

# WENDOVER PARISH COUNCIL

---

## Minutes of the Amenities Committee Meeting

18<sup>th</sup> October 2022 at 7:30pm

St Anne's Hall, Aylesbury Road, Wendover HP22 6JG

---

**Present:** Councillors Stephen Worth (Chair), Jennifer Ballantine, Sheila Bulpett, Diane Washington, Julie Williams, Mark Standen and Sam Walker.

**Clerk:** Andy Smith

**Members of Public:** 0

### 1. APOLOGIES FOR ABSENCE

**A22.058** Apologies were received from Councillor Julie Llyod-Evans and were **ACCEPTED**

### 2. DECLARATIONS OF INTEREST

**A22.059** None.

### 3. MINUTES

**A22.060** The minutes of the meeting of 20<sup>th</sup> September 2022 were **RESOLVED** as a true record and were signed by the Chair.

### 4. PUBLIC PARTICIPATION

**A22.061** None

### 5. UPDATE REPORT FROM THE CLERK

**A22.062** The report presented by the Clerk was **NOTED**. Price has been offered for the Gator of £3000. Councillors asked about clock repair for The Clock Tower, this is being chased. We are waiting for a quote for lily removal at Hampden Pond.

### 6. FINANCE

#### a) To consider the list of payments and sign cheques

**A22.063** – The payments due to be paid were **RESOLVED** and signed.

**A22.064** - The Clerk presented a list of potentially redundant direct debts and it was **RESOLVED** to cancel these from the bank account.

#### b) To consider the amenities requirements for next year's budget

**A22.065** – Amenities committee considered the budget and **NOTED** –

- £5000 added to the Events budget to allow for summer event, now Wendover Celebrates is no longer running.
- £3000 for Haddington Park for repairs and maintenance – **NOTED** to get warranties from old owner.
- Consider adding 3% increase on most of budgets due to cost of living.
- The Clock Tower wall repairs has funds that need to be carried over.

- Increase to fuel budgets.
- Groundsmen to get a price for 2 water sheds for London Road Allotments.
- Insulation and cladding of the site safe needs further investigation but would recommend setting up an EMR.

It was **RESOLVED** to pass on these recommendations to the Council for next year's budget.

**A22.066** – the budget request for the Grounds Team for additional equipment was considered and it was **NOTED** that their purchase could be accommodated in this year's budget. It was **RESOLVED** to make the purchases in line with the expenditure request set out in the paper. And it was further **RESOLVED** that the sale of the Gator could be used in part exchange for the weed brush.

**c) To consider a payment for tools and electrical plugs**

**A22.067** – It was **NOTED** that providing there is an inventory with current values and photos of all items the committee will be happy to resolve this in a future meeting.

**7. OPEN SPACES AND HAMPDEN POND**

**a) Park Maintenance**

**To consider a quote for the work on the Ashbrook spinner and Hampden see saw surface**

**A22.068** – It was **NOTED** the playpark inspection is being brought forward to early November, with the hope of gaining a quote after the inspection.

**b) Open spaces working group**

**To receive an update from the working group – paragraphs**

**A22.069** – The update presented by the open spaces working group **NOTED** that – The working group has not met, a meeting is needed. Skatepark tenders have been issued, they need to be reviewed. There have been 3 interested parties that have replied, the Clerk will share details with Councillor Standen. The working group is considering getting a youth group/high school involved to review the tenders. They will redact prices from tenders when they are reviewed and will consider an anonymous process. They are waiting to receive the Cricket Club lease; Parish Council staff will source the contact details and pass on to Councillor Standen.

**8. OTHER MATTERS**

**a) Christmas Event**

**To receive an update on the progress for the Christmas 2022 celebrations -**

**A22.070** – The update presented by the Estates and Events Manager **NOTED** that – All businesses have been contacted about the mini Christmas trees, 18 have submitted a completed form. The TENS (Temporary Event Notice) has been confirmed, the Safety Advisory Group needs to be submitted, the office are awaiting documents to complete this. Sparkx has been contacted to organise light installation, the office is awaiting response. Vendors have been contacted for the light switch on, 9 out of 11 have returned their forms, there is 1 stall available, a vendor has been contacted about this. Wendover Shed, is sharing the Parish Council gazebo. The Estates and Events Manager will continue with social media posts to gain interest. It was **NOTED** that no road closure is needed for the Light Switch On.

**b) Haddington play park update**

**To receive an update on the works and agreement on the Haddington play park –**

**A22.071** – The update presented NOTED that – The RAF were reluctant to include the 6 month break clause that Parish Council wanted and it was not in the heads of terms. Councillor Bulpett contacted the solicitors and the RAF to explain the Parish Councils position in wanting the break clause. The RAF said they would look sympathetically on the Council and would look to do a deed of surrender if the Parish Council could no longer maintain the park. The committee discussed cctv coverage, a fully monitored system was too expensive but it was possible to get a cctv system that recorded and could be reviewed if needed. The person controlling that cctv would need to be trained and we would need to be able to anonymise footage if we received a data subject request under GDPR. It was NOTED that the hedges around the park pose security issues and it was **RESOLVED** that the owners of the hedges to be sought to see if they could lower them or whether the Parish Council could do so to improve the sight line. It was **RESOLVED** to hold an opening ceremony and invite the MP to the event.

**d) Parking during Ashbrook events**

**To receive a report on parking issues during Ashbrook events and consider mitigation options -**

**A22.072** – The committee NOTED that – The bus service that was put on for the Oktoberfest was successful, therefore this is an option for future events. For previous events the gates to Ashbrook have been opened so cars can park on the grass, this could be an option dependant on footfall/times people leave i.e. all at once or sporadically, it is also dependant on the condition of the grass and the weather. It was **RESOLVED** that the Parish Council will work on social media and notices to encourage attendees to park considerately or walk to the event where possible. Look into option of bollards in affected areas. Parish Council will reply to the resident and thank them for their comments and informing them that the Council is looking at solutions.

**9. ITEMS FOR NEXT AGENDA**

**A22.073** Using old cricket ground as an overspill carpark.

**10. DATE OF NEXT MEETING**

**A22.074** The next scheduled meeting of the Amenities Committee is 20<sup>th</sup> December 2022.

**11. CLOSURE OF MEETING**

**A22.075** As all business was transacted the meeting was closed at 8:55pm

Signed by *Councillor Worth*

Chair to the Amenities Committee

Date: 18<sup>th</sup> October 2022