

WENDOVER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

held at The Sherling Room, Chiltern MS Centre, 4th June 2019 at 7.30pm

Present: Ballantine (JB), Walsh (TW), Worth (SW), Gregory (NG), Green (RG), Myers (AM), Bulpett (SB), Clayton (MC), Clare (KC).

Chairman: Tom Walsh

Clerk: Keith Shelley

Minutes: Keith Shelley

Public Attendance: 3 District Councillors, 4 Members of the Public.

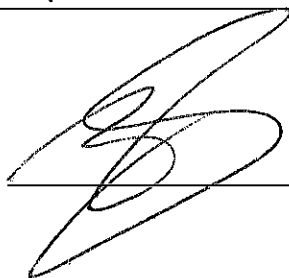
	Item of Business
1.	APOLOGIES FOR ABSENCE
	P19/040 Apologies were made by Cllr Duggan and Cllr Morgan and they were ACCEPTED.
2.	DECLARATIONS OF INTEREST
	P19/041 None
3.	CHAIRMAN'S ANNOUNCEMENTS
	P19/042 The Chairman welcomed everyone and stated there had been reported instances of anti-social behaviour around the village. He confirmed they will be recorded and reported to the appropriate authorities to act. The Office will monitor to ensure appropriate action is taken to avoid repeats.
4.	MINUTES FROM THE LAST MEETING
	Consideration of approval of minutes of the meetings of 7th May 2019 P19/043 The minutes were reviewed, and Cllr Newcombe requested a statement be included to confirm his response to the questions asked by Cllr Walsh and a member of the public. It was RESOLVED that the Clerk will amend the minutes and present to the Chairman for signature.
5.	PUBLIC PARTICIPATION
	<p>P19/044 The following concerns were raised by residents:</p> <ul style="list-style-type: none"> • Scarlett Ave PMG – No mowing of grass opposite the flats. • Scarlett Ave PMG – Broken fences. • Princess Mary Drive / Whittingham Ave PMG – No priority signage. • PMG – Cars exceeding the speed limit on main roads to the estate. • Wendover – Speeding in Wendover due to the by-pass closure including motorbikes. • Hospital Circular Road PMG – Entry to Trenchard Ave, poor visibility due to high vegetation not being cut back. • Dog Bins PMG – Not being emptied creating a health hazard. • Helicopter Play Park – Broken fence not been repaired for over a month. • On street parking PMG – Creating congestion and restricting access to emergency services. • Library Car Park Wendover – Repairs completed but no white lining. <p>Cllr Bowles explained that the road safety issues around PMG were recognised and were being considered by the Transport LAF. He is organising a meeting with Mark Shaw -BCC, to address the concerns and will chase the Area Technician to have the Trevello Strips installed.</p> <p>The Clerk explained that whilst WPC does not hold any responsibility for the landscape and facilities located around PMG, they are aware of the issues and will respond to requests from PMG residents to support them where possible. He also confirmed that, weather permitting, the white lining in the Library Car park will be completed on Monday 10th June.</p> <p>Cllr Strachan reiterated; the District Councillors are there to support all Wendover residents who are encouraged to contact the Councillors with their concerns</p>
6.	REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

