

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting 20th January 2026 at 7:40pm

Wendover Community Library, High Street, Wendover HP22 6DU

Present: Councillors Worth (Chair), Washington, Ballantine, Gallagher, Mackinlay, Thornton and Atwell.

Clerk & Minutes: Phoebe Sharps

Members of Public: 0

1. APOLOGIES FOR ABSENCE

A25.098 Apologies were received and **ACCEPTED** from Cllrs Standen and Porter.

2. DECLARATIONS OF INTEREST

A25.099 None.

3. MINUTES

A25.100 The minutes of the meeting of 16th December 2025 as amended were **RESOLVED** as a true record to be signed by the Chair.

4. PUBLIC PARTICIPATION

A25.101 None.

5. FINANCE

A25.102 The payments to consider totalling £16,283.48 were **RESOLVED** and signed.

6. UPDATE REPORT FROM THE CLERK

A25.103 The report was noted.

7. OPEN SPACES AND HAMPDEN POND

a) Health and Safety Tree Works

A25.104 It was **RESOLVED** to waive the financial regulations requiring three quotes due to the urgent need of this health and safety tree work.

A25.105 It was **RESOLVED** to approve the quotes totalling £4,980 and instruct the contractor to complete the works as quoted.

8. OTHER MATTERS

a) Estates and Grounds Team Mobile Phone

A25.106 It **RESOLVED** to authorise the expenditure of up to £200 for the purchase of a second-hand mobile phone.

A25.107 It was **RESOLVED** to authorise the office to purchase the second-hand mobile phone.

A25.108 It was **RESOLVED** to authorise the office to enter into a £5 a month phone contract.

b) 2026 Events Programme

A25.109 It was **RESOLVED** to delegate the organisation of 2026 events and engagement in line with this paper to the Estates and Events Manager.

A25.110 It was **RESOLVED** to authorise the expenditure up to the budgets listed in this paper.

A25.111 It was **RESOLVED** to authorise the office to proceed in implementing these events and make the appropriate bookings.

A25.112 It was **RESOLVED** to enter competitions appropriate for a local authority listed in the paper.

c) Coffee Grounds Scheme

A25.113 It was **RESOLVED** to start a coffee grounds scheme.

A25.114 It was **RESOLVED** to accept the quote totalling £413 + VAT for the items listed in the paper to start the scheme.

A25.115 It was **RESOLVED** to authorise the office to proceed with the order the items.

A25.116 It was noted that there will be a dedicated page on the Council website for this scheme and it will be advertised in Wendover News and on the Welcome to Wendover newsletter.

d) Tring Road Bus Shelter

A25.117 It was **RESOLVED** to no longer progress a bus shelter at that location.

9. PLANNING APPLICATIONS

A25.118 **PL/25/5434/FA 7 Coombe Avenue Wendover Buckinghamshire HP22 6BX**
Single storey rear extension, internal alterations and changes to fenestration.
It was **RESOLVED** to support this application.

A25.119 **PL/25/6645/FA 9 Castle Park Road Wendover Buckinghamshire HP22 6AE**
Proposed single storey rear extension
It was **RESOLVED** to support this application.

10. ITEMS FOR NEXT AGENDA

A25.120 None presented, but it was noted to send items for the next agenda to the Estates and Events Manager by Monday 9th March 2026.

11. DATE OF NEXT MEETING

A25.121 The next scheduled meeting of the Amenities Committee is 17th March 2026.

12. CLOSURE OF MEETING

A25.122 As all business was transacted the meeting was closed at 7.54pm.

