Council Christmas Lights.

PARISH COUNCIL BACKGROUND

The condition of the Christmas Lights owned by the Parish Council was raised after the 2022 lighting scheme was installed. After a discussion with the contractor this is due to age and the bulbs being replaced in sections, it was also noted by the Christmas Event Working Group that the festoons are a warm white and the Clock Tower frame are a bright white.

DETAILS

It was discussed whether the Parish Council could add anything new to the current lighting scheme but due to the budget this is not viable this year, therefore the working group recommends spending the EMR on updating and conserving the current lights owned.

Therefore, the contractor who will be implementing the lighting scheme this year and who stores the lights for the Parish Council asked their warehouse team to plug in the festoons and counted the bulbs that are fully dead and ones that look like they are on their last legs. The results of this can be found below:

- 83 bulbs that are fully faulty, lens smashed or missing.
- 673 bulbs that are classed as dim or on its last legs.
- 218 bulbs that are warm white in colour but have a different casing to the rest. Most the bulbs have an opaque lens, but these ones have a clear glass lens. This may be a hangover from past years. They work but just look slightly different to the rest.

The office would recommend replacing the 83 fully faulty bulbs and the 673 dim bulbs, the other bulbs are in sections and are not noticeable or a priority at this time. 756 bulbs in total that are highlighted to be replaced.

The quote from this years approved contractor for these updates are as follows:

Updating Clock Tower panels to brand new warm white – £2,400 (ex VAT).

That covers 700 metres of string and 8 days of labour.

Replacing the 756 faulty bulbs on the festoons with new warm white bulbs – £4,158.00 (ex VAT)

Total - £6,558.00 (ex VAT)

FINANCIAL CONSIDERATIONS

- Christmas Lights EMR of £10,000.



LEGAL AND OTHER IMPLICATIONS

- N/A

PROPOSAL

To resolve to:

- Accept the quote and award work to the contractor.



ITEM 9C – Christmas Light Switch On Event 2023

BROUGHT BY

Office & Christmas Event Working Group

SUMMARY

- i) To consider approving the payment for one casual event staff member to support at the Christmas Light Switch On.
- ii) To consider approving the payment for a Christmas grotto gazebo for future Light Switch On Events.

PARISH COUNCIL BACKGROUND

In previous years the Christmas Light Switch On has been held on a weekday, this year it has been RESOLVED by the Amenities Committee to change the event to Saturday the 2nd December 2023. This new date is inline with Small Business Saturday and is also due to feedback about the high traffic on the High Street, as the event previously ran alongside rush hour.

DETAILS

i) To consider approving the payment for one casual event staff member to support at the Christmas Light Switch On.

The new event, being on a weekend, would require the Estates and Grounds Team doing additional overtime beyond their current terms and conditions. As such an offer was made to them, by the Clerk, which consisted of the usual time and a half Saturday Rate plus any additional hours worked as TOIL. The Estates and Grounds Team each individually declined that offer and so neither will be working that event. It was made clear that in the weeks before and after the event they would need to support the team in the preparations and any clear up.

With an Estates and Events Manager and the Clerk supporting them the event is largely covered. Many of the stalls and contractors are self-sufficient. However, setting up the fencing, electrics for the stalls, the grotto and then packing down and clearing up will need some additional help.

We would offer £100 for 8 hours work to be invoiced by the individual.

As this is the first time, we have run the event in this way we would like to work with someone that we have worked with before. In this instance it would be favourable to employ the brother of the Estates and Events Manager. This could be viewed as a conflict of interest, in reality it saves time and money on an open recruitment process and any pre-event induction that would be needed by another candidate in order to build a working relationship. It is envisaged that in the future we could explore options of offering the event as a work experience and volunteering opportunity for students at Aylesbury College.

ii) To consider approving the payment for a Christmas grotto gazebo for future Light Switch On Events.

Previously at this event the grotto has been a wooden shed that is owned by one of the members of staff and is their personal property that is stored by the Council. This is time consuming to build and transport, usually it goes on the back of the trailer, this then provides challenges this year when the Estates and Grounds Team are not working the event. Therefore, for future uses at the event the office would suggest that the Council buy a printed grotto gazebo, extra gazebo weights will also need to be purchased. The gazebo means that set



up will be quick, the gazebo will be bigger than the shed so will be more comfortable for Santa and the visitors. The grotto can be stored in The Clock Tower when it is not being used.
See the pictures of the gazebos and prices below:

Grotto 1 –



Santa's Grotto (Package 1) £859.00 (inc. VAT), includes:

- 3m x 3m Frame
- Custom printed canopy and 4x fully printed single sided walls (plain white on reverse)

Santa's Grotto (Package 2) £1259.00(inc. VAT), includes:

- 3m x 3m Frame
- Custom printed canopy and 4x fully printed double sided walls

Each are supplied with a FREE storage bag and FREE anchoring tie down kit for soft standing ground.

Grotto 2 –



3m x 3m Christmas Santa's Grotto Outdoor Series - £588.00 inc. VAT

- Printed front wall with door
- Printed side walls x 2
- Printed inside back wall

Please note: all gazebos come with:
1 x roof, 4 x sides (1 is zip door), wheel carry bag, pop up frame
they come with this as regardless of which option you choose

Gazebo weights -

The office would ask that the Council authorise expenditure of up to £200 for gazebo weights, depending on advice on which type to get, cast iron, resin concrete, sand etc, price would depend on the material they are made of.



The office would recommend the purchased of Grotto 2 as it has one printed inside wall as standard and at no extra cost.

FINANCIAL CONSIDERATIONS

- The gazebo cost and expenditure for weights will come out of 4110 Entertainment & Events.

LEGAL AND OTHER IMPLICATIONS

- For health and safety purchases the gazebo will need weights.

PROPOSAL

To resolve to:

- Approve the payment of £100 for one casual event staff member for the Christmas Light Switch On event.
- Approve the purchase of Grotto 2.
- Authorise expenditure of up to £200 for gazebo weights.



ITEM 9D – Streetlight Column Replacement

BROUGHT BY

Office

SUMMARY

To consider the quote for a replacing a streetlight column after damage and approve the required works.

PARISH COUNCIL BACKGROUND

N/A

DETAILS

Streetlight 9 down Grenville Avenue was reported as not working to the office. After the contractors inspected the streetlight, they said that the column had been hit, it was loose in the ground and in danger of falling and unsafe, so they had no choice but to cut it down. They have kept the lantern to reuse on a new column.

This was first reported in January this year, the office is unsure why this has taken so long to get to the Amenities Committee, and we are not sure why.

See the below quote for the supply and fit of a new column and the UKPN transfer –

Description	Quantity	Unit Price	VAT	Amount GBP
Column 9 o/s 51/53				
Supply fit and replace necked column, reuse retained working lantern	1.00	1,450.00	20%	1,450.00
UKPN Supply transfer	1.00	1,450.00	20%	1,450.00
			Subtotal	2,900.00
			Total VAT 20%	580.00
			TOTAL GBP	3,480.00

FINANCIAL CONSIDERATIONS

- 4315, New Columns budget line.

LEGAL AND OTHER IMPLICATIONS

- The Council could be liable is the lighting is not sufficient and causes an accident.

PROPOSAL

To resolve to:

- Accept the quote and award work to the contractor.



ITEM 9e – REMEMBRANCE DAY PARADE

BROUGHT BY

Office/Royal British Legion

SUMMARY

To consider acting as organising party to support the Royal British Legion to deliver the 2023 Remembrance Day Parade

PARISH COUNCIL BACKGROUND

N/A

DETAILS

We have been approached by the Royal British Legion (RBL) to take over as event organiser for the Remembrance Day Parade and service on the Manor Waste. In the past this event has been organised by the British Legion and include a parade on the High Street followed by a service on the Manor Waste. The Chair of Council has always been in attendance and lays a wreath on behalf of Wendover Parish Council.

The RBL have been informed that they no longer cover the insurance for the event and so we have been asked to take over as event organiser. We would act as the lead on ensuring the event happens and follows guidelines with the local RBL undertaking the co-ordination and organisation to ensure the event happens.

A quick analysis of what happens in other parishes seems to show that this arrangement is what normally happens around the Remembrance Sunday events.

Road Closures

As a part of the event there is a parade on the High Street that requires a road closure. They have the appropriate road signage in storage ready for the event and the personnel to staff it.

The remembrance parades are under a blanket order for all parishes. Wendover has times of the closure between 14:15-14:45 and the it covers these roads below:

- High Street, commencing at its junction with Aylesbury Road and continuing to its junction with Pound Street/South Street.
- South Street, commencing at its junction with High Street and continuing to its junction with London Road.

We have sought advice and there is no application required and Bucks Council will just require the RBL to have the signage put out as previously done. Further the closure is planned for a maximum of 20 minutes and just covers the high street with access clear to from South Street to Dobbins Lane, with cars able to use Chiltern Rd or Perry St to bypass the closure.

Our recent traffic speed analysis on South St also shows that at this time on a Sunday the number of cars is much lower than normal and it avoids most of the traffic to and from the local Church services so will be much lower impact than the Freedom Parade.



Council Insurance

Whilst we are covered for our current events the office has requested guidance as to if we are covered to add this into our events programme.

FINANCIAL CONSIDERATIONS

- We would have to devote some office time to the organisation and co-ordination of the event, but minimal budgetary impact.

LEGAL AND OTHER IMPLICATIONS

- We do have the legal power to take this on and many other Parish Councils run Remembrance Day events.

PROPOSAL

To resolve to:

- Become event organiser for the Wendover Remembrance Day Parade and Service and work with the Royal British Legion to deliver the event.



ITEM 9F – Wendover Shed

BROUGHT BY

Office & Wendover Shed

SUMMARY

- i) To consider the request for an extra shed at the site.
- ii) To consider what due diligence Wendover Parish Council require with the ongoing development of the site.
- iii) To consider the footprint of Wendover Shed on the site.

PARISH COUNCIL BACKGROUND

At the January 2023 Amenities Committee meeting it was RESOLVED to agree to contract for use with Wendover Shed and the tenancy was signed, this tenancy originally stated:

The Council shall let to the tenant to hold as tenant from year to year a space to site a container on the land known as the Parish Piece, located at Hogtrough Lane, Wendover, HP22 6NJ (hereafter known as “the grounds”). This shall include the footprint of the container and a one metre surrounding border, as indicated in the appendix (hereafter known as “the premises”).

At the March 2023 Amenities Committee meeting the office brought a proposal for an extension on the site from Wendover Shed it was RESOLVED to agree to the proposed extension, see the summary of this proposal below:

Summary of proposal –

Our request is for permission to utilise a wider area around The Hog. We would like to create the outdoor space reaching out 3-4 metres in front of the unit, plus use a 3 metres area to the left of The Hog for our “garden shed”. We would also like to establish the toilet facility between The Hog and The Stables. Our initial request for use of The Stables is for storage, with permission to secure the door of the building.

DETAILS

i) To consider the request for an extra shed at the site

Wendover Shed have been gifted a brown 10ft x 10ft shed they are asking that the Council consider giving them permission to put this shed where the blue portaloos is currently. They would then reposition the portaloos behind the shed. See picture of the site below.





ii) To consider what due diligence Wendover Parish Council require with the ongoing development of the site.

The development of the site has been relatively speedy. It is still arguably temporary structures and the Shed have had verbal confirmation from a Buckinghamshire Councillor that it doesn't require planning permission. The site looks very different than the start when it was just a container. The height of the outdoor covered space at the front is 3m which would trigger planning in many cases. The expansion is a welcome sign of the level of support for the Shed but if we were to have a planning breach on our land then this would be difficult to explain to residents.

The office would recommend that the Amenities Committee ask Wendover Shed as the tenant for written confirmation that the site, buildings & structures meet planning regulations, this written confirmation should come from a planning officer from Buckinghamshire Council within the next 2 months.

iii) To consider the footprint of Wendover Shed on the site.

As previously mentioned, the Shed has successfully developed quickly. It is positive to note that they are in receipt of donations way beyond their expectations, the downside being that they are not in a position to use all of the donations at the moment. There is a concern that as the project develops, they may not be using some of the new sheds and spaces that they are acquiring. We would recommend building in some "breathing space" so that any future expansion will be part of a considered change, based on the activity levels at that time. The office would recommend that the Amenities Committee confirm that after today's decision (Whether the new shed is agreed or not): The current footprint remains unchanged for the Wendover Shed site until Wendover Shed have been operating from the site for at least 12 months from the current date (i.e. 19 September 2024). This will mean that they are confident with what they are going to operate and run from the site and prevent unnecessary sprawl.

FINANCIAL CONSIDERATIONS

- N/A

LEGAL AND OTHER IMPLICATIONS

- If we are in breach of planning regulations this could pose difficulties for the Council.

