

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting

15th October 2024 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

Present: Councillors Worth (Chair), Ballantine, Standen, Walker, Washington, Porter & Wales

Clerk & Minutes: Phoebe Sharps

Members of Public: 1

1. APOLOGIES FOR ABSENCE

A24.086 Cllr Gallagher sent in his apologies which were **ACCEPTED** by the Committee.

2. DECLARATIONS OF INTEREST

A24.087 None.

3. MINUTES

A24.088 The minutes of the meeting of 17th September 2024 were **RESOLVED** as a true record to be signed by the Chair.

4. PUBLIC PARTICIPATION

A24.089 None.

5. UPDATE REPORT FROM THE CLERK

A24.090 The report presented by the Clerk was **NOTED**. There was a verbal update from the clerk that the clock is as of 15/10/2024 is running 19 minutes slow, the office has been in touch with the maintenance company about this. An update from Cllr Standen was given regarding the funding from the Skatepark, which has been challenging, Cllr Porter has as meeting with a local business owner about potential funding. The Estates and Events went on a bid writing training course which spoke of the struggles with a lack of funding, and advice on what to focus on how to word the applications.

6. FINANCE

To consider the list of payments and sign cheques

A24.091 – The payments to consider totalling £9,661.48 were **RESOLVED** and signed.

To approve the proposal to Council for the Amenities budgets

A24.092 – It was **RESOLVED** to approve the following budget request to propose to the Parish Council.

7. OPEN SPACES AND HAMPDEN POND

Nothing to discuss.

8. OTHER MATTERS

a) **Memorial Bench Request**

A24.093 It was **RESOLVED** to bring this item forward.

A24.094 It was **RESOLVED** to accept the request for the memorial bench and authorise the office to place the relevant orders. It was noted that the Committee are happy for the bench to be installed in the family's preferred location in the Community Orchard. An update from the family was given about Ollie and his connection to Wendover and his families connection to Wendover.

b) Mini Christmas Tree Installation 2024

A24.095 It was **RESOLVED** to authorise the office to accept the quote from company 2 subject to advice from the health and safety contractor. It was noted that the Council would like the office to undertake due diligence in checking public liability insurance and other insurance documents as well as risk assessments.

9. ITEMS FOR NEXT AGENDA

A24.096 None discussed.

10. DATE OF NEXT MEETING

A24.097 The next scheduled meeting of the Amenities Committee is 17th December 2024. Any items for the agenda including papers to be with the Estates and Events manager by 9am on Mon 9th December.

11. CLOSURE OF MEETING

A24.098 As all business was transacted the meeting was closed at 7.51pm.

Signed by
Chair to the Amenities Committee

Date: