

# WENDOVER PARISH COUNCIL

## Minutes of the Parish Council Meeting

7<sup>th</sup> February 2023 at 7:30pm

Meeting held at St Annes Hall, Aylesbury Road, Wendover, HP22 6JG

**Present:** Councillors Ballantine, Bulpett (Chair), Durden-Moore, Gallagher, Standen, Thornton, Walker, Washington, Williams and Worth.

**In attendance:** Buckinghamshire Councillors Bowles and Newcombe with apologies from Councillor Strachan

**Clerk:** Phoebe Sharps

**Chair:** Councillor Bulpett

**Members of Public:** 5

### 1. APOLOGIES FOR ABSENCE

**PC22/361** Apologies were received and **ACCEPTED** from Councillors Goodall and Lloyd-Evans.

### 2. DECLARATIONS OF INTEREST

**PC22/362** None declared

### 3. MINUTES

**PC22/363** The minutes of the extraordinary meeting of 3<sup>rd</sup> January were **RESOLVED** as a true record and signed by the Chair.

### 4. CHAIR'S ANNOUNCEMENTS

**PC22/364** The chair informed the Council that the office had been struggling to find a venue for the Annual Parish Meeting on 20<sup>th</sup> April and suggested a change to a Tuesday or Friday. The Council will be advised of any changes.

### 5. PUBLIC PARTICIPATION

**PC22/365** A member of the public gave a presentation to the Council about the importance of shopping local and expressed interest in managing or supporting the Council to manage a local produce market once a month on a Sunday, this was noted. It was **RESOLVED** to include this on the March agenda.

### 6. CO-OPTION TO COUNCIL

**PC22/366** The candidate gave a brief description of their history and interest in becoming a Councillor and described themselves as community minded, this was noted. The Council asked the candidate which committees they would be interested in joining, the candidate explained that they are happy to be on any committee but explained that their background in retail and buying gave them good people skills, they noted interest in amenities, planning and staffing, this was noted.

## 7. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

**PC22/367** Councillor Bowles informed the Council that Buckinghamshire Council will be having a Budget Setting meeting on Wednesday, 22nd February 2023, this is a Full Council meeting. The budget scrutiny committee gave recommendations to Councillors. The funding panel for the Community Board meets on the 8<sup>th</sup> February, there were bids for funding from organisations in Wendover. There are talks of a Household Support Fund of 4.8m for the calendar year, to help with the cost-of-living crisis, there could be an option to use reserves if this fund is not approved. There was a reminder about the Proud of Bucks awards. Cllr Bulpett commented that the format to nominate was suited to individuals and not organisations.

## 8. CLERKS REPORT & CORRESPONDENCE

**PC22/368** The report from the Clerk was noted. It was further noted that the company will be out to survey the Clock Tower on 24<sup>th</sup> February as the Clock had stopped working again.

## 9. FINANCE AND PAYMENTS

- a) **PC22/369** The payments to consider totalling £38,732.49 were **RESOLVED** and signed.
- b) **PC22/370** The financial reports were noted. It was noted that the income and expenditure report is in line with expectations.

## 10. REPORTS FROM MEETINGS WITH OUTSIDE BODIES

### a) Wendover Canal Trust

**PC22/371** It was noted that there has been a name change from Wendover Arm Trust to Wendover Canal Trust, and that they have started the de-vegetation work before the towpath upgrade. It was further noted that the Council are happy for a new wall on Wharf Road, providing it does not have holes in the brickwork.

### b) Wendover Business Group

**PC22/372** It was noted that the Wendover Business Group is a resurrection of the Chamber of Commerce, the aim is to work together to result in a thriving town and they aim to meet once a month. They have had 4 meetings to date, have elected Ana Brown as Chair who has huge experience in tourism which will bring strengths to the group. The group will have representation from the Wendover Society, the PC and various business-owners.

