

ITEM 12e – NOTIFICATION OF PARISH COUNCIL MEETINGS

BROUGHT BY

Office

SUMMARY

To set dates for all Council meetings and the Annual Parish Meeting

PARISH COUNCIL BACKGROUND

- For reference the APM needs to be between 1st Mar and 1st Jun and AGM/ACM needs to be in May (or within 14 days of an election in an election year). 2025 is an election year and elections are on the 1st May
- Staffing Committee has voted to have 2 meetings a year in Mar and Nov

DETAILS

- Easter is very late 18th Apr-21st Apr but this does not impact on meeting cycles.
- We need to break the cycle so that the Jan 2026 meeting is on the second Tue of the month and papers would need to be out on the 31st Dec. As office staff take off the Christmas period this would effectively mean the packs would need to be ready by the 19th Dec
- Having only one set of meetings in August has been continued as it proved successful
- The new library refurbishment will be complete in April and it may be worth investigating use of the Library meeting room.

The Proposed dates are as follows

Date	Meeting	Time	Venue
04 Feb 2025	Planning Committee	7.00pm	St Annes Hall
04 Feb 2025	PARISH COUNCIL MEETING	7.30pm	St Annes Hall
18 Feb 2025	Planning Committee	7.00pm	St Annes Hall
18 Feb 2025	Finance Committee	7.30pm	St Annes Hall
04 Mar 2025	Staffing Committee	7.00pm	St Annes Hall
04 Mar 2025	Witchell Trust Meeting	7:30pm	St Annes Hall

04 Mar 2025	PARISH COUNCIL MEETING	7:45pm	St Annes Hall
18 Mar 2025	Notice of Parish Councillor elections		
18 Mar 2025	Planning Committee	7.00pm	St Annes Hall
18 Mar 2025	Amenities Committee	7.30pm	St Annes Hall
01 Apr 2025	Planning Committee	7.00pm	St Annes Hall
01 Apr 2025	PARISH COUNCIL MEETING	7.30pm	St Annes Hall
11 Apr 2025	Parish Councillor nominations close		
15 Apr 2025	Planning Committee	7.00pm	St Annes Hall
15 Apr 2025	Amenities Committee	7.30pm	St Annes Hall
17 Apr 2025	ANNUAL PARISH MEETING	7.00pm	Venue TBC
01 May 2025	Parish Councillor polling day (if posts are contested)		Memorial Hall
02 May 2025	Parish Councillor poll count and verification		Stoke Mandeville Stadium
06 May 2025	PARISH COUNCIL AGM and election of Chair	7.00pm	TBC
20 May 2025	Planning Committee	7.00pm	TBC
20 May 2025	Finance Committee	7.30pm	TBC
03 Jun 2025	Planning Committee	7.00pm	TBC
03 Jun 2025	PARISH COUNCIL MEETING	7:30pm	TBC
17 Jun 2025	Planning Committee	7.00pm	TBC
17 Jun 2025	Amenities Committee	7.30pm	TBC
01 Jul 2025	Planning Committee	7:00pm	TBC
01 Jul 2025	PARISH COUNCIL MEETING	7.30pm	TBC

15 Jul 2025	Planning Committee	7.00pm	TBC
15 Jul 2025	Amenities Committee	7.30pm	TBC
05 Aug 2025	Finance Committee	7:00pm	TBC
05 Aug 2025	PARISH COUNCIL MEETING	7:30pm	TBC
02 Sep 2025	Planning Committee	7.00pm	TBC
02 Sep 2025	PARISH COUNCIL MEETING	7.30pm	TBC
16 Sep 2025	Planning Committee	7.00pm	TBC
16 Sep 2025	Amenities Committee	7.30pm	TBC
07 Oct 2025	Planning Committee	7.00pm	TBC
07 Oct 2025	PARISH COUNCIL MEETING	7.30pm	TBC
21 Oct 2025	Planning Committee	7.00pm	TBC
21 Oct 2025	Amenities Committee	7.30pm	TBC
04 Nov 2025	Staffing Committee	7.00pm	TBC
04 Nov 2025	PARISH COUNCIL MEETING	7.30pm	TBC
18 Nov 2025	Planning Committee	7.00pm	TBC
18 Nov 2025	Finance Committee	7.30pm	TBC
02 Dec 2025	Planning Committee	7.00pm	TBC
02 Dec 2025	PARISH COUNCIL MEETING	7.30pm	TBC
16 Dec 2025	Planning Committee	7.00pm	TBC
16 Dec 2025	Amenities Committee	7.30pm	TBC
06 Jan 2026	Planning Committee	7.00pm	TBC

06 Jan 2026	PARISH COUNCIL MEETING	7.30pm	TBC
20 Jan 2026	Planning Committee	7.00pm	TBC
20 Jan 2026	Amenities Committee	7.30pm	TBC
03 Feb 2026	Planning Committee	7.00pm	TBC
03 Feb 2026	PARISH COUNCIL MEETING	7.30pm	TBC
17 Feb 2026	Planning Committee	7.00pm	TBC
17 Feb 2026	Finance Committee	7.30pm	TBC
03 Mar 2026	Staffing Committee	7.00pm	TBC
03 Mar 2026	PARISH COUNCIL MEETING	7.30pm	TBC
17 Mar 2026	Planning Committee	7.00pm	TBC
17 Mar 2026	Amenities Committee	7.30pm	TBC
07 Apr 2026	Planning Committee	7.00pm	TBC
07 Apr 2026	PARISH COUNCIL MEETING	7.30pm	TBC
21 Apr 2026	Planning Committee	7.00pm	TBC
21 Apr 2026	Amenities Committee	7.30pm	TBC