



WENDOVER PARISH COUNCIL

Address: The Clock Tower, High Street, Wendover,
Aylesbury, Buckinghamshire HP22 6DU
Telephone: 01296 623056 Fax: 0871 236 1550
Email: clerk@wendover-pc.gov.uk

EXTRORDINARY STAFFING AGENDA
23rd March 2022 at 9.00am
The Clock Tower, High Street, Wendover

Membership: Councillors Durden-Moore (Chair), Ballantine, Bulpett (ex-officio), Standen, Washington, Williams and Worth.

To all Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

AGENDA

1. APOLOGIES FOR ABSENCE

To consider any apologies for absence received.

2. DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.

3. MINUTES

To confirm the minutes of the meeting of 22nd February 2022 as a true record.

4. PUBLIC PARTICIPATION

A maximum of 3 minutes per speaker will be allowed.

5. CLERKS REPORT

To receive an update report from the Clerk

6. OTHER MATTERS

a) Staffing Committee Terms of Reference

To review the Committees Terms of Reference and recommend any changes to the Full Council.

b) Code of Conduct Training

To consider a proposal for Code of Conduct Training.

c) Clerk Vacancy

i) To receive an update following the interviews that took place on 16th March 2022.

To resolve to move into closed session and exclude the public and press in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be discussed.

- ii) To ratify the decision of the interview panel to appoint and terms of the appointment.
- iii) To consider any relevant actions along with the appropriate delegation.

7. ITEMS FOR NEXT AGENDA

8. DATES OF FUTURE MEETINGS

9. CLOSURE OF THE MEETING

Signed by *Amanda Massingham*
Deputy Clerk to the Council

Date: 18th March 2022