PROPOSAL

To resolve to:

- Agree to the request for the extra shed on site.
- Agree that the Amenities Committee ask Wendover Shed to present written confirmation that their site meets planning regulations from a planning officer at Buckinghamshire Council within the next 2 months.
- Agree that the current footprint remains unchanged for the Wendover Shed site for at least 12 months, until they are confident with what they are going to operate and run from the site.



ITEM 9g– WENDOVER SKATEPARK

BROUGHT BY

Office/Open Spaces

SUMMARY

To consider approval of the application to apply for planning permission for the new skatepark.

PARISH COUNCIL BACKGROUND

The skatepark was originally approved in Oct 2021 where it was agreed to locate it at Ashbrook Recreation Ground

PC21.182 It was **RESOLVED** that the replacement skatepark should be sited in Ashbrook recreation ground

After a public open tender process the contract was awarded to CANVAS in March 2023.

Since then, there have been updates to Amenities and Full Council on funding issues

DETAILS

The following design and details are proposed. Please note that the name of the park will be changed from Castle Park to Ashbrook Recreation Ground, which is the official address.

Whilst this seems quite an early stage to apply for planning as not all funding has been secured, we find ourselves in a chicken/egg situation in which some funding cannot be secured unless we have planning permission. Therefore, we intend to apply now.

Applying for planning now also combines the necessary public consultation as a part of the planning application process. We will be scheduling a stall on the weekly market and will be in touch with the library to see if we can leave presentation boards there. There may be other potential engagement opportunities after meeting with the Colet School.

The designs can be amended if required through the planning process and getting planning permission is not the final commitment to the design which can all be adapted, however it will allow us to progress more funding routes.

The final approval will go to full council when it is ready.



SKATEPARKS & PUBLIC SPACES

Design and access statement.

CASTLE PARK SKATEPARK PROJECT



Sep 2023
569-DAS-01



FOR WENDOVER PARISH COUNCIL



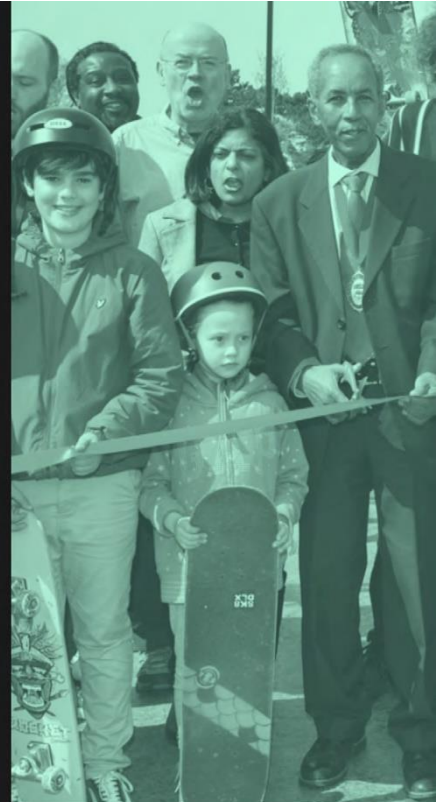
ARTISTIC ENGINEERING





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CANVAS

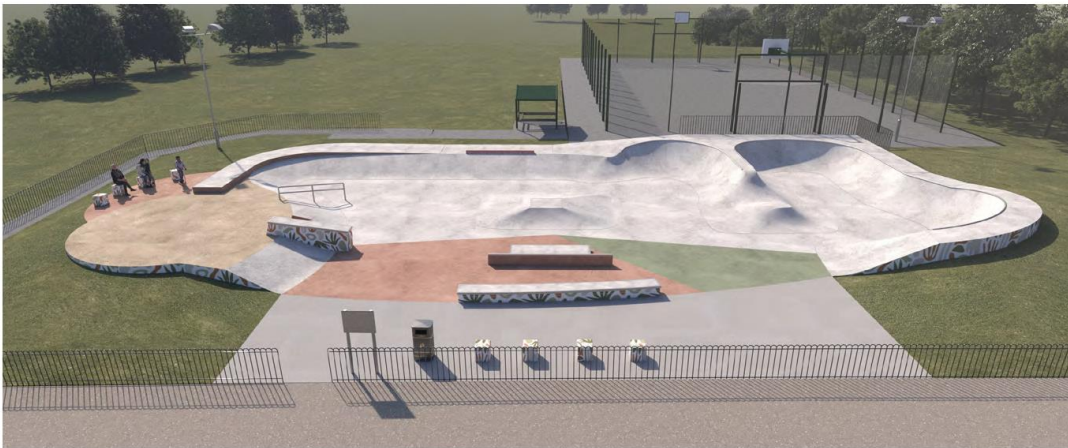
DESIGN



APPRAISAL OF THE CONTEXT AND FORMING A DESIGN FOR PROPOSED USE

Consultation has found that the young people in the area have no dedicated facility of a suitable nature to allow them to use their skateboards, wheelchairs, scooters, skates or BMX bikes safely and appropriately. The proposed modern skatepark will provide:

- A safe environment for skateboards, BMX, Wheelchairs, Scooters and skates;
- A positive, inclusive activity for young people, reducing their likelihood in engaging in negative behaviour
- Opportunity for progression within the varied associated activities;
- A picturesque design and construction, sympathetic to the surrounding landscape. Not hidden from view, but softly integrated;
- An area that offers interest for passive users - being appealing to view for spectators and passers-by
- Incorporating an aesthetic that associates the new space to the parish of Wendover, aiding its identity



How local context has influenced the design

Consultation took place with the local community to discover what type of facility they would like and what would constitute a high, ongoing success. Consultation took place both with end users and other interested parties from the local community.

A professional Skatepark Consultation, Design and Construction company - CANVAS Spaces Limited, with a proven track record, was appointed to create a concept design to initiate discussions with varied interest parties which would then form a design to develop. A design development period then took place with varied members of the local community and user group. Design workshops included varied users and were recorded. The design development stage saw opportunities to comment and influence the design, both in person and electronically, via an online accessible hub. In order to reach a varied audience, the following avenues were sought for consultation and recording:

- Online 3d model of the proposal made available, with the ability for comments to be made by interested parties.
- Design workshops within the local community with end-users of varying requirements



The surrounding landscape and features of the immediate area, including what existing activities are available to the local community, were analysed and recorded to ensure that the proposal would offer an additional benefit to the local area. The locality of the adjacent features, including the Multi-use Games Area (MUGA) playground items, were considered when designing the facility. Access, viewpoints and local topography all influenced the design.