	<p>P19/045 Cllr Newcombe confirmed that, following public engagement, he is pressing for a meeting with HS2. He also apologised for the delay on the off-road parking survey explaining this was due to the Unitary Council preparations.</p> <p>Cllr Bowles confirmed:</p> <ul style="list-style-type: none"> • He is organising a meeting with Mark Shaw to consider the PMG road safety concerns. • He received a complaint from a resident complaining about parking in Scarlett Ave to avoid parking fees in Wendover Woods. • He is part funding the Wendover on street parking survey which may result in parking permit zones. • He is in consultation with DIO regarding the closure of RAF Halton. • He had requested the Trevello Strips to be located before the end of May and this did not happen.
7.	CLERK'S REPORT
	P19/046 The Clerks report was NOTED. The Clerk confirmed the meeting with the AVDC Tree Officer, Contractor and himself for the Witchell Car Park extension will be held on the 18 th June at 10.00am.
8.	REPORTS FROM OUTSIDE BODIES
	<p>P19/047 Cllr Myers confirmed attendance at:</p> <ul style="list-style-type: none"> • 2nd May – Aylesbury Garden Town Meeting. There will be Green Ways established for cyclist and walkers to transit between Aylesbury and the surrounding villages. • 9th May – Wendover Community Car. They will be seeking funding later this year to replace the Community Car • 15th May – Churchyard Care. Cllr Myers thanked them for their efforts towards the Best Kept Village competition. • 22nd May – William Hill Trust. There was a short discussion about the viability of the trust and a consideration whether the Clerk should approach the Trust Clerk to suggest closure. It was RESOLVED not to approach the Trust as this may cause unnecessary anguish.
9.	CORRESPONDENCE
	P19/048 The six items of correspondence were NOTED. It was RESOLVED to support the Open Space Society with a donation of £100.
10.	FINANCE
a	<p>To note the final I&E report, EMR report and balance sheet for March 2019.</p> <p>P19/049 The final I&E report, EMR report and balance sheet for March 2019 were NOTED.</p>
b	<p>To note the I&E report, EMR and balance sheet for April 2019.</p> <p>P19/050 The I&E report, EMR report and balance sheet for April 2019 were NOTED. Cllr Clare highlighted the risk associated with the large deposit in the Shawbrooks Account. The Clerk confirmed this had been considered by the Office and that alternatives are being considered. Cllr Clare offered assistance in identifying a suitable secure alternative to split the liability.</p>
c	<p>To consider the list of payments and sign cheques.</p> <p>P19/051 It was RESOLVED to accept the list of payments. The list and the cheque were duly signed, and BACS payments would be made in the following week.</p>
d	<p>To note draft minutes of the Finance meeting of 21st May 2019</p> <p>P19/052 The draft minutes were NOTED.</p>
11.	PLANNING COMMITTEE
	<p>To note draft minutes of meeting of 7th May and 21st May 2019</p> <p>P19/053 The draft minutes were NOTED.</p>
12.	AMENITIES COMMITTEE
a	<p>To note draft minutes of the meeting of 21st May 2019.</p> <p>P19/054 The draft minutes were NOTED.</p>
b	<p>To receive any recommendations from the Amenities Committee</p> <p>P19/055 Cllr Worth confirmed he will be attending the LAF meeting on Wed 5th June. He will be confirming the proposal agreed by Cllr Bowles to match the 50% funding provided by the Transport LAF to avoid any costs falling to WPC for the Wendover on road parking survey.</p>
13.	STAFFING COMMITTEE

a	To note draft minutes of the meeting of 30th May 2019. P18/056 The draft minutes were NOTED.
b	To receive any recommendations from the Staffing Committee. P19/057 Cllr Myers explained the concerns raised by a recent internal Health & Safety audit conducted by the Deputy Clerk. The Clerk had subsequently engaged with Ellis Whittam to assess their capability in providing Health & Safety support. The results were positive, and it was proposed the Council consider employing Ellis Whittam as their legally required Competent Person on a 60-month agreement which represents an increase of £855 per annum. It was RESOLVED to accept the proposal with Ellis and Whittam on the 60-month agreement.
14	OTHER MATTERS
a	HS2
i	To receive an update and any recommendations for the working group. P19/058 Cllr Walsh confirmed his meetings with the Construction and Residents Commissioners explaining they were employed by HS2 and therefore had limited powers. He is meeting with Lord Berkeley on Thursday 6 th June to consider the opportunities presented as a result of the change of leadership within the Conservative Party and hopefully gain advantages towards the construction of a mined tunnel for Wendover. He commented on a report from Joan Hancox relating to the Small Dean Viaduct and future traffic volumes. The report suggested investment in the roundabout layout will be more constructive than adjusting the road width. Council members disagreed with this view and the subject will be discussed with Wendover HS2.
ii	To consider the future of the of the HS2 working group. P19/059 Following a short discussion, it was RESOLVED to remain with the current 3 man arrangements for the HS2 working group.
b	Notice of meetings
	To note the current Notice of Meeting dates through to April 2020 and consider changing the schedule to incorporate Finance as a quarterly evening meeting. P19/060 The Clerk explained the benefits of changing the current meeting arrangements to include evening Finance Meetings. It is recommended that the Amenities Committee reduces from 11 meetings a year to 8 (it currently does not meet in August) leaving it with 2 meetings per quarter. This would mean that the Finance Committee and its meetings could be held in the evenings in place of the Amenities Committee in May, (August), November and February. It was RESOLVED to accept the proposal, maintaining the current flexibility to accommodate additional meetings when required. The committee TOR's will be amended to reflect the changes
c	Policy Reviews.
i	To review the Press Communications Policy and Complaints Procedure. P19/061 The recommendations suggested by the office were NOTED. It was RESOLVED to update the policies with the changes.
ii	To review the Internal Privacy Notice, Public Privacy Notice, Data Protection Policy and Information Security Policy due to the recent DPO decision. P19/062 The recommendations suggested by the office were NOTED. It was RESOLVED to update the policies with the changes
d	Hiring WPC Parks and Open Spaces.
	To consider an updated draft policy for hiring out WPC Parks and Open Spaces. P19/063. It was RESOLVED to adopt the draft policy the hiring of WPC Parks and Open Spaces.
e	PMG Streetlighting
	To consider upgrading the streetlights at PMG to LED lamps in one hit rather than individual repairs as they fail. P19/064 The proposal was considered and whilst the Council agreed with the proposal it was suggested 3 quotes are be required. The Clerk highlighted that hiring another contractor would complicate the contractual arrangements with Sparkx and that the 10% discount represented a saving of c.£4k. It was AGREED that the Clerk would investigate the practicality of gaining 3 quotes to complete the work and report back to the Committee.
f	Operation London Bridge