## 11. REPORTS FROM SUB COMMITTEES

### a) PLANNING

**PC22/373** The draft minutes of the meeting on 17<sup>th</sup> January were noted.

### b) AMENITIES

**PC22/374** The draft minutes of the meeting on 17<sup>th</sup> January were noted.

## 12. REPORTS FROM WORKING GROUPS

### a) HS2 Working Group

**PC22/375** It was noted that the letter has been finalised regarding the Councils response to the HS2 Small Dean Schedule 17 submission. It was further noted that it will be checked and then will

be sent to the Chair who will send the letter. It was noted that in the meeting on 6<sup>th</sup> February it covered the upcoming road works closures, information on these can be found on the Councils website. The HS2 mobile visitor van will be on the Manor Waste on 15<sup>th</sup> February.

**b) Parish Plan Working Group**

**PC22/376** It was noted that the Title Absolute for the Manor Waste has been applied for, it could be up to 8 weeks until we hear if it's been successful. It was also noted that we are in the process of finalising the questions and visuals for the final consultation on the increased use of the Manor Waste, the consultation will run for a month to be brought back to the April Full Council meeting and there will be multiple physical locations for the consultation and well as online. It was **RESOLVED** to delegate all implementations of the consultation to the office.

**PC22/377** A question was asked about the colours on the new Wendover Identity, it was noted that the Parish Plan Working Group had considered different colour schemes, the colours in the final proposal are the most accessible and representative of the vibrancy of Wendover. It was unanimously **RESOLVED** to agree to the proposed visual identity and for Marley Design to commence with applications. It was **RESOLVED** with one abstention for the office team to develop suppliers and pricing proposals with the Wendover Business Group.

**PC22/378** It was unanimously **RESOLVED** to delegate the progress of the Wendover websites to the office to report back on at the next Full Council meeting.

**PC22/379** It was noted that the Wendover Business Group wanted to investigate the idea of new signage specifically at the top of station approach to highlight the High Street, also a sign with a map of the shops on the Manor Waste. It was unanimously **RESOLVED** to delegate the investigation of signage to the office team who will report back at the next Full Council meeting.

**c) Transport Working Group**

**PC22/380** No update received.

**13. OTHER ITEMS**

**a) Parking Review Implementation**

**PC22/381** The report on the Parking Review Implementation was noted. It was further noted that due to the pressures of deadlines Buckinghamshire Council had taken the decision to proceed with the implementation ahead of any feedback from the Parish Council. The notice was issued on the 23<sup>rd</sup> January and the implementation needs to take place within two years of the notice date.

**b) Coronation event**

**PC22/382** It was **RESOLVED** to create a week long poll for the residents to select their preferred date for the event and come back with the results at the next Full Council meeting. It was agreed to contact Wendover Cricket Club to ask if the Witchell Meadow is available on Monday 8<sup>th</sup> May 2023.

**c) Internal Audit**

**PC22/383 i) Internal Audit report**

The internal audit report and proposed actions were noted.

**PC22/384 ii) Minutes of 7<sup>th</sup> June 2022 and 15<sup>th</sup> June 2021**

It was **RESOLVED** to agree to the amended minutes and sign.

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**PC22/385   iii) Advice on payments to Churches**

It was **RESOLVED** that Wendover Parish Council will consider any grant request from any party including religious bodies on it's merits.

**d)   Policy Review**

**PC22/386   i) Market Protocol**

It was **RESOLVED** to defer this review until after the consultation for the Manor Waste proposal from the Parish Plan Working Group.

**PC22/387   ii) Child and vulnerable adults protection**

It was **RESOLVED** that no changes are needed.

**PC22/388   iii) Co-option policy**

it was **RESOLVED** to that no changes are needed.

**14. DATES OF FUTURE MEETINGS**

**PC22/389**   To note the next Parish Council meeting Tuesday 7<sup>th</sup> March 2023

**15. CONFIDENTIAL ITEMS**

**PC22/390**   It was **RESOLVED** to go into confidential session and members of the public were excluded from the meeting.

**PC22/391**   It was **RESOLVED** to accept the candidate and co-opt them to the Council.

**16. CLOSURE OF MEETING**

**PC22/392**   As all business was transacted the meeting was closed at 8.50pm

Signed by  
Chair to the Parish Council

Date: Tuesday 7<sup>th</sup> February 2023