The preferred type of use within the skatepark was researched and used within the design development to form the design. Styles of preferred use were found to be mixed (ramps and 'street') and have informed the design. An overarching element for the requirement was found to be the inclusion of low-level items throughout the space, space-planned in such a manner that will assure inclusivity - specifically to add an inviting element to the nervous or inexperienced user.

A formed user group was present throughout the consultation and design development stage and were intrinsic in signing the design off.

Desktop studies of the proposed site and historic use were carried out. Further on-site surveys were carried out, including a topographical survey.

Using the data from the above consultation and surveys has formed the design in terms of its features, layout, access and location. Using a Skatepark design and construction company to develop the design with the local community, in conjunction with collected data has assured the design.

Guidance and Standards applied to the project

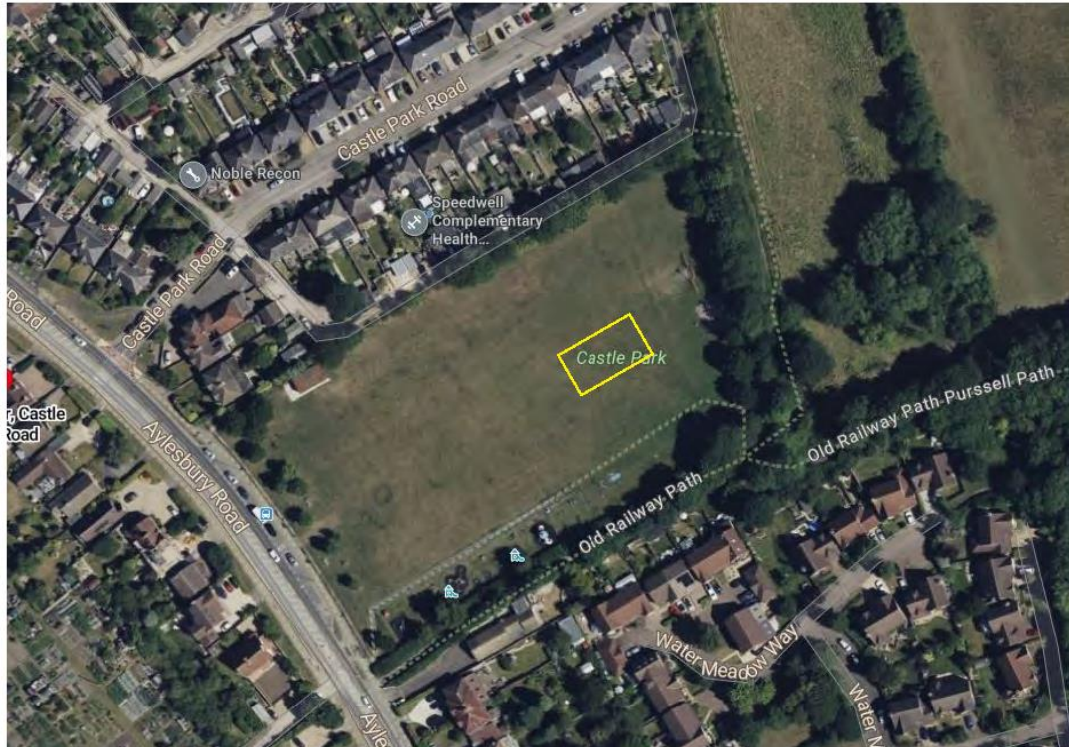
The design has been developed to comply with BS EN 14974:2019 Skateparks - safety requirements and test methods

OUTLINE DESCRIPTION OF THE DEVELOPMENT WHICH PERMISSION IS SOUGHT

One stand-alone concrete skatepark is proposed within a single hard-standing. The area of skatepark and car park interface area is approximately **255m²** and has been designed to accommodate **4no.** users moving simultaneously throughout the skatepark. However, the scheme has also been designed to accommodate many more users present within the space - with a 'taking turns' approach.

The application also seeks permission to provide associated external landscaping including a new footpath to connect the existing footpath to the skatepark.

LAYOUT



- To the North of the plot is an existing car park : West Avenue Car Park.
- To the East of the proposed plot are residential properties and a line of mature trees. A small MUGA lies between.
- To the South of the proposed plot is a playground 'zip-line' with raised platforms at each end.
- To the West of the proposed plot is a main road: Aylesbury Road. Main access to the plot is from this location.
- The nearest residential property is approximately **56m** away from the proposed development.

The Skatepark has been designed to integrate into the proposed plot, giving clear views from several locations around its perimeter. The skatepark has been designed not to create hidden areas but to give uninterrupted views across the entire skatepark. This has been achieved through careful space planning of forms and their proximity to each other and the carefully considered locations of any raised platforms in relation to surrounding levels.

The Skatepark has been designed to be low-level, particularly where access points are. These low-level access points have been designed to access the skatepark within slower areas of use within the layout for safety.

The layout has been considered to mitigate anti-social behaviour by creating an open-plan layout with no hidden areas. The layout has been designed to be low-level and viewable from all sides, from within the skatepark plot and from outside. This layout promotes safe use for the user by being able to review their surrounds whilst in use and promotes clear views from adjacent areas and any monitoring services.



