

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting

7th March 2023 at 7:30pm

Meeting held at St Annes Hall, Aylesbury Road, Wendover, HP22 6JG

Present: Councillors Ballantine, Bulpett (Chair), Durden-Moore, Standen, Thornton, Walker, Williams and Worth.

In attendance: Buckinghamshire Councillors Strachan with apologies from Councillor Newcombe and Bowles.

Clerk: Andy Smith

Chair: Councillor Bulpett

Members of Public: 5

1. APOLOGIES FOR ABSENCE

PC22/393 Apologies were received and **ACCEPTED** from Gallagher, Washington, Simmons. Noted that Councillor Lloyd Evans would be slightly late

2. DECLARATIONS OF INTEREST

PC22/394 It was noted that Councillor Bulpett has an interest in a company proposing electrical works in Item 12f and they would leave the room and not offer a vote during that section of the meeting

3. MINUTES

PC22/395 The minutes of the Parish Council of 7th February 2023 were **RESOLVED** as a true record and signed by the Chair.

4. CHAIR'S ANNOUNCEMENTS

PC22/396 There were no announcements

5. PUBLIC PARTICIPATION

PC22/397 A member of the public outlined that Bucks Council have made the decision on the parking review and wondered why WPC have not objected to that decision being made without their input. It was outlined by Council that the paper on today's agenda outlines the decision-making process.

The member of the public outlined that the complaints minutes that have been recently published contained 9 recommendations, and one has not been completed. Council responded that most have been covered and an update will be on the April agenda.

Another member of the public outlined that he had raised issues about the parking review. They asked that if Council conduct a review of the matter and the comments it should be noted that process did cause some resident's distress. That review should consider if the Council achieved its objectives. It appears the process was expensive and bureaucratic – can lessons be learned.

6. REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

PC22/398 Cllr Strachan outlined that there was a budget meeting that achieved a balanced budget for Buckinghamshire Council last month. It should be noted that Local Government is struggling and 93% of funding is coming from council tax and business rates with the remainder from

Government. It used to be more of 50/50 split in funding. The balanced budget is a good bit of news as local services will not be cut. An additional 5m has been guaranteed for potholes. It is noted that our roads are really being hammered particularly with East/West rail and HS2 construction traffic. The planned raise of council tax is in line with 80% of other councils. Councillor Strachan outlined that one of the reasons to come to this meeting is to engage and take feedback from the parish to Bucks Council.

7. CLERKS REPORT & CORRESPONDENCE

PC22/399 Hampden pond and dogs off lead – it was noted that a social media campaign can be run and the PC has got the powers to create bye laws that would ban dogs off leads. Further work will be done by the office and Parish Council kept updated.

8. FINANCE AND PAYMENTS

- a) **PC22/400** The payments to consider totalling £23,362.17 were **RESOLVED** and signed.
- b) **PC22/401** The financial reports were noted. It was further noted that the Council is looking like it will come in on budget for this final year.
- c) **PC22/402** It was noted that in previous years the Council had made virements so that all of the budget lines did not overspend. On advice from the internal auditor it was noted that this was not required and that by analysing overspends it would allow a better budget to be set for the future. It was **RESOLVED** not to vire overspent budgets.

9. REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) **Wendover Community Board**

PC22/403 The report was noted

b) **Friends of Wendover Library**

PC22/404 A verbal report from the Chair outlined the details of the latest FOWL meeting.

The Library now want to create a community garden in the space between the Craft Yard and Red Lion. The space is owned by the Red Lion and they have provisionally given permission for the Library to use the space. The library felt that they could not currently enter into a lease and were considering a relationship with the Parish Council to enter into the lease on their behalf. This may be a possibility for a future meeting if they want to progress the community garden. The garden will not happen until after the building works, currently set to be completed in Nov 2023.

c) **Wendover Canal Trust**

PC22/405 A verbal report from the Chair outlined the latest update from the trust.

It was noted that the canal trust has done the vegetation clearance at the Wharf Rd end of the canal. They have not yet got the funding for the wall and fencing.

d) **Other organisations**

PC22/406 A verbal report from Cllr Durden-Moore outlined the latest update from Wendover Business Group.

It was a good turnout and Wendover Society has joined the group. The main conversation is about the scope of the group. The conversation seemed to focus on a tourism strategy, in order to help the local businesses survive and grow. The one thing of interest was a discussion of curating the high street, how can we curate the high street so it has a look and feel a thriving local high street - a plan for the town as a whole. It is not so much about who owns the

land but engaging in a conversation, so the landlords and shop owners are talking to each other. It is a collaboration exercise.

A verbal report from Cllr Walker outlined the latest update from Aston Hill Bike Park.

Whilst not in the Parish it does benefit residents and Cllr Walker is keeping in touch with the organisation trying to save the park and make improvements.

