



WENDOVER PARISH COUNCIL

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ANNUAL PARISH COUNCIL MEETING AGENDA

3rd May 2022 at 7pm

St Annes Hall, Aylesbury Road, Wendover, HP22 6JG

Membership: Councillors Ballantine, Bulpett (Chair), Barnard, Durden-Moore, Gallagher, Goodall, Lloyd-Evans, Malleson, Standen, Walker, Washington, Williams and Worth.

To all Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND. MEMBERS WISHING TO ATTEND MUST CONTACT THE CLERK PRIOR TO THE MEETING.

AGENDA

1. ELECTION OF CHAIR

To elect a Chair for the coming year of the Parish Council and receive the Chairman's Declaration of Acceptance of Office.

2. ELECTION OF VICE CHAIR

To elect a Vice Chair of the Parish Council.

3. APOLOGIES FOR ABSENCE

To consider any apologies for absence received.

4. DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.

5. MINUTES

Consideration of approval of minutes of the meeting of 5th April 2022.

6. PUBLIC PARTICIPATION

The Council is committed to community engagement and warmly invites members of the public to contribute. Members of the public should note that the Council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response later. Members of the public are asked to respect the fact that this is a meeting to conduct Council business and interruptions during the remainder of the meeting are not permitted.

7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

8. COMMITTEES AND WORKING GROUPS

- a) To agree membership of each Committee.
- b) To agree membership for each Working Group.
- c) To agree terms of reference for each of the Council's Committees in 2022/23.

9. OUTSIDE BODIES

- a) To receive reports from outside bodies.
- b) To agree WPC representatives on other organisations' Committees, panels or liaison groups.

10. REVIEW OF SUBSCRIPTIONS AND MEMBERSHIPS

To consider the Council's subscriptions and memberships for 2022/23.

11. CORRESPONDENCE

To consider items of correspondence listed (Appendix 1).

12. CLERKS REPORT

13. FINANCE

- a) To note the year end March 2022 I&E, EMR and balance sheet.
- b) To consider the list of payments and sign cheques.
- d) To consider continuing with direct debit payments and payments of salaries by fax order.

14. PLANNING COMMITTEE

To note draft minutes of the meetings of 5th and 19th April 2022.

15. AMENITIES COMMITTEE

To note the draft minutes of the meeting of 19th April 2022.

16. OTHER MATTERS

a) HS2

To receive updates on any matters relating to HS2 & the HS2 working group.

b) Review and Adoption of Core Documents

- (i) To review the Councils Standing Orders.
- (ii) To review the Councils Financial Regulations.
- (iii) To confirm core policies have been reviewed.

c) Review of Land and Assets

To receive an update on the asset register and an inventory of WPC property.

d) Review of arrangements for Insurance

To confirm the Council has insurance cover in respect of all risks.

e) General Power of Competence

To receive an update on the Council exercising their eligibility of the General Power of Competence.

f) Jubilee Event 2022

- (i) To note the updated project status report for the Jubilee Event.
- (ii) To consider a request from Craft Yard to attend the event with a mobile gin bar.
- (iii) To consider purchasing promo materials for the event to support the five-year plan outputs.

g) 5year Working Group

To receive an update and consider any recommendations.

h) Manor Waste

- (i) To consider a request for a charity stall to use Manor Waste on Sunday 29th May 2022.
- (ii) To receive an update Manor Waste consultation and proposals.

i) Haddington Close Playpark

To receive an update on the Haddington Close Playpark and consider any actions.

17. DATES OF FUTURE MEETINGS

- a) To note the Notice of Meetings 2022/23.
- b) To consider any venue changes for 2022/23

18. CONFIDENTIAL ITEMS

The Public Bodies (Admission to Meetings) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

- a) Complaint, previously noted under minute PC21/341

19. CLOSURE OF MEETING

Signed by *Amanda Massingham*

Deputy Clerk to the Council

Date: 27th April 2022

Appendix 1 – Correspondence

| | | |
|--------|---|------------------------------|
| (i) | Buckinghamshire Council New Gambling Policy | No Response Required |
| (ii) | Letter of Invitation Aylesbury Town Council Annual Mayor Making | Response Required |
| (iii) | Proposed Changes to Library Service staffing structures | No Response Required |
| (iv) | 5th April Draft Minutes – E-mail from resident | Actioned/Complete |
| (v) | Wendover Parking Survey (Minutes) | Response Required |
| (vi) | Standing Grants | Responded/In Progress |
| (vii) | Wendover Parking Survey (PID) | Holding Response/In Progress |
| (viii) | Helicopter Park Reinstatement | Responded |