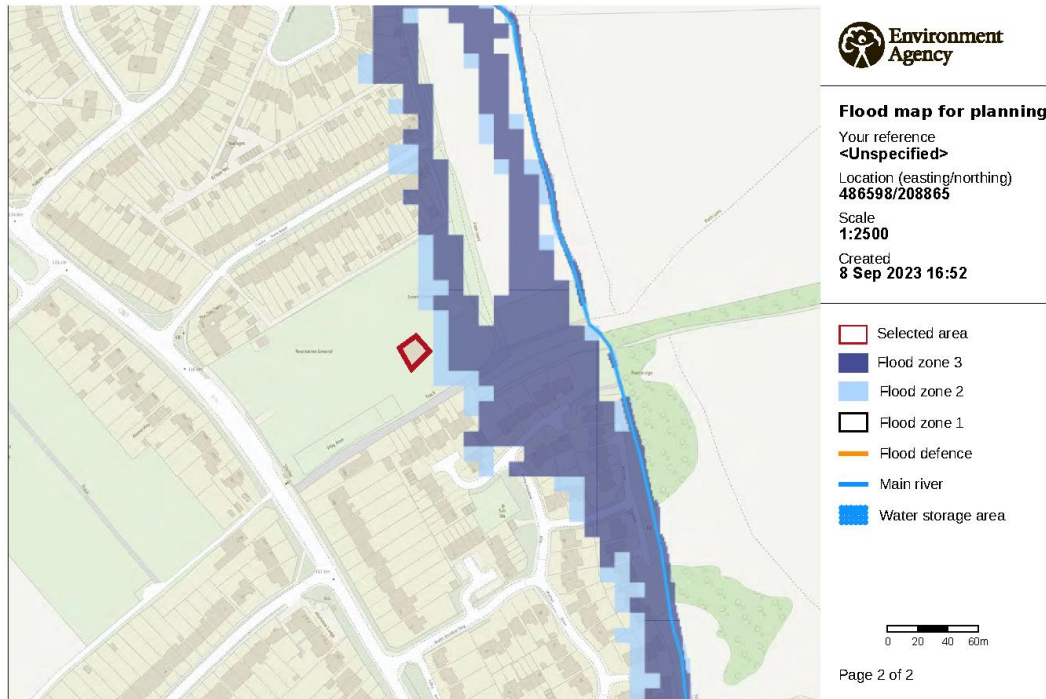
SCALE

- The concrete skatepark footprint is approximately **255m²**
- The longest part of the concrete skatepark is **29m**
- The widest part of the concrete skatepark and interface area is **15m**
- The maximum height of the skatepark elements is **1.3m** above existing ground, with the majority of the forms being less than **1.3m**

The design principle for the scale of the skatepark is to be low-level due to being ‘street-skating/park skating’ orientated, with a mixture of ramps which form the higher elements to allow the user to gain speed and maintain momentum.



FLOOD RISK & DRAINAGE



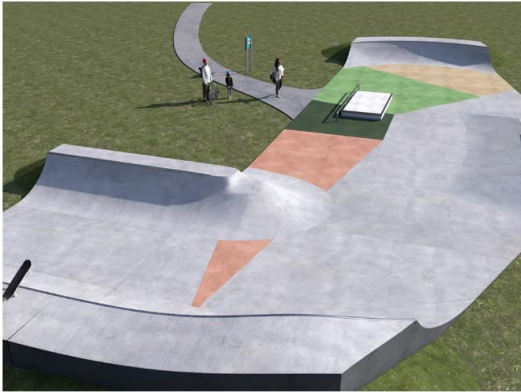
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The above map, provided by the Environment Agency on 08.09.2023, shows the proposed location to be within **flood zone 1** - an area with a low probability of flooding and therefore a flood risk assessment is not required. The proposed skatepark has been designed not to store any water, by ensuring there are no closed bowls within the scheme. The layout has been designed to allow water to flow through the skatepark and exit without obstruction.

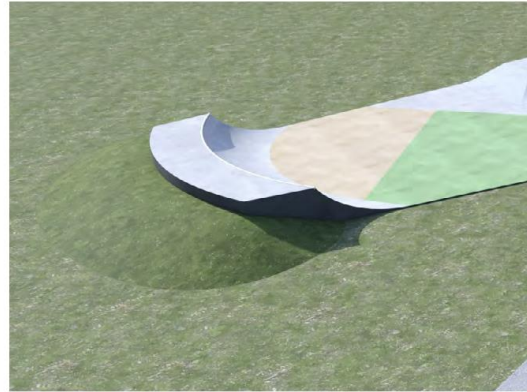


SURFACE TREATMENT

The skatepark will be constructed from reinforced concrete. The surface colour will be a mixture of natural cement and similar colours to Wendover Parish Council's branding identity: Greens; terracotta and buffs. Raised walls are rendered and painted. Soft landscaping is in the form of grass-seeded bunds from as-dug material, in maximum grades of 1:3. These bunds form slopes around the raised external walls.



COLOURED CONCRETE USED TO DEPICT THE SLOWER INTERFACE AREA, WITHIN WENDOVER PARISH COUNCIL'S BRANDED COLOUR SCHEME



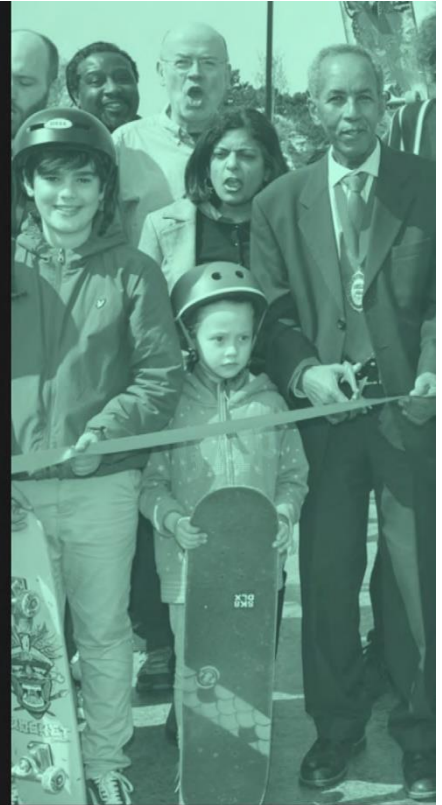
RAISED WALLS WITH GRASS SEEDED BUNDS. GRADE TO BE MINIMUM 1:3, CREATED WITH AS-DUG MATERIAL



SKATEABLE EDGING IS PROTECTED WITH GALVANISED STEEL EDGING. THIS IS TO AID THE FORM'S USE IN TANDEM WITH CREATING A PROTECTED EDGE.



EXPOSED EXTERNAL WALLS FINISHED WITH RENDER AND BLACK PAINT APPLICATION



CANVAS

ACCESS





USERS

Users of the facility will generally approach the site on foot, bicycle, skateboard, roller skates, wheelchairs and scooters. The main access will be via the gate on Aylesbury Road, to the South West.

A new footpath will be installed to the South of the plot, extending the existing path, giving access to the skatepark. Access to the skatepark is compliant with the Equalities Act 2010.

The position of the access point has been designed to allow access within a relatively slow area of the skatepark, where there are no obstacles in use.