A verbal report from Cllr Lloyd-Evans outlined the latest update from Climate Action Wendover CLAW are about to become incorporated as a CIO and this will help them to progress. They are looking for someone from Council to do a walk around to identify locations for planting trees and hedges. It was noted that Council have already reviewed the open spaces and that we need to keep as much of the current open spaces as possible.

It was noted that BMKALC liaison meeting report has been previously distributed

10. REPORTS FROM STANDING COMMITTEES

a) PLANNING

PC22/407 The draft minutes of the meeting on 21st February were noted.

b) FINANCE

PC22/408 The draft minutes of the meeting on 21st February were noted

c) STAFFING

PC22/409 The draft minutes of the meeting on 7th February were noted.

11. REPORTS FROM WORKING GROUPS

a) HS2 Working Group

PC22/410 The latest letter on the Schedule 17 for Small Dean has been sent and a reply has come in, just before tonight's meeting. The reply will be distributed to Council and we are awaiting for permission to publish the letter on the website.

The group is discussing if it needs to be a working group going forwards or an operate as an ad hoc meeting when required. It was noted that if you don't have the working group you would need to have someone on Council with the responsibility for keeping up to date with the HS2 agenda.

b) Parish Plan Working Group

PC22/411 Cllr Durden-Moore presented the report and it was noted that the consultation is open and already has 200 responses. Cllr Durden-Moore wanted to convey thanks to the working group for all their efforts and perseverance.

c) Transport Working Group

PC22/412 Cllr Goodall outlined that the EV charging strategy has been announced by Bucks Council. It was noted the project is at the beginning stages. There is a meeting on the 16th March to discuss what happens next with the EV charging project and identify locations, installation and further details. It was noted that currently there are no plans for the car parks as the pilot does not cover public charging.

There have been meetings with schools to start the traffic survey in the Wharf Rd area and a bid to the Community Fund has been made.

12. OTHER ITEMS

a) Parking Review Implementation

PC22/413 The paper was noted and Council considered the comments from the members of the public at the start of the meeting.

It was **RESOLVED** to send a letter outlining that the process led by Buckinghamshire Council has been difficult and unsatisfactory. Further, the decision was made before the Parish Council had fully agreed to the implementation.

It was **RESOLVED** to accept the implementation in line with the recommendations report. The vote was 6 in favour and 4 abstentions

It was **RESOLVED** to pay the consultation costs of £7508 from this year's budget.

b) Coronation event

PC22/414 It was **RESOLVED** to set the date and time of the Coronation Event on Sunday 7th May between 1pm and 4pm in line with the national Big Lunch events. It was **RESOLVED** to implement the engagement activities and delegate the organisation of the event to the Clock Tower staff team.

c) Wendover News

PC22/415 It was **RESOLVED** to take out the back page of the Wendover News for the next 12 months as per previous years for a total cost of £3600

d) Minor Grant

PC22/386 It was **RESOLVED** to award the minor grant to the Jack in the Box Preschool for the replacement of their vegetable growing planters. The vote was 9 for and 1 against.

e) Tree Removal

PC22/387 It was **RESOLVED** to undertake the work as set out by Quote 3 and that the contractor should be notified to complete the work before nesting season fully starts.

f) Clock Tower Heating

PC22/388 Because of a conflict-of-interest Cllr Bulpett left the room. It was noted that the office had attempted to get quotes from numerous contractors who either did not want the work or simply did not show up when arranged. It was further noted that the quote for the current work was more than reasonable and below market rates. It was **RESOLVED** to instruct the work as set out in the paper.

g) Best Kept Village Awards

PC22/389 It was **RESOLVED** to enter the best kept village awards for the current year.

13. DATES OF FUTURE MEETINGS

PC22/390 To note the next Parish Council meeting Tuesday 4th April 2023

14. CONFIDENTIAL ITEMS

PC22/391 It was **RESOLVED** to go into confidential session and members of the public were excluded from the meeting.

PC22/392 Two tenders have been received. It was noted that the proposal is for a partner and not a specific design; there is still the opportunity to engage with the community on design. It was further noted that due to the late submission of one of the tenders the scoring had not been completed. It was **RESOLVED** that Amenities was authorised to make the final decision to give the opportunity for the tenders to be scored as per the process.