	To consider the final draft of the WPC Operation London Bridge strategy. P19/065 It was RESOLVED to adopt the Operation London Bridge strategy.
g	WPC Business Champion
	To consider having a WPC Business Champion to aid and be a contact point for Wendover based business. P19/066 Cllr Walsh explained the rationale of nominating a WPC Business Champion to support businesses to apply for funds during construction. It was RESOLVED to recognise Cllr Gregory as the Champion and Cllr Clare offered her support.
h	WPC Community Awards
	To consider a new draft strategy for future WPC Community Awards. P19/067 The draft WPC Community Awards strategy was NOTED. As the primary object is to involve the community, the Clerk requested the Council review the proposal carefully and make any recommendations to him prior to the next PCM.
i	Neighbourhood Plan
	To consider the recommendations in response to the comments raised via the Neighbourhood Plan consultation delegated to WPC. P19/068 It was RESOLVED to accept the recommendations from the Clerk. It was AGREED that the Clerk would report back once he has spoken to the necessary authorities.
j	Councillor Resignation
	To accept the resignation of Cllr Morgan and consider ant actions. P19/069 It was RESOLVED to accept Cllr Morgan's resignation. The Clerk provided details on the exit interview with Cllr Morgan and Cllr Walsh thanked Cllr Morgan for his services.
k	Committee Membership
	To consider additional membership to the Finance and Amenities Committee. P19/070 It was RESOLVED to accept the inclusion of Cllr Clare onto the Finance and Amenities Committees.
l	General Power of Competence To receive an update from the Clerk about WPC's General Power of Competence. P19/071 The Clerk confirmed he has enrolled for CiLCA and should he be successful in gaining the qualification WPC may apply for General Power of Competence which was lost when the previous Clerk resigned.
15	DATES OF FUTURE MEETINGS
	P19/072 Council to note Tuesday 18 th June 7.30pm Extraordinary Parish Council Meeting to sign the Annual Return.
16	CONFIDENTIAL ITEMS
	P19/073 None.
18	CLOSURE OF MEETING
	P19/074 As all business was transacted the meeting was closed at 9.15 pm.

Signed: _____



Date: 18th June 2019

AVALC – Aylesbury Vale Association of Local Councils
AVDC - Aylesbury Vale District Council
BBOWT - The Berks, Bucks & Oxon Wildlife Trust
BCC - Buckinghamshire County Council
BOAT – Byway Open to All Traffic
Cllr – Councillor
CoT – Chamber of Trade (Wendover WCoT)
C&RT – Canal and River Trust
EMR – Ear Marked Reserve
MVAS - Mobile Vehicle Activated Signage
HoC or HoL – House of Commons or House of Lords
HS2 – High Speed Rail II
I&E – Income and Expenditure
LAF - Local Area Forum
LAT – Transport for Bucks Local Area Technician
LDP - Local Development Plan
MUGA – Multi Use Games Area
MVAS – Mobile Vehicle Activated Signage
NP – Neighbourhood Plan
NPSG – Neighbourhood Plan Steering Group

PC - Parish Council
PMG – Princess Mary Gate development
POP – Partners on Petitioning
RoW – Right of Way
S106 - Section 106
SC – Select Committee
TfB – Transport for Bucks (BCC Highways)
TWS – The Wendover Society
VALP – Vale of Aylesbury Local Plan
HPC – Halton Parish Council
WHS2 – Wendover HS2 (action group)
TWS – The Wendover Society
WCTC – Wendover Chamber of Trade and
Commerce
WG – Working Group
WPC - Wendover Parish Council
WSA - Wendover Swimming Association