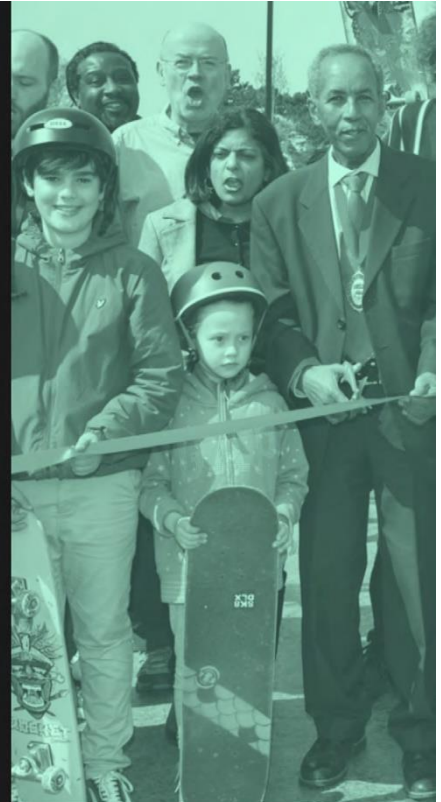
EMERGENCY

Access for emergency vehicles is maintained, with access via the main road, Aylesbury Road and across the existing grass, approximately 125m. No ramps are above or deeper than 1.3m from ground level and are not enclosed. Open access is available with no need for special access equipment. It is deemed that all raised ramps are accessible without steps.



● - - - - - Pedestrian access

● - - - - - Emergency access



CANVAS

PHOTOGRAPHIC STUDY





Looking North East from the vehicle access on Aylesbury Road, towards the proposed plot



Looking North towards proposed plot, with the existign MUGA in the background



Looking South West from the edge of the proposed plot



Looking West towards the proposed plot from the MUGA hard-standing



Looking North , with the proposed plot at left



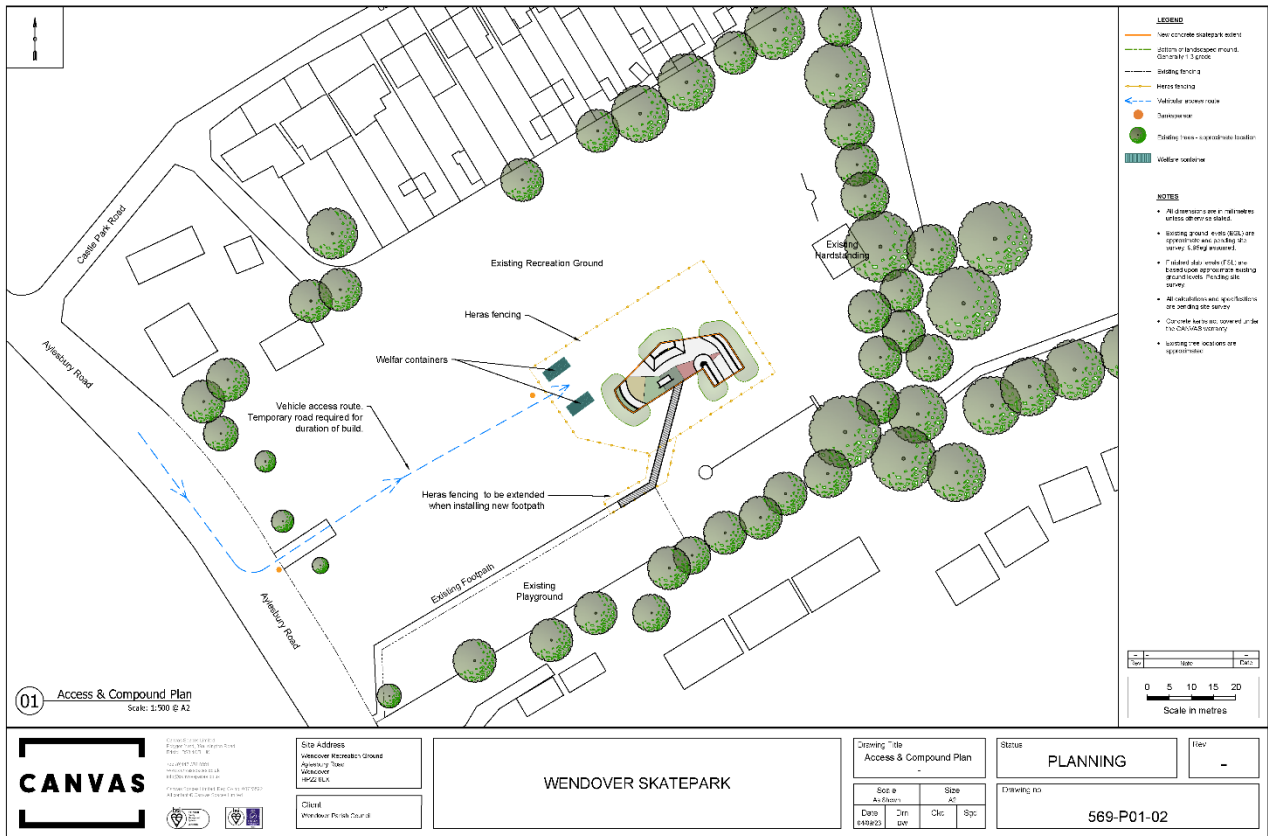
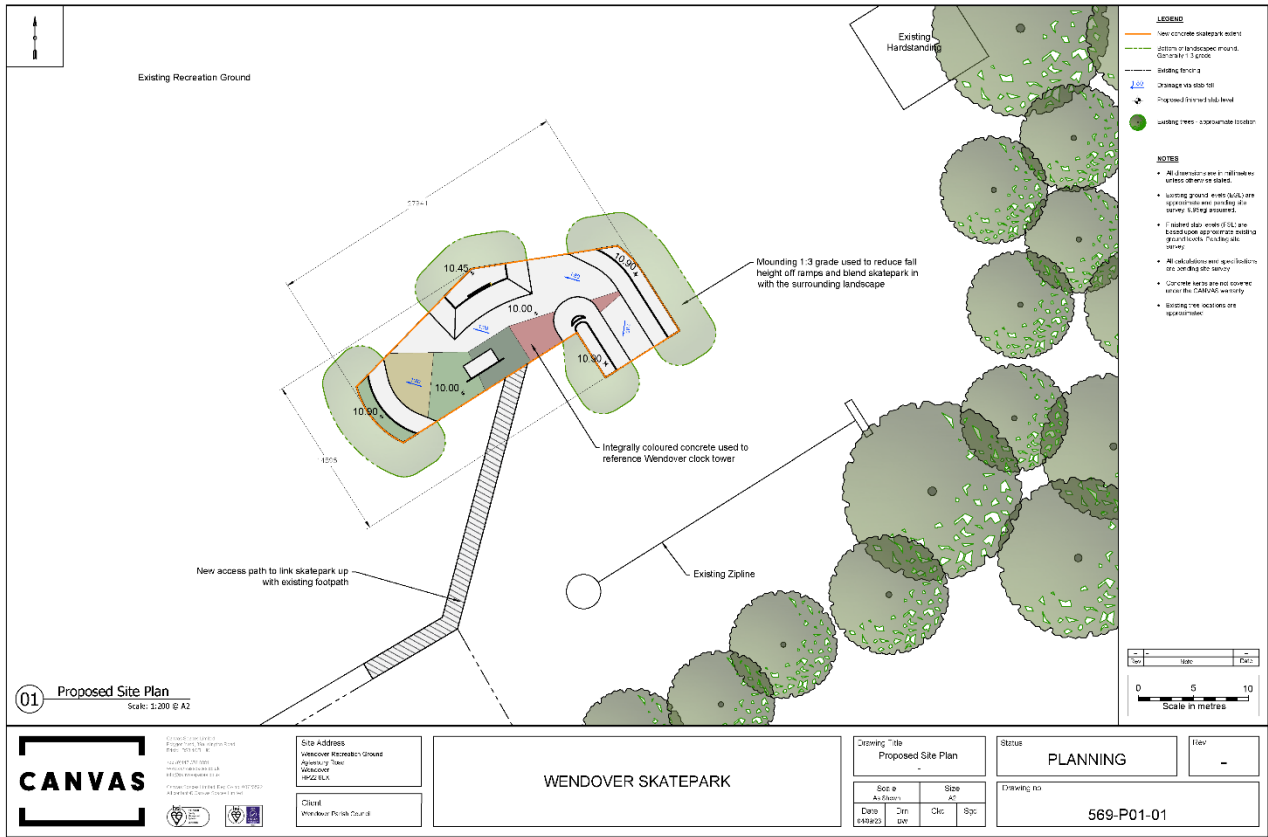
Looking South from the proposed plot towards the existing zip-line

