

Code	Description	21/22 Budget	21/22		Comments	22/23 Budget	Diff 21/22 22/23	Comments
			Actual	Forecast				
Amenities Income								
1000	Allotment Rent	1,250	1527		2021/22 Actual YTD all plots full	1,432	182	Based on all plots taken £1432
1005	Charter Fair	200	150		2021/22 was given COVID discount for previous year.	200	0	Expect 2 x hires £100 each
1010	Cricket Club Lease	300	300			300	0	Lease conversations pending, no increase expected.
1015	Fishing Permits	0	0		No fishing until July 2021/No Charge	0	0	No charge going forward, too difficult to police
1021	Market - Local Produce	2,000	2100		2021/22 Income apx PM YTD Oct 21 £1245	2,000	0	All pitches taken on every market £15 x 12 x 12 = £2160
1022	Market - Weekly	10,400	10400			10,400	0	Agreement is £200 per week x 52 weeks £10400
1030	Other Rents (Open Spaces)	1,200	1800		includes Rumsey & No2 hire	1,500	300	2 x circus, 1 x funfair, Rumsey and No2 continue?
1035	BCC Devolved Services	17,100	17100		Additional Grass Cutting Colet Road	17,613	513	1/11/21 E-mail to confirm 3% uplift
1214	Christmas Trees	1,950	1980		£33 x 60 Trees	0	-1,950	Removed - in case we don't continue with trees next year
1260	Xmas Event Income	550	500		last event 2019 income £508	500	-50	
1261	Rifle Club Lease	100	100			100	0	
TOTAL INCOME		35,050	35957			34,045	-1,005	

Code	Description	21/22 Budget	21/22 Actual Forecast	Comments	22/23 Budget	Diff 21/22 22/23	Comments
Events Expenditure							
4100	Annual Parish Meeting	500	0	No event 2021	500	0	Room hire, Refreshments
4105	Xmas Decorations (Trees, Lights etc.)	5,700	4500	Based on Quote from Sparks	5,000	-700	
4109	Promo Materials	500	300	None Spent YTD	500	0	Five year plan, new Wendover logo etc
4110	Entertainments & Events	2,000	1700	CA Trophies £385, Play Around Parishes £888	2,000	0	
4112	Floral Display	4,000	4000	This year £3442 external plus MW etc	5,000	1,000	Improve entry points and take over area O/S Tres/No2
4122	Markets - Local Produce (advertising etc.)	0	0		500	500	New banners or A Frame Boards (Time change)
4124	Markets - Business Rates	970	1030	21/22 Charge from June 21 £103 PM	1,300	330	Assume 2022 uplift
4125	Markets - Water	60	13	1 x yearly payment made £13	50	-10	
4126	Markets - Electric	175	210	YTD £115	230	55	
4130	Annual Village Quiz	100	40	2021 event go ahead/medals	100	0	Purchase medals and engrave shield, agreed to continue as is
4132	Christmas Celebration Event	2,200	2000	last event £4K but we had generators/reindeer sponso	2,200	0	
4550	Communications - Publicity	5,500	5500	WN back page, CA, Speed, events	5,750	250	Back page WN, additional CA and other events/competitions
4555	Communications - Website	0	0	In house	0	0	Inhouse - hosting fees against Office/ No change going forward
TOTAL EXPENDITURE		21,705	19293		23,130	1,425	

Code	Description	21/22 Budget	21/22 Actual Forecast	Comments	22/23 Budget	Diff 21/22 22/23	Comments
Highways Expenditure							
4200	Bus Shelters	1,000	0	£0 previous years. 21/22 paying for Ash NB	1,000	0	Repairs or new seat
4205	Maintenance Highways	0	0		0	0	
4210	Refuse Bins	500	500		500	0	New bin requests/dog bins/salt bins
4211	Severe Weather (bins, grit etc.)	500	250	Have left over stock	500	0	
4215	Street Furniture (seats, noticeboards etc.)	3,000	3000	Ashbrook NB agreed 2021	2,000	-1,000	No known need at present
4216	Mobile Vehicle Activated Signs	0	0		0	0	EMR
4419	Adopted Highway Trees	0	0		0	0	EMR
4498	Devolved Services	0	0		0	0	Absorbed by other Amenities and staffing costs
TOTAL EXPENDITURE		5,000	3750		4,000	-1,000	

