



WENDOVER PARISH COUNCIL

The Clock Tower, High Street, Wendover, Aylesbury,
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AMENITIES COMMITTEE

Tuesday 15th January 2019– 7:30pm

St Anne's Hall

Committee Membership: - Cllrs Ballantine (JB), Clayton (MC), Green (RG), Gregory (NG), Myers (AM), O'Neill (KO), Walsh (TW), Haywood (DH) and Worth (SW)

To: All Committee Members

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

AGENDA

1	APOLOGIES FOR ABSENCE	
	To consider any apologies for absence received.	Decision/ALL
2	DECLARATIONS OF INTEREST	
	In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.	Decision/ALL
3	MINUTES	
	To confirm the minutes of the meeting of 10 th November 2018 as a true record.	Decision/ALL
4	PUBLIC PARTICIPATION	
	A maximum of 3 minutes per speaker will be allowed	Note/ALL
5	UPDATE REPORT FROM THE CLERK	
	To receive an update and actions report from the Clerk.	Note/AMAs
6	CORRESPONDENCE	
	To note and consider any items of Correspondence relevant to this Committee (Appendix 1).	Decision/AMAs
7	FINANCE	
	To consider the list of payments and sign cheques.	Decision/AMAs
8	OPEN SPACES AND HAMPDEN POND	
a	Playground and Skate Park Equipment	
	To receive an update on the maintenance repairs from the ROSPA reports.	Note/AMAs
b	Skate Park	
	To receive an update on the WAY Board project following a meeting with WYC.	Note/AMAs
9	OTHER MATTERS	
a	Amenity Green Waste Disposal	
	To receive an update on amenity green waste disposal.	Note/AMAs
b	Memorial Bench Application	
	To consider an application for a memorial bench.	Decision/ALL
c	Engagement Working Group	
	To receive and consider any recommendations from the Engagement Working Group.	Decision/ALL
10	ITEMS FOR NEXT AGENDA	Discussion/ALL
11	DATE OF NEXT MEETING	
	The next scheduled meeting of the Amenities Committee is 19 th February 2019.	Note/ALL
12	CLOSURE OF MEETING	



Signed:

Date: 10th January 2019

Mr Keith Shelley
Clerk to the Council

Appendix One – Correspondence

Type	From	Content	Needs response?
E-mail	AVDC	New Homes Bonus Project Grant round open for Expressions of Interest	No
E-mail	No.2	Hire Manor Waste for 2 x food festivals	Yes

Appendix Two – Engagement Recommendations

The committee would like to make the following recommendations:

1. The Clock Tower Staff, should be delegated the powers to identify, make initial contact and draw up proposals in relation to engagement opportunities.
2. Meetings with outside groups/originations to discuss collaborations should only take place if an Engagement Working Group Councillor can attend. (Cllr Clare, Cllr Walsh, Cllr Myers)
3. A weekly communication via e-mail to be sent to full council giving an overview of both positive and negative engagements from the preceding week.
4. Reduce the Engagement Working Groups meeting to a quarterly schedule.