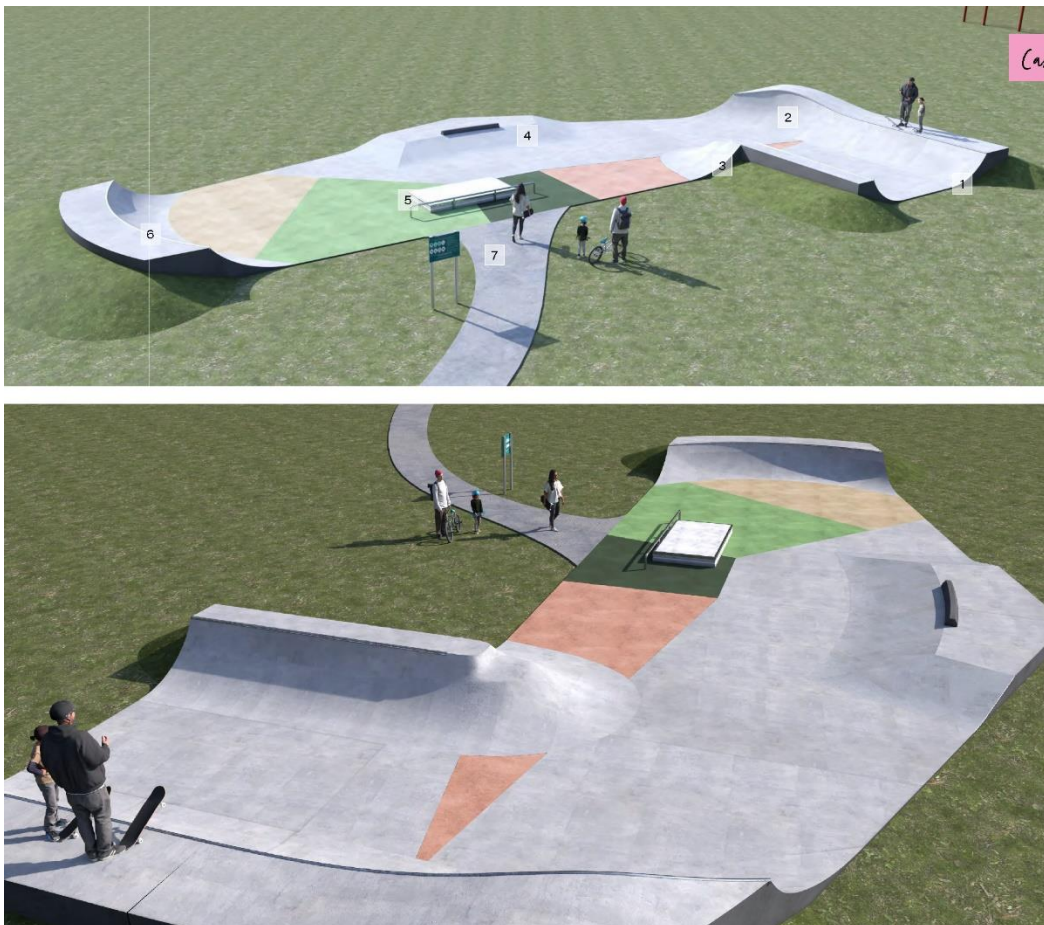
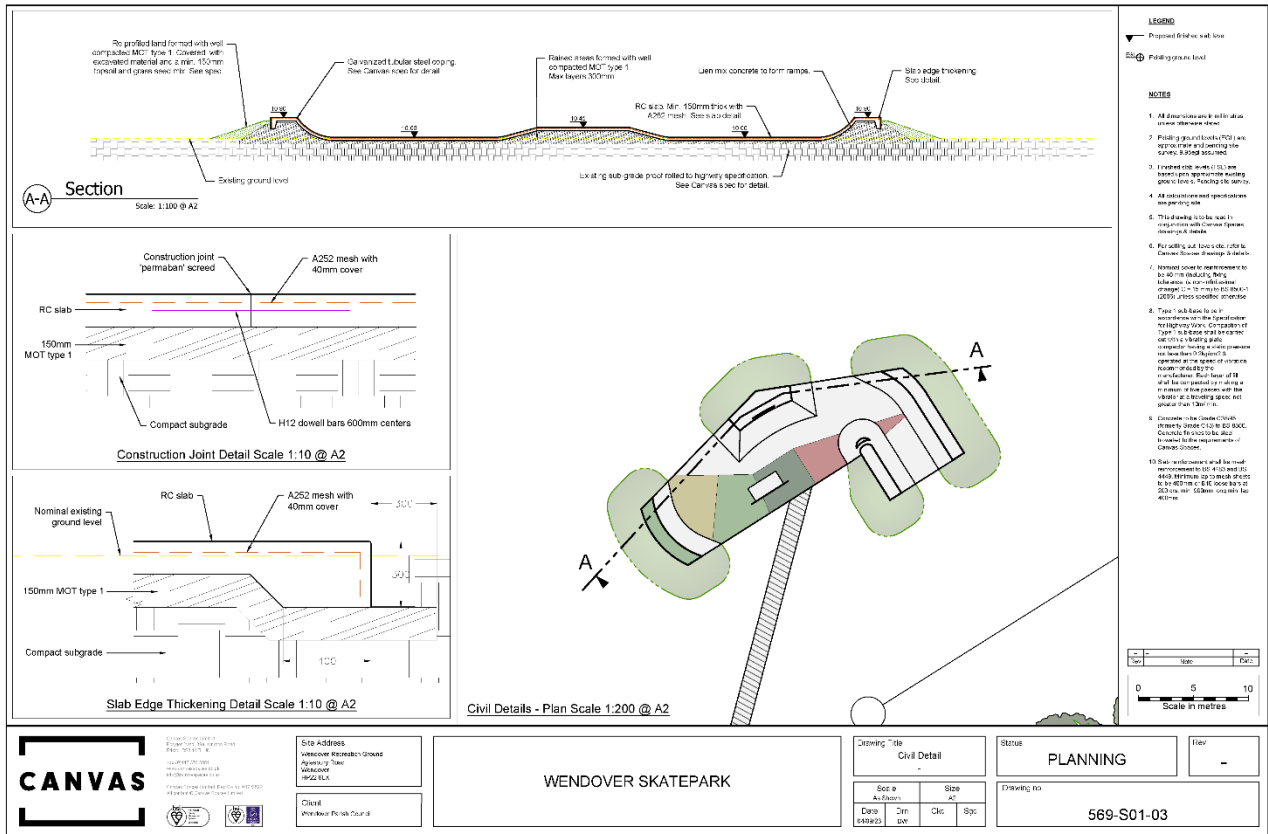