Code	Description	21/22 Budget	21/22 Actual Forecast	Comments	22/23 Budget	Diff 21/22 22/23	Comments
Lighting Expenditure							
4300	Energy - Street Lights	10,700	10740	Current E-On £895 PM	10,500	-200	Green Energy Saving. New contract starts 1/1/22
4305	Maintenance	3,000	4500	Forecast repairs based on YTD (Oct £3703)	6,000	3,000	Due to current spends
4315	New Columns	6,000	6300	2 replacements 2020/3 replacements so far 2021	8,280	2,280	
4320	Inspections	1,000	1038	Complete 2021	1,000	0	Normally £12 per light
TOTAL EXPENDITURE		20,700	22578		25,780	5,080	

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Recreation Expenditure							
4400	Dog Bins - Contract for Emptying	2,000	1855	Invoiced end of year 2020/21 was £1818	2,000	0	Previous years have seen a 2.5% increase
4405	Maintenance Fences, Gates & Hedges	1,500	0	Pond Fences this year from EMR	1,500	0	
4410	Maintenance Groundworks	5,000	2500		5,000	0	
4415	Maintenance Inspections etc.	1,000	540	Sov Contract 1 x year Paid July 20 £1090	0	-1,000	3 year prepayment made Oct 21 £540. Hang Basket due 2023
4418	Maintenance Tree Inspections	0	0	Not required 21/22 3 yr check completed 2019	1,800	1,800	Required 22/23 2019 Cost £1620.00
4417	Tree Works	2,500	1500	None YTD, previous year £1050	2,500	0	
4416	Pond	1,500	0	Paid from EMR this year/Path works pending?	1,500	0	Maintenance only, lilies etc
4421	Community Orchard Maintenance	0	0	Contract Cancelled Dec 2020	600	600	Re-instate contract, based on 2 x visits per year
4425	Cap Ex (e.g. mower purchase)	12,000	5550	Based on £363 PM Mower, £370 truck from Jan 22	12,000	0	£363 PM mover, £370 Pm Truck plus other
4430	Mower Maintenance	2,000	1473	based on YTD - As of Oct £811	2,000	0	£105 per month plus as required for push along
4435	Play Equipment	0	0		0	0	Open Spaces EMR
4440	Play Equipment Repairs & Maintenance	5,000	1000	£13K spent 2020	5,000	0	Inspection taking place 02/11/21
4450	Premises Garage Rent	960	960	£80.00 per month	960	0	Sidley's £80 per month/Keep truck/bins
4455	Sitesafe Electricity	100	132	based on YTD	150	50	
4465	Sitesafe Water/Sewage	300	100	Baskets watered on contract	100	-200	
4475	Fuel	1,500	1700	YTD £1259 Oct - costs down over winter	1,800	300	Fuel price increase plus truck
4480	Materials & Tool Purchase	2,000	1300	No big purchases YTD £783	2,500	500	Jet Wash, Trolley Jack, Torque Wrench, hedge cutter
4481	Machinery/Tools Service & Repairs	3,500	2000	Gator new clutch 2021, YTD £1433	3,500	0	Gator Strategy needs considering
4485	Protective Clothing (PPE)	800	300	YTD £146	400	-400	Current staff, have correct PPE, top ups
4490	Refuse Bin Contract	1,200	1092	Current £91 PM	1,200	0	
4495	Sundries	700	900	YTD £899 Oct 2021	1,200	500	Septic Tank, Water Butts, signs, silent solider
4497	Defibrillators	800	100	2 x pads rq Nov 2021	800	0	Maintenance/batteries
TOTAL EXPENDITURE		44,360	23002		46,510	2,150	