15. CLOSURE OF MEETING

PC22/393 As all business was transacted the meeting was closed at 9.13pm

Signed by
Chair to the Parish Council

Date: Tuesday 4th April 2023

DRAFT

PAYMENTS TO CONSIDER		Month:	Mar	Parish Council 7/3/23
Date	To	Cheque No	Amount	Payment for
TOTAL CHEQUE AMOUNT			£0.00	
Date	To	Petty Cash	Amount	Payment for
02/03/2023	Andy Smith	CASH	£7.91	Office supplies - coffee and handwash (claimed as cash to run down petty cash float)
TOTAL Petty Cash AMOUNT			£7.91	
Date	To	BACS	Amount	Payment for
09/03/2023	Friends of the Ridgeway	BACS	£15.00	Annual fee
09/03/2023	Wendover Canal Trust	BACS	£350.00	Minor grant - approved by Finance Committee
09/03/2023	Val Mayland	BACS	£80.00	Clock tower cleaning
09/03/2023	Farol	BACS	£71.02	Mower servicing
09/03/2023	Bucks Council	BACS	£2,315.04	Dog waste bins emptying
09/03/2023	Buckinghamshire Nurseries	BACS	£30.51	Replacement trees for community orchard
09/03/2023	Sparkx	BACS	£291.00	Lamppost repair-4567
09/03/2023	Wendover Motor Spares	BACS	£1.00	Hose clip for pressure washer
09/03/2023	George Browns	BACS	£93.08	replacement shears and chain oil
09/03/2023	Sign Wizzard	BACS	£309.86	changes to park signage to include up to date contact details and an age guidance
09/03/2023	PawPrint	BACS	£140.40	Photocopier rental and print
09/03/2023	Numbers	BACS	£72.00	Payroll services
09/03/2023	LGPS	BACS	£830.36	Pension Mar
09/03/2023	HMRC	BACS	£3,158.39	Tax and NI Mar
09/03/2023	Salaries	BACS	£8,312.77	Salaries - Mar
09/03/2023	Marley Design	BACS	£300.00	Web and design
09/03/2023	Marley Design	BACS	£250.00	additional hours on Parish Plan WG consultation docs
09/03/2023	WEL Medical	BACS	£814.74	Replacement batteries for Defib
09/03/2023	Bucks Council	BACS	£334.16	Install a dog bin on Nash Lee Lane
09/03/2023	Bucks Council	BACS	£24.25	Emptying of dog bin on Nash Lee Lane
09/03/2023	St Annes Hall	BACS	£50.00	Hall Hire - Jan
09/03/2023	St Annes Hall	BACS	£50.00	Hall Hire - Feb
09/03/2023	Jack in the Box preschool	BACS	£999.00	Minor Grant - Veg garden replacement (only if approved by Council in item 12d)
S AMOUNT			£18,892.58	
Date	To	CARD	Amount	Payment for
15/02/2023	Amazon	CARD	£29.99	Eyewash for first aid kits (current eye wash out of date)
17/02/2023	Lebara	CARD	£5.00	Work mobile
20/02/2023	Enterprise skip hire	CARD	£396.00	Disposal of hedge works
27/02/2023	Budgens	CARD	£8.98	Office coffee and tea
28/02/2023	CPC	CARD	£115.20	Replacement electricals for fairs/markets and events
03/03/2023	Amazon	CARD	£192.18	Replacement monitors for office
15/02/2023	Wendover Motor Spares	CARD	£1.00	pressure hose clip for jet wash
02/03/2023	Amazon	CARD	£164.90	replacement litter pickers for broken ones in office
d AMOUNT			£913.25	
Date	To	Monthly DD/SO	Amount	Payment for
20 Feb 2023	MICROSOFT	DD	£75.60	Microsoft 365 Licenses Feb
03-Mar-23	SIDLEYS CLIENT THE	SO	£135.00	Sidleys garage rent
03-Mar-23	LEX AUTOLEASE	DD	£444.29	Hilux lease agreement
05-Mar-23	CASTLE WATER LTD	DD	£5.75	Site Safe Water
06-Mar-23	BE FUELCARDS LTD	DD	£282.30	BP Fuel Card
07-Mar-23	SMART PENSION LTD	DD	£18.00	SMART pension admin fee
11-Mar-23	BT GROUP PLC	DD	£22.31	CREDIT NOTE - end of contract as it is now bundled free in new deal
12-Apr-23	SMART PENSION LTD	DD	£746.34	MAR - Smart pension contributions
13-Mar-23	JOHN DEERE BANK	DD	£363.05	Ride on Mower purchase (end date Apr 2023)
13-Mar-23	JOHN DEERE BANK	DD	£47.23	Ride on mower extended warranty
15-Mar-23	BG LITE	DD	£30.56	Manor Waste Electricity
15-Mar-23	BG LITE	DD	£217.31	Clock Tower Electricity
19-Mar-23	DRAX ENERGY SOLUTI	DD	£1,148.48	Street Lighting Electricity
19-Mar-23	BUCKS COUNCIL RECE	DD	£42.02	Waste Container emptying
28-Mar-23	CASTLE WATER LTD	DD	£14.81	Clock Tower Water
TOTAL DD & SO			£3,548.43	
TOTAL PAYMENTS			£23,362.17	SIGNED BY COUNCILLORS:
COUNCIL MINUTE NUMBER				