A R T I S T I C E N G I N E E R I N G

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Registered company in England & Wales no. 08723592 | VAT Reg. no. 172 5172 16

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Castle Park Skatepark Project

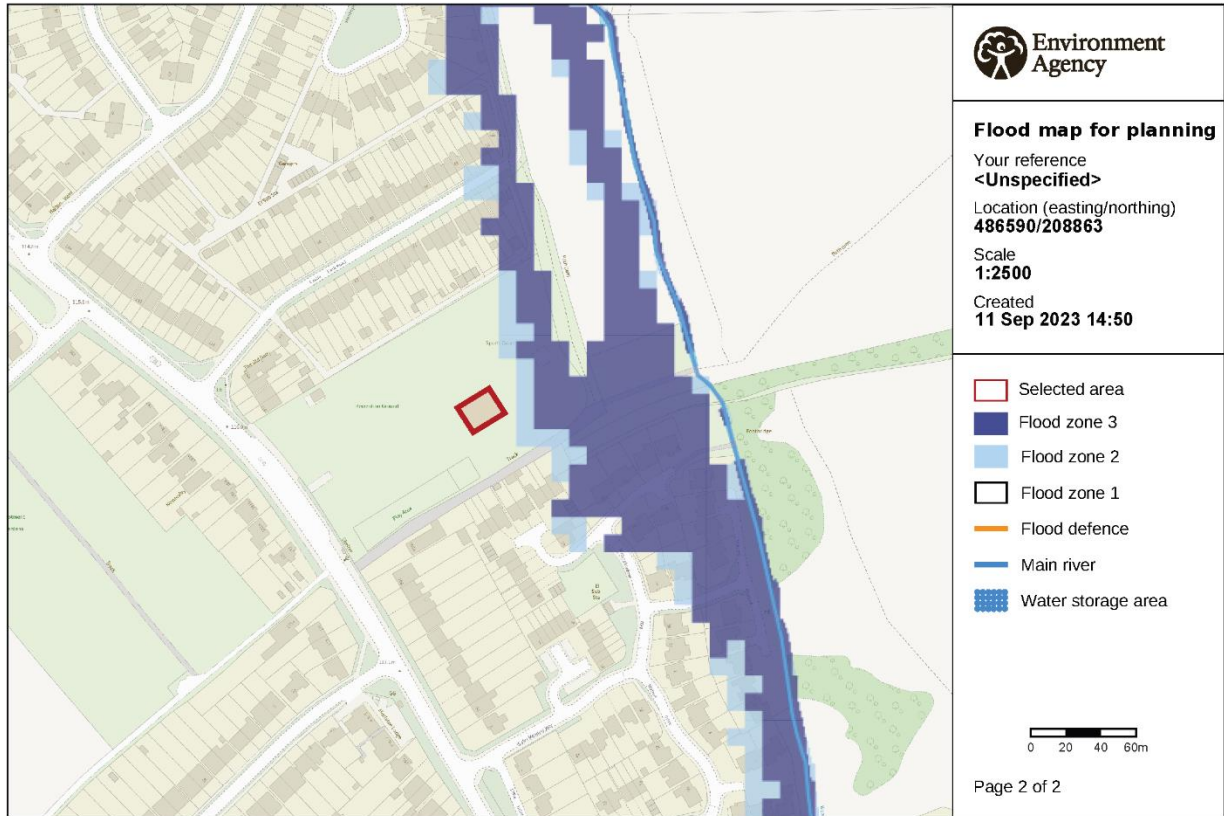
- Description**
1. Mini-ramp, 2' height
 2. Extension
 3. Blended Jump, Box Hip
 4. Low-level Hip with Kurb
 5. Manual-Pod with Rail
 6. Bowled Quarter-pipe, 3' height
 7. Pedestrian access with signage

- Specification**
- Floor finish, reinforced concrete
 - Galvanised steel coping and edging
 - Integrally coloured concrete

SKATEPARKS & PUBLIC SPACES



569-V01b
 Sept. 2023
 FOR WENDOVER PARISH COUNCIL
 CASTLE PARK SKATEPARK



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FINANCIAL CONSIDERATIONS

- The fee for planning is included in the quote for works and will come as a part of the total cost of the skatepark build

LEGAL AND OTHER IMPLICATIONS

n/a

PROPOSAL

To approve making a planning application for the skatepark