Code	Description	21/22 Budget	23/23 Budget	Diff	Comments
	Amenities Income	35,050	34045	-1,005	Main variance due to no Christmas tree income.
	Events Expenditure	21,705	23130	1,425	Main variance due to increased floral
	Highways Expenditure	5,000	4,000	-1,000	No known street furniture purchases
	Lighting Expenditure	20,700	25,780	5,080	Increased cost for new columns and maintenance based on 2021/22 trends YTD
	Recreation Expenditure	44,360	46,510	2,150	Tree inspections required 22/23 plus orchard maintenance re-instated
	Net Amenities Figures	-56,715	-65,375	-8,660	
		91,765	99420		

Code	Description	21/22 Budget	21/22 Actual Forecast	Comments	22/23 Budget	Diff 21/22 22/23	Comments
Finance & General Income							
1200	Grants Incoming (Inc S106)	0	0		0	0	
1205	Dividends Rec'd ex Whitchell Trust	240	216	Based on YTD	200	-40	
1210	Interest Rec'd ex Deposits	1,500	430	Based on YTD	1,000	-500	Interest rates should improve
1215	Miscellaneous Income	0	3064	Info only - don't budget/ Streetlight Claim 2021	0	0	
1250	Precept Received	0	0	DO NOT ENTER ANY FIGURES	0	0	DO NOT ENTER ANY FIGURES
1265	Capital Receipts	0	0		0	0	
1266	VAHT Income	500	664	Apx £166 per qtr	600	100	
	TOTAL INCOME	2,240	3710		1,800	-440	

Code	Description	21/22 Budget	21/22 Actual Forecast	Comments	22/23 Budget	Diff 21/22 22/23	Comments
Finance & General Expenditure							
4496	Professional Support	2,000	2947	Clerk Conf HR & Property valuation	2,000	0	
4560	Bank Charges	750	480	Flagstone apx £42 per month	580	-170	Flagstone based on £48 per month
4565	Fees - Audit	2,300	2300		2,300	0	2 x Internal 1 x External
4570	Fees - Legal	2,000	0		2,000	0	Unexpected legal fees come from Gen Reserve
4575	Insurance	5,500	5500	WPC £4.2K plus vehicles	5,700	200	Property valuation done 2021
4580	Software	800	750	£743 in 2020	800	0	RBS Accounts package including asset management
4582	RBS End of Year Support	650	672	£672 to close 2020/21	700	50	
4585	Grants - Churchyard Care	7,000	7000		7,000	0	Increase agreed Full Council Sep 2017
4586	Grants - Wendover Youth Centre	7,000	7000		7,000	0	New Agreed 2021/22
4509	Major Grants >£1000	15,000	9600	Current Actual	15,000	0	One off applications apply by Jan, paid April 22
4611	Minor Grants <£1000	5,000	2000	Current Actual	5,000	0	All yr round based on 5 max applications
4615	Office - Broadband/Te/Fax	1,400	1600	Based on current trend	1,600	200	
4620	Office - Copier	2,000	1700	Current £140 per month	1,850	-150	
4625	Office - Equipment - Capital	1,000	0		1,000	0	Budget for at least 1 x new laptop
4621	Office - Equipment - Revenue	5,000	5200	Council email, adobe, IT support	5,500	500	IT support, Office 365 licence, Councillor emails
4630	Office - Postage & Stationary	500	500		500	0	Reduction from previous years due to tablet use/printing costs
4640	Office - Testing - Electrical	100	50	2020 was £46	75	-25	Annual PAT testing - November each year
4645	Office - Testing - Fire	300	250	2020 was £303 (some new equipment)	300	0	Annual - March each year
4650	Office - Electricity	1,700	1700	Current plus winter months	1,700	0	
4655	Office - Water	200	150	Current £12 PM	150	-50	
4818	Temporary Staff	0	0	No Maternity Leave cover Rq	0	0	No Maternity Leave cover Rq
4660	Property Management Clock Tower	2,000	1400	2020 Annual Clock £300, £80 Pm Cleaning	2,000	0	Office cleaning annual Clock Service
4665	Property Management Manor Waste	1,000	175	MW seat cleaning	1,000	0	Bollards may need replacing
4670	Property Management Site Safe	1,000	250	Paint	1,000	0	Cooling/heating solution?
4675	Property Management War Memorial	1,000	0		500	-500	No known works required
4685	Subscriptions	2,200	2000	Current £1.6K / 2020 was £1.7K	2,000	-200	
4694	Councillors Allowance	4,725	0	Not used this year	0	-4,725	Assume not required next year. Review election year 2025
4691	Councillors Expenses	100	75	£58 already spent	200	100	
4690	Chairman's Expenses	1,200	1200	Xmas dinner	1,200	0	
4696	Planning	0	0		0	0	
4695	Room Hire	1,200	900	Based on £25 per hire x 24 & other	1,000	-200	
4700	Sundry Expenses	800	350	based on current trend	800	0	Previously included cleaning of CT now CT prop mgt
4705	Travel	300	50	Current trend - parking fees	300	0	
4706	Elections	4,000	906	No other costs due	0	-4,000	No elections 2022/23
4707	H&S	3,000	500		3,000	0	
TOTAL EXPENDITURE		82,725	57205		73,755	-145	

