

# WENDOVER PARISH COUNCIL

## Minutes of the Amenities Committee Meeting 20<sup>th</sup> January 2026 at 7:40pm

Wendover Community Library, High Street, Wendover HP22 6DU

**Present:** Councillors Worth (Chair), Washington, Ballantine, Gallagher, Mackinlay, Thornton and Atwell.

**Clerk & Minutes:** Phoebe Sharps

**Members of Public:** 0

### 1. APOLOGIES FOR ABSENCE

**A25.098** Apologies were received and **ACCEPTED** from Cllrs Standen and Porter.

### 2. DECLARATIONS OF INTEREST

**A25.099** None.

### 3. MINUTES

**A25.100** The minutes of the meeting of 16<sup>th</sup> December 2025 as amended were **RESOLVED** as a true record to be signed by the Chair.

### 4. PUBLIC PARTICIPATION

**A25.101** None.

### 5. FINANCE

**A25.102** The payments to consider totalling £16,283.48 were **RESOLVED** and signed.

### 6. UPDATE REPORT FROM THE CLERK

**A25.103** The report was noted.

### 7. OPEN SPACES AND HAMPDEN POND

#### a) Health and Safety Tree Works

**A25.104** It was **RESOLVED** to waive the financial regulations requiring three quotes due to the urgent need of this health and safety tree work.

**A25.105** It was **RESOLVED** to approve the quotes totalling £4,980 and instruct the contractor to complete the works as quoted.

### 8. OTHER MATTERS

#### a) Estates and Grounds Team Mobile Phone

**A25.106** It **RESOLVED** to authorise the expenditure of up to £200 for the purchase of a second-hand mobile phone.

**A25.107** It was **RESOLVED** to authorise the office to purchase the second-hand mobile phone.

**A25.108** It was **RESOLVED** to authorise the office to enter into a £5 a month phone contract.

#### b) 2026 Events Programme

**A25.109** It was **RESOLVED** to delegate the organisation of 2026 events and engagement in line with this paper to the Estates and Events Manager.

**A25.110** It was **RESOLVED** to authorise the expenditure up to the budgets listed in this paper.

**A25.111** It was **RESOLVED** to authorise the office to proceed in implementing these events and make the appropriate bookings.

**A25.112** It was **RESOLVED** to enter competitions appropriate for a local authority listed in the paper.

**c) Coffee Grounds Scheme**

**A25.113** It was **RESOLVED** to start a coffee grounds scheme.

**A25.114** It was **RESOLVED** to accept the quote totalling £413 + VAT for the items listed in the paper to start the scheme.

**A25.115** It was **RESOLVED** to authorise the office to proceed with the order the items.

**A25.116** It was noted that there will be a dedicated page on the Council website for this scheme and it will be advertised in Wendover News and on the Welcome to Wendover newsletter.

**d) Tring Road Bus Shelter**

**A25.117** It was **RESOLVED** to no longer progress a bus shelter at that location.

**9. PLANNING APPLICATIONS**

**A25.118** **PL/25/5434/FA 7 Coombe Avenue Wendover Buckinghamshire HP22 6BX**  
Single storey rear extension, internal alterations and changes to fenestration.  
It was **RESOLVED** to support this application.

**A25.119** **PL/25/6645/FA 9 Castle Park Road Wendover Buckinghamshire HP22 6AE**  
Proposed single storey rear extension  
It was **RESOLVED** to support this application.

**10. ITEMS FOR NEXT AGENDA**

**A25.120** None presented, but it was noted to send items for the next agenda to the Estates and Events Manager by Monday 9<sup>th</sup> March 2026.

**11. DATE OF NEXT MEETING**

**A25.121** The next scheduled meeting of the Amenities Committee is 17<sup>th</sup> March 2026.

**12. CLOSURE OF MEETING**

**A25.122** As all business was transacted the meeting was closed at 7.54pm.

Signed by *Stephen Worth*

Chair to the Amenities Committee

Date: 17<sup>th</sup> March 2026