Signed by *Stephen Worth*

Chair to the Amenities Committee

Date: 17th March 2026

PAYMENTS TO CONSIDER		Jan	Parish Council 20th Jan 2026
AM20-1-2026			
BACS			
Date	To	Amount	Payment for
21/01/2026	Phenom Networks	£250.95	RMM, Office365, MDM Support
11/12/2025	Zurich Municipal	£2,237.61	All Liabilities Insurance
21/01/2026	Sparkx Ltd	£282.00	S/L Repair 40
21/01/2026	Sparkx Ltd	£721.00	S/L Repair 245 & 101
21/01/2026	Gladson UK Limited	£669.88	Bin liner, Bin Base, Bin Sign
21/01/2026	M Stevens Garden	£56.40	Kombi Engine service
21/01/2026	Mrs Val Mayland	£50.00	Clock Tower Cleaning (Dec)
21/01/2026	Sharp Fencing Ltd	£132.00	Gate Repair
21/01/2026	PawPrint	£140.40	Printer/copier costs
21/01/2026	Marley Design	£560.00	Web Design
21/01/2026	Numbers Ltd	£72.00	Payroll services
21/01/2026	Ellesborough Silver Band	£125.00	Band - LPM - 20/12/2025
21/01/2026	IAC Audit and Consultancy	£474.00	Interim Internal Audit
21/01/2026	Active Risk Management	£497.00	Q2 & Annual Playground
21/01/2026	Wendover Memorial Hall	£100.00	Hall Hire - 21/11/25
21/01/2026	George Browns	£135.00	Work Boots
TOTAL BACS AMOUNT		£6,503.24	
CARD			
Date	To	Amount	Payment for
19/01/2026	Buckinghamshire council	£34.20	Meeting Room
16/01/2026	Sweeneys Wendover	£1.50	Office Supplies - Fly Spray
16/01/2026	Earth Anchors	£1,615.20	Picnic Benches
15/01/2026	Sweeneys Wendover	£3.00	Office Supplies - Coffee
19/12/2025	The Bel and Dragon	£643.63	Christmas Meal
18/12/2025	Chiltern View Nursery	£100.00	Compost
15/12/2026	Amazon Business EU	£52.99	Gazebo Roof
13/01/2026	Amazon Business EU	£29.98	Work Gloves
13/01/2026	Amazon Business EU	£17.70	STIHL - Resin Solvent
06/01/2026	AMAZON UK	£8.99	Chain Saw Chain
07/01/2026	Amazon Business EU	£37.99	Loppers
07/01/2026	Amazon Business EU	£6.05	Milk Pots
08/01/2026	Amazon Business EU	£19.99	WD-40
12/01/2026	Amazon Business EU	£29.98	Chain Saw Chain
13/01/2026	Buckinghamshire council	£26.08	Meeting Room
14/01/2026	JEWSON	£56.83	Ballast & Cement
13/01/2026	Direct 365 online Line	£150.18	Defib pads
09/01/2026	Wendover Pharmacy	£5.99	Alcohol Swabs - first aid kit
09/01/2026	Ashco Wendover	£11.99	Office Supplies
07/01/2026	Lebara Mobile	£5.00	Office mobile plan
06/01/2026	Hedges Direct	£290.46	Hedges and Bushes
06/01/2026	Sweeneys Wendover	£6.29	Office Supplies
05/01/2026	Amazon Business EU	£114.00	Business Prime Membership
05/01/2026	Online Rock Salt	£324.01	Rock Salt - full pallet
19/01/2026	Ashco Wendover	£4.99	Hacksaw
TOTAL CARD AMOUNT		£3,597.02	
DD/SO			
Date	To	Amount	Payment for
21/01/2026	Radius Connect	£255.55	Internet
05/01/2026	Buckinghamshire council	£90.00	Market Rates - January 2026
01/01/2026	Sidleys	£135.00	Garage rental - Jan 26
04/12/2025	Radius UK Fuels	£81.81	Fuel Card
11/12/2025	Radius UK Fuels	£47.53	Fuel Card
19/01/2026	Castle Water Limited	£57.52	Water Charges - Site Safe
20/01/2026	Castle Water Limited	£34.40	Water Charges - Clock tower
08/02/2026	Buckinghamshire council	£2,907.00	Dog bin emptying 04/25-03/26
10/01/2026	Microsoft	£81.14	Office Subscriptions
04/02/2026	Buckinghamshire council	£88.50	Commercial Waste Collection Dec 25
19/01/2026	Drax	£1,712.28	Streetlight electricity - Dec 25
05/01/2026	Radius UK Fuels	£100.96	Fuel Card
04/01/2026	BT	£176.27	Phone and broadband
14/01/2026	Radius Telematics	£14.40	Vehicle trackers
07/01/2026	Smart Pensions	£26.40	Smart pension admin fee
15/01/2026	British Gas	£36.44	Electricity charges - Ashbrook
15/01/2026	British Gas	£41.18	Electricity charges - Manor Waste
15/01/2026	British Gas	£251.48	Electricity charges - Clock Tower
21/01/2026	The Countryside Charity	£36.00	Membership Renewal
02/02/2026	Lloyds Bank plc	£9.35	Bank Charges -Dec
TOTAL DD & SO		£6,183.21	
TOTAL PAYMENTS		£16,283.47	SIGNED BY COUNCILLORS:
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