Code	Description	21/22 Budget	23/23 Budget	Diff	Comments
	Finance & General Income	2,240	1,800	-440	Interests rates low
	Finance & General Expenditure	82,725	73,755	-8,970	No Elections or Councillor Expenses
	Net Figures	-80,485	-71,955	8,530	

Code	Description	21/22 Budget	21/22 Actual Forecast	Comments	22/23 Forecast	Diff 21/22 22/23	Comments
Staffing Committee							
4800	Amenities Salaries	53,809	52850		54,408	599	
4801	Amenities NIC	4,305	4228		4,353	48	
4802	Amenities Pension	7,481	7304		7,475	-6	
4810	F&G Salaries	93,738	93890		99,744	6,006	
4811	F&G NI	7,499	7511		7,979	480	
4812	F&G Pensions	7,499	7511		7,979	480	
4816	Student Loan	0	0		0	0	
4845	Payroll Charges	660	600	£50 per month	660	0	£5 per month increase included
4860	Training Staff & Councillors	2,500	2000		2,500	0	Lots of training done 2021 for new cllrs, however first aid freshers needed for Staff £230pp x 4 in 2022
4855	HR & H&S Fees (Ellis Whittam)	3,086	3145		3,200	114	EW 5 yr deal (Yr 4)
4861	Uniform	500	200		500	0	Adhoc Replacements
	Actuary Consultation	0	0		0	0	Council Resolved to move £10k general reserve 2021/22 so not need 2022/23
NEW	SMART Pension Monthly Fee	0	0		200	200	New charge from 1/12/21 £15 plus VAT per month
TOTAL EXPENDITURE		181,077	179239		188,998	7,921	

For Salaries- see sperate sheet prepared by Louise

Code	Description	21/22 Budget	23/23 Budget	Diff	Comments
	Staffing Income	0	0	0	
	Staffing Expenditure	181,077	188,998	7,921	Increase based on 2% for salaries, plus new Smart Pensions fee
	Net Figures	-181,077	-188,998	-7,921	

2021/22 Totals

Amenities Income	35,050.00	
Amenities Expenditure	91,765.00	56,715.00 Net Budget Cost
F&G Income	2,240.00	
F&G Expenditure	82,725.00	80,485.00 Net Budget Cost
Staffing Expenditure	181,077.00	
Total	318,277.00	

2022/23 Totals

Amenities Income	34,045.00	
Amenities Expenditure	99,420.00	65,375.00 Net Budget Cost
F&G Income	1,800.00	
F&G Expenditure	73,755.00	71,955.00 Net Budget Cost
Staffing Expenditure	188,998.00	
Total	326,328.00	

Band D Households:

3404.02

Precept:**93.50 Year****7.79 Month****To be Confirmed 22/23**

3404.02

95.87 Year**7.99 Month**

Band D Tax to be confirmed 6/12/2021 - figure used is duplicate of 21/22

Difference £2.37 Percentage 2.53%

Difference £0.20 Percentage 2.53%

EMR 20/21

2020/21 EMR's	Comments	Delegated 'Owner'
Entrance Point White Gates	15,000.00 Replace and adopt asset 50/50 LAF	KS / SW
Witchell Car Park Hedge	10,000.00 Resolved 2019	KS / SW
HS2	20,000.00	TW
Hampden Pond	50,000.00 3 yr project	KS / SW
CT Wall & Fountain	25,000.00 Unlikely to be completed 2019/20	KS / SW
Playground Improvements	0.00 Working Gp established 20/21	Working Grp
Wildflower	15,000.00	Ama/SW
CT Window Screen	3,000.00	KS
Wendover App	5,000.00	KS
Ashbrook Path	25,000.00	KS/SW
Highway Trees	10,000.00	

Total 178,000.00

EMR 21/22

2021/22 EMR's	Comments	Delegated 'Owner'
Entrance Point White Gates	15,000.00 Replace and adopt asset 50/50 CB	KS / SW
Replace WPC Waste Bins	5,000.00	Amenities
Hampden Pond	25,000.00	Amenities
CAW Trees	10,000.00 3 yr project	KS / SW
HS2	10,000.00	
Parking Review	10,000.00	
Highway Trees	10,000.00	KS
Wardens Event	5,000.00	

90,000.00

EMR 22/23

2022/23 EMR's	Comments	Delegated 'Owner'
Replace/Increase WPC Waste Bins	5,000.00 Budget £5k for 3 years	
Hampden Pond	5,000.00 Fencing/Steps	
Cessation	25,000.00	
Skate Park	15,000.00 Mainly funded by grant	
Inclusive Play	0.00	
Clock Tower Wall	25,000.00	
Library Extension	8,000.00 10% donation of total project	
20 MPH Consultation	10,000.00	
PMG Signage	0.00 Should be done 2021	
Clock Tower Heating	5,000.00	
MVAS	5,000.00 Unit that collects data	
New Cesspit Ashbrook	10,000.00	
Christmas Lights	5,000.00 Replace Trees with Lights	
HS2	5,000.00	
Climate Action	10,000.00	
Total	133,000.00	

2021/22

Detail	£	Comments
Balance as per October 2020	£450,479.00	Source - Month 7 Balance sheet
Deduct Average spend per month YTD	£113,095.00	YTD £158,334/7 months =£22,619 x 5 months left
Sub Total	£337,384.00	
Deduct Expected EMR Spends through to March	£5,000.00	Witchell Car Park Hedge
	£16,000.00	HS2 - at least £3k per month
	£20,000.00	Clock Tower Wall
	£34,000.00	Pond
	£15,000.00	Wild Flowers
	£25,000.00	Ashbrook Path
Sub Total	£222,384.00	
Predicated End of Year Balance March 2021	£222,384.00	
2021/2022 Budget	£326,328.00	Funded by Precept
Money in from AVDC for Precept 2021/2022	£326,328.00	
Sub Total	£222,384.00	
Minus EMR's planned for 2021/2022	£90,000.00	
	£132,384.00	General Reserve Remaining ALL EMR 202021
	£206,384.00	General Reserve Green EMR 202021 only
	0	

2022/23

Detail	£	Comments
Balance as per October 2021	£423,649.00	Source - Month 7 Balance sheet
Deduct Average spend per month YTD	£126,994.00	YTD £177,792/7 months =£25,398 x 5 months left
Sub Total	£296,655.00	
Deduct Expected EMR Spends through to March	£10,150.00	Assume all HS EMR Spent
	£24,500.00	Pond (Fencing/Pond works inv in November)
	£2,200.00	CAW Trees
	£1,500.00	PMG Signage/Eco report
	£25,000.00	Canal Path
	£2,000.00	Highways Trees
	£10,000.00	Parking Review - assume all money spent
	£10,000.00	Actuary Consultation
Sub Total	£211,305.00	
Predicated End of Year Balance March 2022	£211,305.00	
2022/2023 Budget	£326,328.00	Funded by Precept
Money in from BC for Precept 2022/2023	£326,328.00	
Sub Total	£211,305.00	
Minus EMR's planned for 2022/2023	133,000.00	
	£78,305.00	General Reserve Remaining